

CITY OF **RIVIERA** BEACH
PALM BEACH COUNTY, FLORIDA
REGULAR CITY COUNCIL MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, JANUARY 19, 2005 AT 7:30 P.M.

1. CITY CLERK CALLS TO ORDER:

1. Roll Call

Chairperson **Schnyer** was present and presided. Upon a roll call by City Clerk Ward, the following were present: Mayor Michael D. Brown, Chair Pro Tem Ann **Iles**, Councilperson Donald R. Wilson, Councilperson Judy L. Davis, and Councilperson Elizabeth "Liz" Wade. Also present were City Manager William E. Wilkins, City Clerk Carrie E. Ward, Master Municipal Clerk, and City Attorney **Pamala** Hanna Ryan.

2. **Invocation/Pledge of Allegiance**

Everyone stood for a moment of silence and the Pledge of Allegiance.

2. ADDITIONS, DELETIONS AND SUBSTITUTIONS

City Manager Wilkins stated that backup information was provided for Item No. 13C – lease of temporary office space.

Councilperson Davis requested that the City Manager's Evaluation tool be added to the agenda.

City Clerk Ward **announced** she would read into the record, 2005 Elections correspondence.

3. ADOPTION OF THE AGENDA

A motion was made by **Councilperson** Wilson and seconded by Councilperson Davis to approve the agenda as amended.

MOTION

Upon a roll call vote by City Clerk Ward, the vote was unanimous.

MOTION APPROVED

4. UNFINISHED BUSINESS

City Manager **Wilkins** stated that the following memorandums had been provided to the City Council – 1) memo regarding contributions resulting from the development process; 2) memo regarding compensation for administrative personnel during Hurricane Frances and Hurricane Jeanne; and 3) memo regarding enhancement to the Channel 18 programming.

5. AWARDS AND PRESENTATIONS

A. PRESENT AND WELCOME NEW EMPLOYEES OF THE **CITY OF RIVIERA BEACH** FOR THE MONTH OF DECEMBER, **2004**.

Doretha **Perry**, Human Resources Director, presented the following new employees for the month of December: David **O'Brien** (Fire); Andrew **McGee** (Fire); **Miguel Mercado** (Police); and Henry Kantorski (Police).

B. AWARDS PRESENTATION BY **MARVIN REINER** FOR THE ANNUAL HOLIDAY DECORATIONS PROGRAM SPONSORED BY THE CONDOMINIUM OWNERS ASSOCIATION OF SINGER ISLAND AND COSPONSORED BY THE SINGER ISLAND **CIVIC** ASSOCIATION.

Marvin Reiner presented the following winners of the Condominium Holiday Decoration Contest: Honorable Mention Cot'd zur Condominium; **3rd** Place Palm Beach Shores; **2nd** Place Tiara Condominium and Ocean Tree Condominium; and **1st** Place **Martinique** Condominium.

6. COMMENTS FROM THE PUBLIC – Non Agenda Item Speakers (Two Minute Limitation)

Frank Piciolo, **1211 Morse Blvd.**, made comments regarding safety and a request to extend the hours for Rusty's Bar and Tavern.

The following individuals spoke in favor of the Riviera Beach Youth Football Program **Frankie** Howard, **1252 W 6th Street**, Jackie Lee Harris, **1343 W 36th Street**, Valerie **McBean**, **148 E 22nd Street**, Edgar Johnson, **15098 64th Place N**, Dee Sherrod, **407 Superior Place**, Michael Johnson, **1660 W 31st Street**, Cheryl **McAfee**, **420 W 28th Street**, and **Iris** Kimmel, **532 21st Avenue North**.

John Russ, **371 Silver Beach Road**, made comments in favor of the youth football program and stated that he had been accused of taking football equipment.

Chair Pro Tem **Iles** stated that the youth football program should not be handled by a private individual.

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COUNTY FOR RECEIVING DISCRETIONARY FUNDS IN THE AMOUNT OF \$99,500 FOR INSTALLATION OF DECORATIVE STREET LIGHTS ON WEST FIRST STREET BETWEEN AVENUE "L" AND AUSTRALIAN AVENUE; AND PROVIDING AN EFFECTIVE DATE.

- C. RESOLUTION NO. 17-05 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF **RIVIERA** BEACH, PALM BEACH COUNTY, FLORIDA, DIRECTING THE **CITY** CLERK TO NOTICE AND PREPARE FOR THE MUNICIPAL ELECTION TO BE HELD TUESDAY, MARCH 8, 2005; AND RUN-OFF ELECTION IF NECESSARY, TUESDAY, MARCH 22, 2005. BOTH ELECTIONS SHALL BE HELD **WITHIN** THE MUNICIPAL BOUNDARIES BETWEEN THE HOURS OF **7:00 AM** UNTIL **7:00 PM** TO FILL THE EXPIRED SEATS TO WIT: MAYORAL; GROUP ONE (1); GROUP THREE (3); AND GROUP **FIVE** (5) RESPECTIVELY; AND **PROVIDING** AN EFFECTIVE DATE.

END OF CONSENT AGENDA

A motion was made by Councilperson Wade and seconded by Councilperson Wilson to approve the Consent Agenda.

MOTION

Upon a roll call vote by City Clerk Ward, the vote was unanimous.

MOTION APPROVED

9. PETITIONS AND COMMUNICATIONS FOR FILING

City Clerk Ward stated she had been approached by several prospective Candidates who expressed an interest in qualifying by the alternative filing method (petition process). She stated of course, she advised them of the City's standard qualifying method. She stated the City Charter and City Code of Ordinances did not address such provisions; therefore we are not bound by any provisions to allow a process in our form of government that has not been adopted by the legislative body.

She then stated some years ago, the City opt to the uniform Election dates; therefore as an effort not to violate anyone's rights to the process and as a method of precaution the individuals were provided the petition process as outlined and utilized by candidates qualifying for state offices.

She further stated surveys were done throughout the county to find out if other municipalities allowed the process and if so under what authority. She indicated the responses were municipalities that allowed such was authorized by its charter and code of ordinances; and in communicating with the division of elections and the attorney general's **office**, it was the conclusion an act of this nature could only be enacted upon by the legislative body. She concluded by

advising upon final comment from the division of elections the analysis would be shared.

10. PUBLIC HEARINGS

NONE

11. ORDINANCES ON SECOND READING

- A. ORDINANCE NO. **2985** AN ORDINANCE OF THE CITY COUNCIL OF THE **CITY OF RIVIERA** BEACH, PALM BEACH COUNTY, FLORIDA, RECODIFYING SECTION **2-111(a)** AND (b) OF THE 1957 CODE OF ORDINANCES AND AMENDING **SAID** SECTIONS IN THE NEW CODE OF ORDINANCES UNDER CHAPTER 15, ENTITLED, "PERSONNEL BY ADDING A SECTION TO BE NUMBERED SECTION **15-111** (a) AND (b), ENTITLED "MILITARY LEAVE AND JURY DUTY"; PROVIDING FOR SEVERABILITY, CONFLICTS, AND CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

City Clerk Ward read the aforementioned Ordinance into the **record** and announced that it was advertised in the January 9, 2005 edition of the Palm Beach Post.

A motion was made by Councilperson Wade and seconded by Councilperson Wilson to adopt Ordinance No. 2985 on final reading.

MOTION

Upon a roll call vote by City Clerk Ward, the vote was unanimous.

MOTION APPROVED

12. ORDINANCES ON FIRST READING

NONE

13. REGULAR

- A. RESOLUTION NO. 18-05 A RESOLUTION OF THE **CITY** COUNCIL OF THE CITY OF **RIVIERA** BEACH, PALM BEACH COUNTY, FLORIDA, **AUTHORIZING** THE MAYOR AND CITY CLERK TO EXECUTE A **FIVE** YEAR **INTERLOCAL** AGREEMENT **WITH** THE TOWN OF PALM BEACH SHORES TO PROVIDE EMERGENCY MEDICAL SERVICES AND SUPPLEMENTAL **FIRE** PROTECTION SERVICES; THE CITY OF **RIVIERA** BEACH AGREES TO PROVIDE EMERGENCY MEDICAL SERVICES FOR THE AMOUNT OF \$175,000 AND SUPPLEMENTAL **FIRE** PROTECTION SERVICES FOR THE AMOUNT OF \$75,000 FOR THE FIRST YEAR; AUTHORIZING THE FINANCE DIRECTOR TO AMEND THE **2004-05** GENERAL FUND BUDGET IN THE AMOUNT OF \$250,000; AND PROVIDING AN EFFECTIVE DATE.

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City Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Councilperson Wade and seconded by Councilperson Wilson to approve Resolution No. 18-05.

MOTION

Upon a roll call vote by City Clerk Ward, the vote was unanimous.

MOTION APPROVED

- B. RESOLUTION NO. **19-05** A RESOLUTION OF THE **CITY** COUNCIL OF THE CITY OF **RIVIERA** BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING THE **SITE** PLAN APPLICATION FOR 58 PERMANENT RESIDENTIAL UNITS LOCATED AT **3730** NORTH OCEAN DRIVE **WITH** SPECIFIC CONDITIONS; AND PROVIDING AN EFFECTIVE DATE.

City Clerk Ward read the aforementioned Resolution into the **record**.

A motion was made by Councilperson Wade and seconded by Councilperson Davis to approve Resolution No. 19-05.

MOTION

Mary **McKinney**, Community Development Director, gave an overview of the proposed project.

Gerald Ward, **3930** N Ocean Drive, made comments regarding concerns of his and his neighbors about the project and stated that a transcript of the Zoning Board of Adjustments meeting was provided to the City Clerk for filing.

Upon a roll call vote by City Clerk Ward, the vote was unanimous.

MOTION APPROVED

- C. DISCUSSION: **CITY** COUNCIL TO SELECT AND AUTHORIZE CITY MANAGER TO NEGOTIATE LEASE FOR TEMPORARY OFFICE SPACE FOR CODE ENFORCEMENT, POLICE TRAINING, CRIME PREVENTION, COP STAFF AND **CIVIL** DRUG COURT.

RESOLUTION NO. **20-05** A RESOLUTION OF THE **CITY** COUNCIL OF THE CITY OF **RIVIERA** BEACH, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE A LEASE FOR TEMPORARY OFFICE SPACE FOR CODE ENFORCEMENT, POLICE TRAINING, CRIME PREVENTION, COP STAFF, AND **CIVIL** DRUG COURT; AND PROVIDING AN EFFECTIVE DATE.

City Clerk Ward read the aforementioned Resolution into the record.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data. The second part of the document provides a detailed breakdown of the financial data for the quarter. It includes a table showing the revenue generated from various sources, as well as the associated costs and expenses. The final part of the document concludes with a summary of the overall financial performance and offers recommendations for future improvements.

The following table provides a detailed overview of the revenue and expense data for the quarter. The revenue is categorized by product line, and the expenses are broken down into fixed and variable costs. This analysis shows that while revenue has increased, the variable costs have also risen significantly, which has impacted the overall profit margin. It is recommended that the company focus on reducing these variable costs to improve profitability in the next quarter.

The data indicates that the most significant area for improvement is in the variable costs, which account for a large portion of the total expenses. By implementing more efficient processes and negotiating better terms with suppliers, the company can reduce these costs and increase its profit margin. Additionally, the company should continue to invest in marketing and sales efforts to drive revenue growth, as this remains a key driver of success.

A motion was made by **Councilperson Wilson** and seconded by **Councilperson Wade** to approve Resolution No. 20-05.

MOTION

Chairperson Schnyer called for a 5 minute recess and later reconvened the meeting.

Gloria Shuttlesworth, Asst. City Manager, gave an overview of the plans to temporarily place some of the departments damaged as a result of the two hurricanes.

Upon a roll call vote by City Clerk Ward, the vote was unanimous.

MOTION APPROVED

D. BOARD REPORTS: CITY COUNCIL TO APPOINT THREE (3) CITIZENS TO SERVE ON THE RECREATION ADVISORY BOARD.

City Manager Wilkins stated that **correspondence** was previously submitted to the City Council requesting nominees.

Chair Pro Tem Iles submitted the names of Ms. Sylvia Gibson and Ms Marion White to serve on the Recreation Advisory Board. She then stated that these individuals should receive related documents and **information** required for them to operate as board members.

Councilperson Wade submitted Mr. Edwin Wade and stated same concerns as Council Pro tem Iles.

A motion was made by **Councilperson Wilson** and seconded by **Councilperson Davis** to appoint Sylvia Gibson, Marion White, and **Edwin Wade** to the Recreation Advisory Board.

MOTION

Upon a roll call vote by City Clerk Ward, the vote was unanimous.

MOTION APPROVED

**E. CITY MANAGER'S EVALUATION TOOL.
ITEM ADDED TO AGENDA**

Councilperson Davis stated that a copy of the evaluation was provided at the Agenda Review Meeting.

Councilperson Wade stated that the evaluation tool should be used for both of the employees that report to the City Council.

Chairperson Schnyer stated that he was in agreement with the intent of the evaluation tool; however, he was not in agreement to compel future Councilpersons to partake in the process.

Chair Pro Tem Iles stated that she needed clarification on the meaning of the evaluation and how a consensus would be made upon submittal of more than one evaluation as it relates to the renewing of a contract, a raise, or a bonus.

A motion was made by **Councilperson Davis** and seconded by **Councilperson Wade** to approve the evaluation tool as presented with the understanding that each councilperson must evaluate the city manager.

MOTION

City Attorney Ryan stated that a Resolution would be prepared and placed on the next regular meeting consent agenda ratifying the approval.

Upon a roll call vote by City Clerk Ward, the motion was approved with Councilpersons Schnyer and Wilson dissenting.

MOTION APPROVED

City Manager Wilkins stated that he had no problem with the approved evaluation tool.

14. LEGAL DISCUSSION/REQUESTS

NONE

15. REQUEST TO CITY COUNCIL AND RECOMMENDATIONS OR DISCUSSIONS FROM THE M. & CITY COUNCIL

Councilperson Wilson thanked the City Manager and staff for the efforts put forth during the Martin Luther King, Jr. celebration activities held Saturday.

Councilperson Davis made inquiries concerning Our Next Steps, Inc. with regards to whether or not they are renting space to a church.

Councilperson Wade thanked Commissioner **Addie** Greene for partially funding the entrance gate to Lone Pine Estates and other projects within the City. She later expressed her displeasure regarding the antics taking place concerning the youth football program.

Chairperson Schnyer also thanked Commissioner Greene for her support in various city efforts.

Councilperson Davis announced that Port Commissioner Richards circulated a flyer that provided information on the opening of a **Voting/Civil** Right Restoration

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Clinic which would process Civil Rights Restoration applications at no charge. She then inquired about the city receiving reimbursement of funds disbursed to the youth football program.

Chair Pro Tem Iles stated that has not advocated the ending of the football program and that she will support decisions made by the City Manager concerning the program.

City Manager Wilkins announced that a **kick-off** celebration for the New Prosperity Center, which will provide approximately \$3.2 million for community and housing revitalization, would be held on Saturday, at the Lindsey Davis Community Center at 12:50 p.m. and that the City Council and residents were invited.

16. ADJOURNMENT

There being no further business the meeting was duly adjourned at **9:47 p.m.**

APPROVED:



MICHAEL D. BROWN
MAYOR

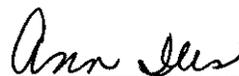


DAVID G. SCHNYER
CHAIRPERSON

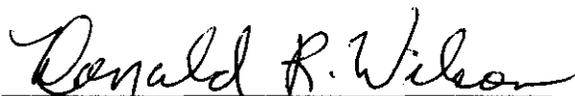
ATTEST:



CARRIE E. WARD
MASTER MUNICIPAL CLERK
CITY CLERK



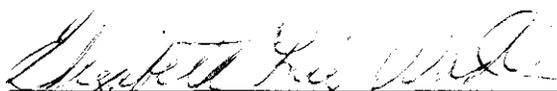
ANN ILES
CHAIR PRO TEM



DONALD R. WILSON
COUNCILPERSON



JUDY L. DAVIS
COUNCILPERSON



ELIZABETH "LIZ" WADE
COUNCILPERSON

MOTIONED BY: D. Wilson
SECONDED BY: E. Wade

D. SCHNYER aye
A. ILES aye
D. WILSON aye
J. DAVIS aye
E. WADE aye

DATE APPROVED: 02102105

CITY OF RIVIERA BEACH, FL
REGULAR CITY COUNCIL MEETING
JANUARY 19,2004

ADDITIONS, DELETIONS, SUBSTITUTIONS, & REVISIONS

<u>Page</u>	<u>Roman Numeral</u>	
		<u>ADDITIONS</u>
		Regular
4	13	Item No. 13-C Additional Back-up Provided. Resolution No. _____ A Resolution Of The City Council Of The City Of Riviera Beach, Palm Beach County, Florida, Authorizing The Finance Director To Appropriate General Fund, Fund Balance Account No. 001- 00-399999 In The Amount Of \$310.486 For Lease And Moving Expenses For Fiscal Year 2004-2005 To Provide Temporary Relocation Of Code Enforcement. Vice Unit, Police Training, Crime Prevention, Citizens On Patrol Office And The Civil Drug Court, And Further Authorizing The City Manager To Negotiate A Three (3) Year Lease Agreement For Temporary Office Space; And Providing An Effective Date.

1/18/05 mem

RIVIERA BEACH, FLORIDA... "THE BEST WATERFRONT CITY IN WHICH LIVE, WORK, & PLAY"