

CITY OF RIVIERA BEACH, FLORIDA  
SPECIAL JOINT WORKSHOP  
CITY OF RIVIERA BEACH  
AND  
PORT OF PALM BEACH DISTRICT BOARD OF COMMISSIONERS  
CITY OF RIVIERA BEACH PUBLIC SAFETY BUILDING  
1481 WEST 13<sup>TH</sup> STREEET  
RIVIERA BEACH, FL 33404  
JUNE 9, 2015  
3:30P.M.

**I. CALL TO ORDER/ROLL CALL**

Facilitator Michael J. Busha was present and presided. The following were present from the City of Riviera Beach: Mayor Thomas Masters, Chairperson Dawn Pardo, Chair Pro-Tem Terence Davis, Councilperson Bruce Guyton, Councilperson KaShamba Miller, Councilperson Cedrick Thomas, City Manager Ruth Jones, and City Attorney Pamala Ryan. The following were present from the Port of Palm Beach: Chairman Blair Ciklin, Vice Chair Wayne Richards, Secretary/Treasurer Dr. Jean Enright, Commissioner Peyton McArthur, Commissioner George Mastics, Executive Director Manuel Almira and Port Attorney Gregory Picken.

**II. PLEDGE OF ALLEGIANCE**

Everyone stood for the pledge led by Facilitator Busha.

**III. BRIEF OPENING STATEMENTS**

**Facilitator Busha** explained that the purpose of the workshop was to bring both the City of Riviera Beach City Council and the Port of Palm Beach Commissioners together to collectively establish an interlocal agreement.

**Chairperson Pardo** welcomed everyone to the meeting. She advised that the City was looking forward to this meeting. Port Commissioner McArthur thanked the City for hosting this workshop and hoped the workshop would help to improve the relationship between the Port and the City.

**IV. PURPOSE AND GROUND RULES BY FACILITATOR MICHAEL J. BUSHA, AICP.**

**Facilitator Busha** explained the layout of the workshop. The panel was separated into groups of two which consisted of one City Councilperson and one Port Commissioner. He stated that each pair would discuss ideas and main topics that they felt should be a part of the interlocal agreement.

The groups were paired as follows:

#1 Councilperson Guyton and Commissioner McArthur

#2 Councilperson Thomas and Commissioner Enright

#3 Councilperson Davis and Commissioner Richards

#4 Councilperson Miller and Commissioner Mastics

#5 Councilperson Pardo and Commissioner Ciklin

#### **V. GENERAL TOPICS FOR CONSTRUCTING AN INTERLOCAL AGREEMENT BETWEEN THE PORT OF PALM BEACH AND CITY OF RIVIERA BEACH**

After the pairs spent approximately 30 minutes collaborating their ideas and main topics, Facilitator Busha reconvened the meeting and gathered the suggestions. The panel voted upon the suggested topics that should be considered for the interlocal agreement. The list consisted of the following:

<u>Topic</u>	<u>Voted (yes%/no%)</u>	<u>Should be Added and/or Discussed</u>
Stormwater/Sewer	100%/0%	yes
Sunset Date	56%/44%	yes
Building Permit Fees	60%/40%	yes
Port Boundaries/Expansion	70%/30%	yes
Zoning	80%/20%	yes
Water/Sewer	78%/22%	yes
Permit Fees	90%/10%	yes
Landscaping		no
Police Services		no
Mutual Cooperation		yes
Fire Services		no
Port Project Permitting		yes
Insurance	50%/50%	yes
CRA Master Plan		no
Employment	50%/50%	yes
Business License	50%/50%	yes
Security	50%/50%	yes

Items that had a 50%/50% vote were discussed. It was agreed upon that it was not imperative to include these items in the interlocal agreement.

#### **VI. NEXT STEPS**

Brief discussions were held concerning the following:

### **A. Stormwater**

**Commissioner Richards** expressed the need for a maintenance agreement regarding stormwater due to the fact that the metal products flowing through the stormwater system was collected from the Riviera Beach Heights area and discharged into the intracoastal.

**Deputy Director Lundeen** expressed the Port pays stormwater fees; however, the City does not maintain its stormwater infrastructure and when the excessive metal infiltrates the stormwater system it decreases the water quality.

**Councilperson Thomas** suggested that this subject be discussed once the proper city staff was in attendance.

### **B. Sunset Date**

**Chairperson Pardo** suggested that the agreement be reviewed every 10 years.

**Councilperson Guyton** agreed with the 10 year review; however, did not like the word "sunset".

All agreed with the 10 year review period.

### **C. Building Permit**

**Commissioner Enright** stated that she did not have a problem paying fees; however, according to Florida Statutes, fees should be lower because of the Port doing their own planning.

A brief discussion amongst City and Port staff ensued.

### **D. Boundaries**

**Chairperson Pardo** stated that she was amenable to addressing boundary expansion.

**Councilperson Thomas** stated that he disagreed with boundary expansion due to the lack of job availability for City residents.

**Commissioner Richards** stated currently the Port did not have room for expansion.

**Commissioner Enright** stated that the Port did have the availability to expand near the skyway; however, the City refused to change the zoning for the property.

**Councilperson Davis** inquired about the benefit of expansion to the residents of Riviera Beach.

**Councilperson Thomas** stated that City staff had not received an application for expansion. He stated that once an application was submitted the City would review it.

**Commissioner Enright** stated that she would have Port staff submit the proper application.

A brief discussion amongst City and Port staff ensued.

### **Stormwater (continued)**

**Deputy Director Lundeen** gave an illustration of the location of the stormwater pipes that flowed through the Port.

**Commissioner Richards** inquired as to the party responsible for stormwater maintenance.

**Public Works Director Johnson** stated there were approximately 8 outlets along the east side of Broadway and that the City does due diligence in stormwater maintenance. He also stated that there were stormwater pipes that flowed through private property; however, it was the property owners responsibility to maintain.

A brief discussion amongst City and Port staff ensued.

### **E. Water/Sewer**

**Commissioner Enright** stated that the water and sewer issue had been resolved.

### **F. Permit Fees**

**Commissioner Mastics** stated that the Port had problems with the City's fee structure as it related to Port development.

**Councilperson Thomas** stated the Port was not in agreement with paying fees.

**Chairperson Cicklin** stated the Port, during similar projects, did not need permits nor was charged fees.

**Executive Director Almira** agreed with Chairperson Cicklin and stated that it was due to the Port having specialized skills.

**Port Attorney Pickens** stated that permit fees were not noted in the current agreement.

**Councilperson Guyton** inquired of any laws permitting fees.

**Port Attorney Pickens** stated that the City could charge fees at a reduced rate.

A brief discussion amongst City and Port staff ensued.

**G. Business Licensing**

A brief discussion concerning Stonerock Shipping ensued.

**SUMMARY AND CLOSING COMMENTS**

**Facilitator Busha** stated that he would collaborate the information discussed and will forward a draft interlocal agreement for review to both Riviera Beach City Council and Port Commissioners. The entire panel agreed upon a follow up meeting to be held October 1, 2015.

**VII. ADJOURNMENT**

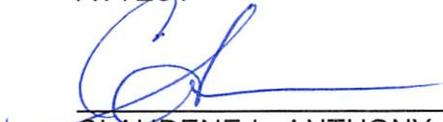
There being no further discussion, the meeting was duly adjourned.

APPROVED

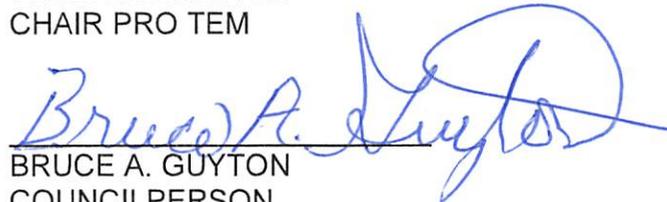
  
THOMAS A. MASTERS  
MAYOR

  
DAWN S. PARDO  
CHAIRPERSON

ATTEST

  
CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
CITY CLERK

  
TERENCE D. DAVIS  
CHAIR PRO TEM

  
BRUCE A. GUYTON  
COUNCILPERSON

  
KaSHAMBA L. MILLER  
COUNCILPERSON

  
CEDRICK A. THOMAS  
COUNCILPERSON

MOTIONED BY: C. THOMAS

SECONDED BY: T. DAVIS

D. PARDO AYE

T. DAVIS AYE

B. GUYTON TARDY

K. MILLER AYE

C. THOMAS AYE