

**CITY OF RIVIERA BEACH, FLORIDA
CITY COUNCIL BUDGET WORKSHOP MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
APRIL 25, 2011 @ 6:30 P.M.**

I. ROLL CALL

Chairperson Davis was present and presided. Upon a roll call by Deputy City Clerk Anthony, the following were present: Chairperson Judy L. Davis and Chair pro tem Billie E. Brooks. Also present were City Manager Ruth C. Jones; Deputy City Clerk Claudene Anthony; and City Attorney Pamala H. Ryan.

Mayor Masters was absent and Councilpersons Pardo and Thomas were tardy.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Everyone stood for a Moment of Silence with the pledge led by Chair pro tem Brooks.

III. PURPOSE OF WORKSHOP – RUTH JONES, CITY MANAGER

City Manager Jones stated that the purpose of the workshop was to discuss the enterprise fund departments. She stated that it was requested to discuss issues regarding the marina that were not budget related; and there would be discussion on the budget reduction for the Legislative Department.

IV. ENTERPRISE FUNDS BUDGETS

• STORMWATER MANAGEMENT

Karen Hoskins, Interim Finance Director gave a presentation on the proposed budget for the Stormwater Management Division. She stated that the numbers provided were rough estimates and that there would be changes.

• UTILITY SPECIAL DISTRICT

Karen Hoskins, Interim Finance Director gave a presentation on the proposed budget for the Utility Special District. She stated that the numbers provided were rough estimates and that there would be changes.

• MARINA

Karen Hoskins, Interim Finance Director gave a presentation on the proposed budget for the Marina Special District. She stated that the numbers provided were rough estimates and that there would be changes.

Chairperson Davis inquired about the revenue and expenditures listed for 2009.

Ms. Hoskins stated that on paper the revenue indicated was what should have been collected however, all revenue was not collected.

Councilperson Thomas inquired as to whether or not there was a better way to show what was actually happening because what was being presented indicated that the city council was not receiving accurate information, or something was being hidden, or there was confusion as to actual activities of the marina.

City Manager Jones provided an updated schedule on the construction project at the marina; the safety plan during construction; and staff's proposal to discontinue dry storage.

V. EMPLOYEE BUYOUT PLAN

City Manager Jones reviewed the initial draft of the voluntary buyout proposal for employees. She stated that the proposal was not as lucrative as the previous buyout and samples from other entities was provided by a member of the city council and was being reviewed for possible implementation. She also stated that the buyout option was still being discussed to determine whether or not it would yield substantive savings.

Councilperson Thomas inquired as to whether or not an early retirement option or something like it was being discussed to offer those close to retirement. He stated that this would diminish the number of large salaries currently being paid.

City Manager Jones stated that such options had not been discussed however the key concern was insurance although three years of insurance was offered, only 13 individuals responded to the buyout option.

City Attorney Ryan stated that if early retirement was offered, the pension plans would have to be made actuarially sound which could be expensive.

Ms. Hoskins stated that if it was the desire of the city council to have the option reviewed an actuarial study would have to be done.

Chairperson Davis inquired as to what the cost was for participating in the DROP plan.

Ms. Hoskins stated according to the actuarial report, there was no impact on the city and there were currently 22 employees participating in the DROP program and the total cost for all salaries was approximately \$2.3 million but pension contributions by the city were not being made for the participants.

VI. LEGISLATIVE BUDGET REDUCTION

City Manager Jones stated that a letter was distributed to each department stating what their reduction percentage or dollar figure was for the 2011/2012 fiscal year; the same letter

was generated for the Legislative Department. She stated that all departments were required to consider several areas that could be used in order to impose the requested reductions. Ms Jones stated that in reviewing the Legislative Department's budget she did not see how she could recommend the continued employment of three full time staff people. She stated that she would have a conversation with each councilperson regarding her strategy.

VII. CITY COUNCIL'S COMMENTS / DISCUSSION

NONE

VIII. ADJOURNMENT

There being no further discussion, the meeting was duly adjourned at 8:02 p.m.

PLEASE NOTE: A COMPLETE RECORDING AND AGENDA PACKAGE IS AVAILABLE IN THE OFFICE OF THE CITY CLERK.

APPROVED:

Thomas A. Masters

THOMAS A. MASTERS
MAYOR

Judy L. Davis

JUDY L. DAVIS
CHAIRPERSON

ATTEST:

C. E. Ward

CARRIE E. WARD
MASTER MUNICIPAL CLERK
CITY CLERK

Billie E. Brooks

BILLIE E. BROOKS
CHAIR PRO TEM

Absent

CEDRICK A. THOMAS
COUNCILPERSON

Absent

DAWN S. PARDO
COUNCILPERSON

Shelby L. Lowe

SHELBY L. LOWE
COUNCILPERSON

MOTIONED BY:

Brooks

SECONDED BY:

Lowe

J. DAVIS

Aye

B. BROOKS

Aye

C. THOMAS

Absent

D. PARDO

Absent

S. LOWE

Aye

DATE APPROVED: 07/20/2011