

**CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
REGULAR CITY COUNCIL MEETING MINUTES
WEDNESDAY, JANUARY 18, 2012 AT 6:30 P.M.
MUNICIPAL COMPLEX CITY COUNCIL CHAMBERS**

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NON-CONSENT ITEMS ONLY), PLEASE FILL OUT A PINK PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE LEGISLATIVE ASSISTANT PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

CITY CLERK CALL TO ORDER

Chairperson Davis was present and presided. Upon a roll call by Deputy City Clerk Anthony, the following were present: Mayor Thomas A. Masters; Chairperson Judy L. Davis, Chair pro tem Billie E. Brooks; Councilperson Cedrick A. Thomas; Councilperson Dawn S. Pardo; and Councilperson Shelby L. Lowe. Also present were: City Manager Ruth C. Jones; Deputy City Clerk Claudene Anthony; and City Attorney Pamala Ryan.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Councilperson Lowe.

AGENDA Approval:

Additions, Deletions, Substitutions

City Manager Jones made the following revisions to the agenda: No. 5 – resolution regarding the replacement of the NEC PBX System – moved to Regular Agenda; added 7A – Presentation by Councilperson Lowe; and deleted No. 15 – resolution regarding Technomarine Manufacturing.

Disclosure By Council

(If any Council Member has anything to disclose regarding any item on the Agenda, please do so at this time.)

NONE

Adoption of Agenda

A motion was made by **Chair pro tem Brooks** and seconded by **Councilperson Pardo** to approve the agenda as amended.

MOTION

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

CONSENT AGENDA

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

MINUTES

1. MINUTES FROM THE REGULAR CITY COUNCIL MEETING HELD, JANUARY 4, 2012.
2. MINUTES FROM THE BUDGET WORKSHOP HELD, AUGUST 22, 2011.
3. MINUTES FROM THE BUDGET WORKSHOP HELD, AUGUST 30, 2011.

RESOLUTIONS

4. RESOLUTION NO. 6-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE POLICE DEPARTMENT TO PURCHASE TWO (2) CODE ENFORCEMENT VEHICLES UNDER THE 2012 FLORIDA SHERIFF'S ASSOCIATION CONTRACT #11-19-0907, FROM DON REID FORD, INC. OF MAITLAND, FLORIDA; AUTHORIZING THE MAYOR AND INTERIM FINANCE DIRECTOR TO MAKE PAYMENT FROM THE POLICE DEPARTMENT CAPITAL MOTOR VEHICLE ACCOUNT NUMBER 001-0841-524-0-6451 TO DON REID FORD, INC. IN THE AMOUNT OF \$30,442.00; AND PROVIDING AN EFFECTIVE DATE.
5. RESOLUTION NO. 7-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE PURCHASING DIRECTOR TO PIGGYBACK STATE OF FLORIDA CONTRACT #DMS06/07-086 WITH AT&T FOR THE PURCHASE OF PHONE SETS, SET-UP COSTS AND MONTHLY HOSTED VOICE SERVICES AS A BEST VALUE SOLUTION FOR THE REPLACEMENT OF THE CITY'S EXISTING NEC PBX SYSTEM AND TO PROVIDE BENEFITS OF ADVANCED TELECOM FEATURES AND LOWER COST OF OPERATIONS; AUTHORIZING THE

INTERIM FINANCE DIRECTOR TO MAKE MONTHLY PAYMENTS IN THE AMOUNT OF \$7,044 FROM VARIOUS OPERATIONAL ACCOUNTS FOR HOSTED VOICE SERVICES AND \$67,248 FROM CAPITAL ACCOUNT NUMBER 310-0243-519-0-6451 FOR THE PURCHASE OF PHONES AND ONE TIME SET UP FEES; AND PROVIDING AN EFFECTIVE DATE.

ITEM MOVED TO REGULAR AGENDA

Deputy City Clerk Anthony read the aforementioned resolution into the record.

A motion was made by Councilperson Thomas and seconded by Councilperson Lowe to approve Resolution No. 7-12.

MOTION

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

6. RESOLUTION NO. 8-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE THE 2011 THRU 2012 RENEWAL SERVICE AGREEMENT FOR BID 15107 WITH POWER PRO-TECH SERVICES OF MAITLAND, FLORIDA TO PROVIDE SCHEDULED SERVICE AND MAINTENANCE ON GENERATORS LOCATED THROUGHOUT THE CITY: AUTHORIZING THE FINANCE DIRECTOR TO MAKE PAYMENTS FROM VARIOUS DEPARTMENTAL OPERATING BUDGETS, AND PROVIDING AN EFFECTIVE DATE.

ITEM PULLED FOR DISCUSSION

Deputy City Clerk Anthony read the aforementioned resolution into the record.

A motion was made by Chair pro tem Brooks and seconded by Councilperson Thomas to approve Resolution No. 8-12.

MOTION

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

END OF CONSENT AGENDA

A motion was made by Chair pro tem Brooks and seconded by Councilperson Pardo to approve the Consent Agenda as amended.

MOTION

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

PETITIONS AND COMMUNICATIONS FOR FILING

NONE

AWARDS AND PRESENTATIONS

7. PROCLAMATION FROM THE OFFICE OF THE MAYOR PROCLAIMING JANUARY 18 – 20, 2012, AS “SISTER-CITY DAYS” IN THE CITY OF RIVIERA BEACH.

Mayor Masters presented a proclamation to the elected officials of Freeport, Bahamas.

Kevin Ferguson, Chief Counselor, expressed words of appreciation and introduced the delegation members that were present.

- 7A. PRESENTATION FROM THE OFFICE OF COUNCILMAN SHELBY L. LOWE BY “NATURE SPEAKS”, AN EQUESTRIAN PROGRAM THAT USES INTERACTION WITH HORSES AND NATURE AS A WAY TO TEACH LIFE SKILLS.

A presentation was given by Rachel Ibarra and Crist Henderson of “Nature Speaks”.

PUBLIC HEARINGS

ORDINANCES ON SECOND READING

8. ORDINANCE NO. 4009 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, SUBMITTING TO REFERENDUM AN AMENDMENT TO ARTICLE II, SECTION 2, “FILING AND QUALIFICATION BY DISTRICTS AND GROUPS,” OF THE CITY CHARTER TO INCREASE THE TERM OF OFFICE FOR ELECTED OFFICIALS FROM TWO YEARS TO THREE YEARS; PROVIDING THE REQUISITE BALLOT LANGUAGE TO BE PRESENTED AT THE GENERAL ELECTION TO BE HELD ON MARCH 13, 2012; PROVIDING FOR NOTICE OF THE ELECTION; PROVIDING FOR INCLUSION IN THE CITY CHARTER; PROVIDING FOR SEVERABILITY, CONFLICTS AND CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

Deputy City Clerk Anthony read the aforementioned ordinance into the record and stated that it was published in the January 8, 2012 edition of the Palm Beach Post.

A motion was made by **Chair pro tem Brooks** and seconded by **Councilperson Pardo** to adopt Ordinance No. 4009.

MOTION

William Burrs, Canterbury Dr South, stated that he did not have a problem with the question being placed on the ballot but had a problem with the ordinance being retroactive. He stated that if the ordinance was going to be retroactive, there should be two different questions on the ballot; one asking to extend the terms for three years and the second question should be if the extension of terms was approved, should it be retroactive.

City Attorney Ryan stated that the question that would be placed on the ballot, if passed by the electorate, would become effective at that election and would not be retroactive.

Angela Wynn, W 35th Street, stated that the committee she established discussed placing a question on the ballot extending terms of office and was working toward it being on the March 2012 ballot so she encouraged the elected officials to continue moving forward in this direction. She stated that the committee also was considering whether or not to have a strong mayor or a voting mayor and it was decided upon that a voting mayor would be better for the city than a strong mayor.

Norma Duncombe, LakeShore Drive, stated that individuals, who file as a candidate, file with the understanding that their term was for two years and the advertisement placed by the city clerk reflected the same. She stated it was illegal to go against anything that was in the charter.

Terence Davis, W 31st Street, stated that residents voice their concerns regarding this issue but the residents needed to be concern with exercising their right to vote. He stated that residents needed to take pride as an individual and the city by being proactive and educating themselves on what was happening in the community and relating the information to the young people.

Margaret Shepherd, W Blue Heron Blvd, stated that elected officials never got anything accomplished within their two year term. She stated that if there was confusion about the language then the issue needed to be rectified and presented to the residents in a clear and concise manner.

City Attorney Ryan stated that every effort had been made to ensure that the question was clear and the actions were legal. She continued with highlighting cases that dealt with the very same issue; she read the 2003 Attorney General's Opinion on a question that was asked by the Town of Lauderdale By The Sea and others. City Attorney Ryan read the question into the record as it would appear on the ballot if approved by the city council.

Councilperson Thomas inquired as to whether or not the question could be split into two questions.

City Attorney Ryan stated that there was discussion regarding splitting the question. She stated that if the extension of term was approved but the effective date was not then the question would be when the change would become effective.

A lengthy discussion ensued amongst the mayor and city council.

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

9. **ORDINANCE NO. 4010 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, REPEALING THE UNCODIFIED PROCUREMENT CODE IN ITS ENTIRETY BY REPEALING ORDINANCE NUMBER 2412 AND THE AMENDMENTS THERETO WHICH INCLUDES ORDINANCE NUMBERS 2570, 2916 AND 3027; CREATING A NEW CHAPTER 32 OF THE CITY'S CODE OF ORDINANCES ENTITLED "PROCUREMENT" WHICH SHALL GOVERN PURCHASES OF GOODS AND SERVICES WITHIN THE CITY OF RIVIERA BEACH; PROVIDING FOR CODIFICATION, SEVERABILITY AND CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.**

Deputy City Clerk Anthony read the aforementioned ordinance into the record and stated that it was published in the January 8, 2012 edition of the Palm Beach Post.

A motion was made by **Chair pro tem Brooks** and seconded by **Councilperson Thomas** to adopt Ordinance No. 4010.

MOTION

Benjamin Guy, Purchasing Director, reviewed the changes to the ordinance that were approved at the January 4, 2012 City Council Meeting which were to change the purchasing threshold to \$25K (Sec. 3-101) and reduced the requirement of the performance and payment bond to \$100K (Sec. 5-202).

Councilperson Pardo requested that Sec. 10-401 (4)c be removed or the language be revised.

Councilperson Lowe suggested that the language in Sec. 10-401 (4) be revised to read modified by the City Council.

A motion was made by **Councilperson Pardo** and seconded by **Chair pro tem Brooks** to remove Director of Purchasing from Sec. 10-401 (4) and replace it with City Council.

MOTION

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

ORDINANCES ON FIRST READING

NONE

COMMENTS FROM THE PUBLIC – 8:00 PM*¹– Non Agenda or Consent Item Speakers (Three Minute Limitation).

Please be reminded that the City Council has adopted a set of "Rules of Decorum Governing Public Conduct during Official Meetings", which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the Council Chair may have any disruptive speaker removed from the podium, from the meeting and/or the building, if necessary. Please govern yourselves accordingly.

Norma Duncombe, LakeShore Drive, stated that if anyone reviewed the referendum regarding the marina, they would see it was a charter related issue and that the city was currently expending funds in court and attorney fees regarding the issue. She stated that the charter currently stated that a potential candidate was signing up for a two year term and that anything contrary to that was illegal and would cost the city additional funding in court fees. She continued with stating that she did not have any objection to three year terms however, it needed to be done in accordance with the charter.

Bonnie Larson, W 27th Street, stated that she always had an issue with public speakers having to give their address because of security issues. She then stated that she felt the minimum and maximum salary for No. 10 was high and that all employee salaries needed to be reviewed especially with the state of the economy and the number of unemployed top officials.

William Burrs, Canterbury Drive S, stated that previous action taken but the city council was a disgrace. He stated that with the action just taken, that alone would cause an individual not to vote in favor of term extensions. He continued with stating that comments were made in reference to Robert's Rules Of Order and as elected officials they're violated each time the council meets. He stated that he was not against term extension but disagree with the way it was being handled.

Angela Wynn, W 35th, stated that it was shameful and embarrassing to deny someone the opportunity for advancing at the stage of their career. She stated that just because an individual has a graduate degree does not mean they have the knowledge and that she felt that the individual that was currently in line to be promoted had the knowledge.

Bruce Guyton, W 26th Court, stated just like in previous issues incorrect information was being stated. He stated that it was going to be his mission to disseminate correct information reference the referendum question. He stated this issue should be about government and continuity.

Margaret Shepherd, W Blue Heron Blvd, stated that the mayor represented the city well at the breakfast that was held at the convention center. She stated the city manager was hired to do a job and some of the recommended changes would not be pleasant.

Caryn St. John, Singer Drive, stated that some residents of Singer Island were looking for a Police substation. She stated that there was a need for public discussion to be held reference location, cost, and if outside funding was available to cover cost. She stated that the city did not have an assigned reporter from the Palm Beach Post and that as many individuals as possible especially elected officials and administrative staff needed to contact them urging them to print the positive efforts of the city.

Mayor Masters stated that a property owner on Singer Island was willing to donate office space in his building for the substation.

Terrence Davis, W 31st Street, announced that a community meeting would be held January 22, 2012 at 2:00 p.m. at the Revival Church of God for the residents of Riviera Beach Heights to discuss the road widening of Australian Avenue.

Public Comments shall begin at 8:00 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition; however, if an item is being considered at 8:00 PM, then public comments shall begin immediately after the item has been concluded.

REGULAR

10. **RESOLUTION NO. 9-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, BE APPROVED BY DELETING THE UNCLASSIFIED POSITION OF DIRECTOR, FINANCE AND BY CREATING THE UNCLASSIFIED POSITION OF DIRECTOR, FINANCE AND ADMINISTRATIVE SERVICES AND THAT THE NEW UNCLASSIFIED POSITION BE ADDED TO THE DEPARTMENT HEAD JOB CLASSIFICATION LIST AND PROVIDING AN EFFECTIVE DATE.**

Deputy City Clerk Anthony read the aforementioned resolution into the record.

A motion was made by **Chair pro tem Brooks** and seconded by **Councilperson Lowe** to approve Resolution No. 9-12.

MOTION

A discussion ensued amongst the Mayor, City Council, and City Manager Jones.

Mayor Masters stated that he disagreed with this resolution for the following reason(s): the individual that was slated to become the finance director has been employed by the city for over 23 years; has worked in every position within the department; and has saved the city over \$150K. He stated that to change to the makeup now would not allow the individual to be promoted to the next level.

Discussion continued amongst the elected officials and City Manager Jones.

Upon a roll call vote by Deputy City Clerk Anthony, the motion was approved with Councilperson Pardo and Thomas dissenting.

MOTION APPROVED

11. **RESOLUTION NO. 10-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE INTERIM FINANCE DIRECTOR TO APPROPRIATE POLICE TRAINING FUND-FUND BALANCE IN THE AMOUNT OF \$67,500; AND PROVIDING AN EFFECTIVE DATE.**

Deputy City Clerk Anthony read the aforementioned resolution into the record.

A motion was made by **Chair pro tem Brooks** and seconded by **Councilperson Pardo** to approve Resolution No. 10-12.

MOTION

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

12. **RESOLUTION NO. 11-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, SUPPORTING THE ESTABLISHMENT OF A SISTER-CITY RELATIONSHIP BETWEEN THE CITY OF RIVIERA BEACH, FLORIDA, AND FREEPORT, GRAND BAHAMA, AS A SYMBOLIC STATEMENT OF FRIENDSHIP AND COOPERATION AND AN OFFICIAL COMMITMENT TO BUILD TANGIBLE CONNECTIONS BETWEEN THE TWO CITIES; AND PROVIDING AN EFFECTIVE DATE.**

ITEM DISCUSSED OUT OF SEQUENCE

Deputy City Clerk Anthony read the aforementioned resolution into the record.

A motion was made by **Councilperson Lowe** and seconded by **Chair pro tem Brooks** to approve Resolution No. 11-12.

MOTION

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

13. RESOLUTION NO. 12-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, URGING LOCAL RETAILERS SELLING TOBACCO PRODUCTS TO REFRAIN FROM SELLING AND MARKETING FLAVORED TOBACCO PRODUCTS, WHICH TEND TO PROMOTE AND INFLUENCE UNDERAGE AND YOUTHFUL CONSUMPTION OF THESE PRODUCTS; AND PROVIDING AN EFFECTIVE DATE.

Deputy City Clerk Anthony read the aforementioned resolution into the record.

A motion was made by Councilperson Pardo and seconded by Councilperson Thomas to approve Resolution No. 12-12.

MOTION

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

14. RESOLUTION NO. 13-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING AN AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF RIVIERA BEACH AND THE BOARD OF COUNTY COMMISSIONERS, PALM BEACH COUNTY FOR THE FUNDING OF THE JUSTICE SERVICE CENTER REENTRY PROGRAM RESTORE GRANT AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE THE AGREEMENT AND PROVIDING FOR AN EFFECTIVE DATE.

Deputy City Clerk Anthony read the aforementioned resolution into the record.

A motion was made by Councilperson Lowe and seconded by Chair pro tem Brooks to approve Resolution No. 13-12.

MOTION

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

15. RESOLUTION NO. ____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AWARDED A TWO YEAR (2) CONTRACT WITH AN OPTION FOR TWO (2) ONE YEAR EXTENSIONS, TO THE TOP RANKED PROPOSER, TECHNOMARINE, MANUFACTURING, INC., OF NORTH PALM BEACH, FL AS THE PRIMARY MANUFACTURER FOR THE MARINA DOCK REPLACEMENT PROJECT AND APPROVING A WORK ORDER IN THE AMOUNT OF \$2,984,353.00, FOR MANUFACTURING AND DELIVERY OF THE FIXED AND FLOATING DOCK STRUCTURES INCLUDING, GANGWAYS, RELATED STRUCTURES AND COMPONENTS, AS A RESULT OF THE SUBMISSION TO REQUEST FOR PROPOSAL NO. 343-11; AUTHORIZING THE MAYOR AND CITY CLERK TO

EXECUTE THE PROPOSED CONSTRUCTION SERVICES CONTRACT; AUTHORIZING THE INTERIM FINANCE DIRECTOR TO ESTABLISH A BUDGET AND MAKE PAYMENTS FOR SAME; AND PROVIDING AN EFFECTIVE DATE.

ITEM DELETED

DISCUSSION & DELIBERATION

NONE

BOARD APPOINTMENT(S)

NONE

DISCUSSION BY THE CITY MANAGER

City Manager Jones stated that the Closed Executive Session scheduled for January 24, 2012 reference labor issues was cancelled and staff would contact each official regarding rescheduling. She announced that the culmination of the Dr. Martin Luther King, Jr. Festivities would be the gospel gala scheduled for January 21, 2012 beginning at 6:00 p.m. at Suncoast Community High School Auditorium.

LEGAL DISCUSSION/REQUEST

City Attorney Ryan stated that a meeting would be held January 19, 2012 with all municipalities involved in the suit against the county in regards to the inspector general. She stated that she sent an email to each councilperson requesting a volunteer for a meeting to be scheduled February 7th or 9th and the request was for an elected official from each municipality involved be present along with their city attorney.

There was a consensus that if the meeting for February 7th or 9th (date and time to be determined) was held during morning hours, Councilperson Thomas would be the representative and if held in the afternoon, Councilperson Pardo would be the representative.

CITY COUNCIL COMMITTEE REPORT(S)

16. COMMUNITY BENEFITS REQUEST.

A. INNER CITY YOUTH GOLFERS', INC. - \$500.00 – BILLIE E. BROOKS *Assist in helping to continue the initiative, "Say NO To Drugs – Say YES To Education, Culture & Golf", directed to the youth in Riviera Beach, FL.*

A motion was made by **Councilperson Thomas** and seconded by **Councilperson Pardo** to approve the Community Benefits Fund Request.

MOTION

Upon a roll call vote by Deputy City Clerk Anthony, the vote was unanimous.

MOTION APPROVED

STATEMENTS BY THE MAYOR AND CITY COUNCIL

Councilperson Thomas stated that the issue with the water bills were becoming increasingly frequent and stated that a meeting needed to be held to discuss the matter. He stated that March 3, 2012 was the date scheduled for the Seniors Night of Elegance. He announced that a book discussion would be held March 14, 2012 at 5:30 p.m. for the new YA Book Club at the Library.

Chair pro tem Brooks stated that the shero award was named in honor of Ms L. E. Buie and that the award would be presented at the Senior Luncheon scheduled for January 19th at 12 o'clock noon at Newcomb Hall. She stated that there were 15 honorees and one of the honorees, Rev. Charlow, passed away on January 17th but she was aware of her selection prior to her passing.

Chairperson Davis read a letter of gratitude received by the Library from one of its patrons. She announced that residents on the east side of Broadway needed to check their voter registration card for their precinct location because there had been some changes.

Councilperson Pardo stated that letters were being delivered to the office for the elected officials by residents but no contact information was included in the letters. She stated that if residents wanted a response, they needed to provide some type of contact information. She also stated that information had been received from city employees and that the information provided would be reviewed and acted upon.

Mayor Masters announced that the Mayor's Job Club would convene January 20, 2012 at 6:00 p.m. and that various entities would be present.

ADJOURNMENT

There being no further business, the meeting was duly adjourned at 9:38 p.m.

PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:

Thomas A. Masters
THOMAS A. MASTERS
MAYOR

Judy L. Davis
JUDY L. DAVIS
CHAIRPERSON

ATTEST:

Carrie E. Ward
CARRIE E. WARD
MASTER MUNICIPAL CLERK
CITY CLERK

Billie E. Brooks
BILLIE E. BROOKS
CHAIR PRO TEM

Cedrick A. Thomas
CEDRICK A. THOMAS
COUNCILPERSON

Dawn S. Pardo
DAWN S. PARDO
COUNCILPERSON

Shelby L. Lowe
SHELBY L. LOWE
COUNCILPERSON

MOTIONED BY: D. PARDO

SECONDED BY: B. BROOKS

J. DAVIS AYE

B. BROOKS AYE

C. THOMAS TARDY

D. PARDO AYE

S. LOWE AYE

DATE APPROVED: 02/01/2012

