

**CITY OF RIVIERA BEACH CITY COUNCIL  
AGENDA ITEM SUMMARY**

MEETING DATE: December 7, 2011

AGENDA ITEM SUMMARY NO. I-11-121-2

- AWARDS / PRESENTATIONS / PETITIONS
- CONSENT
- PUBLIC HEARING
- ORDINANCE ON SECOND READING
- ORDINANCE ON FIRST HEARING

- REGULAR**
- RESOLUTION
- DISCUSSION & DELIBERATION
- BOARD APPOINTMENT**
- WORKSHOP

**TITLE/SUBJECT:** APPOINT MEMBERS TO THE PLANNING AND ZONING BOARD.

**RECOMMENDATION / MOTION:** Staff recommends the reappointment of Julius Whigham and Edward Kunuty to the Planning and Zoning Board.

• Assistant City Manager	Library
City Attorney	Marina
• City Clerk	Police
Community Development	Public Works
• Finance	Purchasing
Fire	Recreation & Parks
Human Resources	Water & Sewer
Information Services	Other

APPROVED BY CITY MANAGER: 

DATE: 11-30-11

<p><b>Originating Dept.</b> Community Development</p> <p><b>User Dept.</b> City</p> <p><b>Advertised: Yes</b> <b>Date:</b> <b>Paper:</b> <input type="checkbox"/> Not Required Also Posted on Ch. 18 and Website</p> <p><b>Affected Parties</b> <input type="checkbox"/> Notified    <input checked="" type="checkbox"/> Not Required</p>	<p><b>Costs:</b> <u>None to the City</u></p> <p><b>Current FY:</b> <u>2011-2012</u></p> <p><b>Funding Source:</b> <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input type="checkbox"/> Other:</p> <p><b>Budget Account Number:</b> N/A</p>	<p><b>City Council Actions:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/conditions <input type="checkbox"/> Denied <input type="checkbox"/> Tabled to <input type="checkbox"/> Referred to Staff</p> <p><b>Attachments:</b> 1. FIA 2. Appointment Request Forms 3. Letters of Interest 4. List of P&amp;Z Board Members 5. Meeting Attendance Sheet 6. City Voting District Map 7. P&amp;Z Board Vacancy Memo</p>
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**SUMMARY:** The Planning and Zoning Board consists of seven regular members and two alternate members that are appointed by the City Council for three year terms (see attached P&Z Board members list). We currently have multiple vacancies on the board as both alternate positions are vacant. Additionally, three of the seven existing members have terms that expire on January 7, 2012. December 8, 2011, is the final Planning and Zoning Board meeting for these three members (unless reappointed):

- Caryn St. John, District 4 (honorably served for 6 years)
- Edward Kunuty, District 4 (honorably served for 9 years)
- Julius Whigham, District 1 (honorably served for 12 years)

Staff wishes to acknowledge the immense amount of time volunteered by these individuals and thank them for their contributions to the City. Two of the aforementioned board members, Julius Whigham and Edward Kunuty, have requested reappointment to the board. Both members have been great assets to the City and staff highly recommends their reappointment. Staff also requests that City Council members convey any additional proposals for nomination of Planning and Zoning Board members at the December 7, 2011 meeting.

NAME	VOTING DISTRICT	ADDRESS
Julius Whigham	# 1	1602 W. 36 <sup>th</sup> Street
Edward Kunuty	# 4	1120 Powell Drive

**RECOMMENDATION:** Staff recommends the reappointment of Julius Whigham and Edward Kunuty to the Planning and Zoning Board.

# EXHIBIT - 1

## II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:  
Planning and Zoning Board Member Nominations, Dec. 7, 2011

Fiscal Years	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (City)					
In-Kind Match (City)					
<b>NET FISCAL IMPACT</b>					

NO. ADDITIONAL FTE  
POSITIONS (Cumulative)

Is Item Included in Current Budget? Yes No X  
Budget Account No.: Fund Dept/Div. Org. Object

Reporting Category

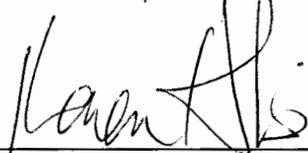
B. Recommended Sources of Funds/Summary of Fiscal Impact:  
- None

C. Departmental Fiscal Review:

  
Mary McKinney, Dir. of Community Development  
*McKinney*

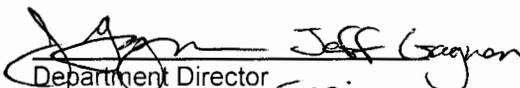
## III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grants Comments:

  
Finance Department

Purchasing and Grants

B. Other Department Review:

  
Department Director For:  
*Mary McKinney*





**Edward J. Kunity**  
**1120 Powell Drive**  
**Riviera Beach, FL 33404**  
**561 842-8700**

November 14, 2011

Ms. Mary Mc Kinney  
Community Development Director  
City Of Riviera Beach  
600 W Blue Heron Blvd  
Riviera Beach, FL 33404

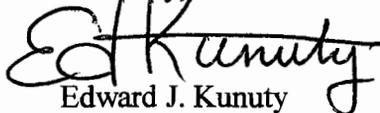
Dear Ms. Mc Kinney:

I would like to continue on as a member of the Planning and Zoning Board. My term expires in December, 2011 and I am seeking a re-appointment. If there is any additional information you need or forms that I need to fill out please let me know.

If you have any questions please give me a call.

Thank you for your consideration.

Sincerely,



Edward J. Kunity  
1120 Powell Drive  
Riviera Beach, FL 33404

RECEIVED

NOV 15 2011

COMMUNITY DEVELOPMENT  
DEPARTMENT

**Gagnon, Jeff**

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**To:** Julius Whigham  
**Subject:** RE: P&Z Board Position

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**From:** Julius Whigham [<mailto:ramjaw1@yahoo.com>]  
**Sent:** Friday, November 18, 2011 1:56 PM  
**To:** Gagnon, Jeff  
**Subject:** Re: P&Z Board Position

Jeff

I would like serve an additional term on the P&Z Board. Contact me if I need to send an application letter.  
Thanks

Julius A. Whigham, Sr.

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# City of Riviera Beach

## Planning and Zoning Board

### Membership List - 2011

<b>S. Lashea Brooks, Chairperson (Exp. 4/2012)</b> 1349 West 35th Street, Riviera Beach, FL 33404 (561)315-5275-h slbrooks09@yahoo.com	Term Expires: 5/31/2013 Reappointed: N/A Appointed: 1/7/2009 Group: C      District # 1
<b>Richard Baumgart, Vice-Chair</b> 2615 Lake Drive, Riviera Beach, FL 33404 (561)842-2028-w admiralsclub@aol.com	Term Expires: 5/31/2012 Reappointed: N/A Appointed: 1/20/2010 Group: B      District # 4
<b>Gary Brannen</b> 4028 Rocks Point Place, Riviera Beach, FL 33404 (561)844-2627-h (561)574-1323-w Lbra6627@bellsouth.net	Term Expires: 5/31/2012 Reappointed: N/A Appointed: 1/7/2009 Group: B      District # 3
<b>Rena James</b> 3300 R.J. Hendley Avenue, Riviera Beach, FL 33404 (561)667-7325-c (561)335-1608-w suprwmn0007@yahoo.com	Term Expires: 1/5/2014 Reappointed: 1/5/2011 Appointed: 12/2007 Group: C      District # 1
<b>Edward Kunuty</b> 1120 Powell Drive, Riviera Beach, FL 33404 (561)842-1166-h (561)371-0158-m (561)842-8700-w kunuty@bellsouth.net	Term Expires: 1/7/2012 Reappointed: 1/7/2009 Appointed: 11/2002 Group: A      District # 4
<b>Caryn St. John</b> 1081 Singer Drive, Riviera Beach, FL 33404 (561)373-2734-c carynstjohn@gmail.com	Term Expires: 1/7/2012 Reappointed: 1/7/2009 Appointed: 12/2005 Group: A      District # 4
<b>Julius Whigham</b> 1602 West 36th Street, Riviera Beach, FL 33404 (561)842-5021-h ramjaw1@yahoo.com	Term Expires: 1/7/2012 Reappointed: 1/7/2009 Appointed: 8/1999 Group: A      District # 1
<b>Vacant, 1st Alternate</b>	Term Expires: Reappointed: Appointed: Group: B      District #
<b>Vacant, 2<sup>nd</sup> Alternate</b>	Term Expires: Reappointed: Appointed: Group: C      District #

The Planning and Zoning Board meets on the second Thursday of the month at 6:30 p.m. in the Riviera Beach Council Chambers, 600 West Blue Heron Boulevard, Riviera Beach, Florida 33404. For additional information, contact the City's Planning and Zoning Division at (561) 845-4060.

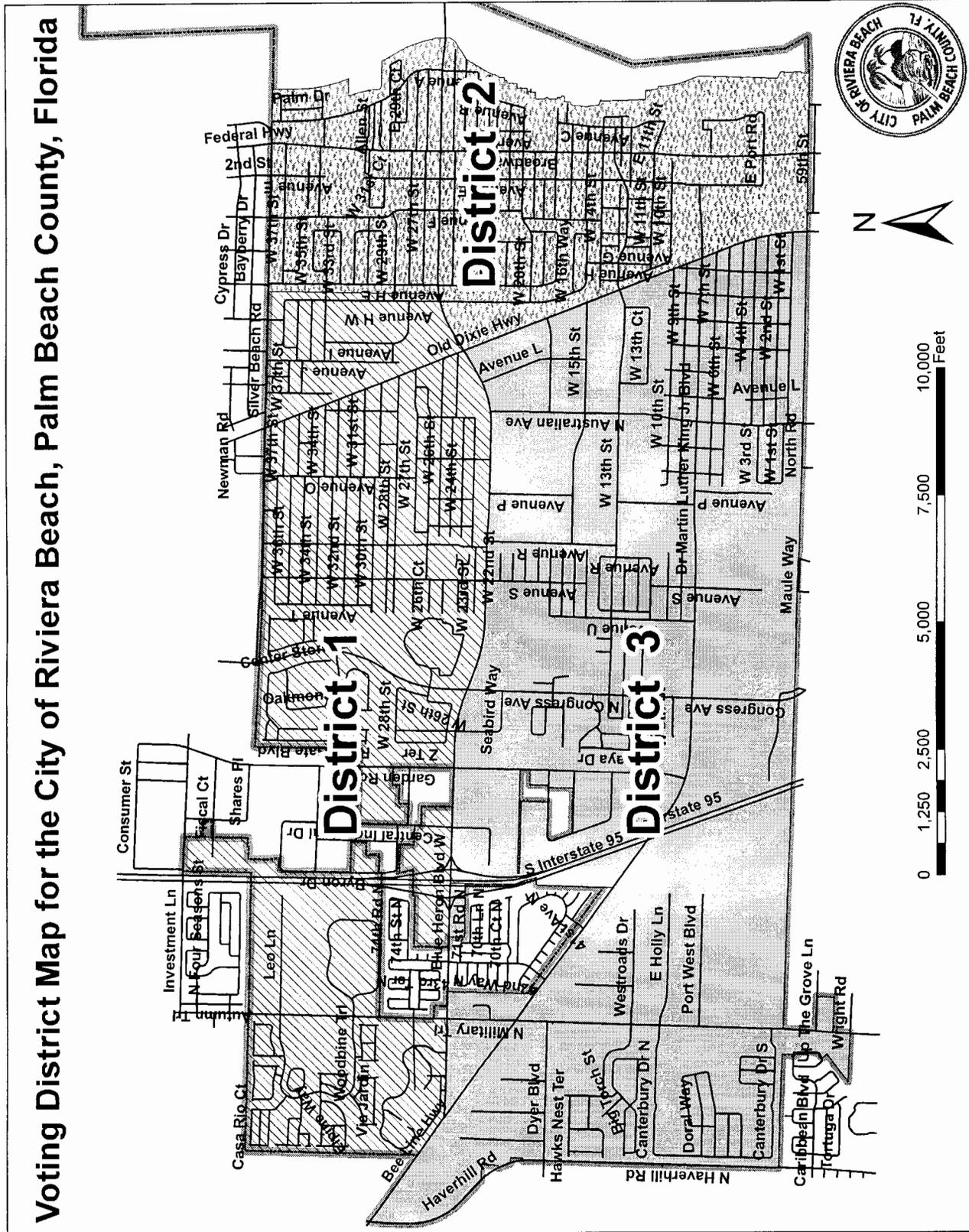
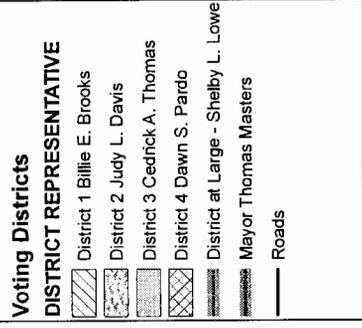
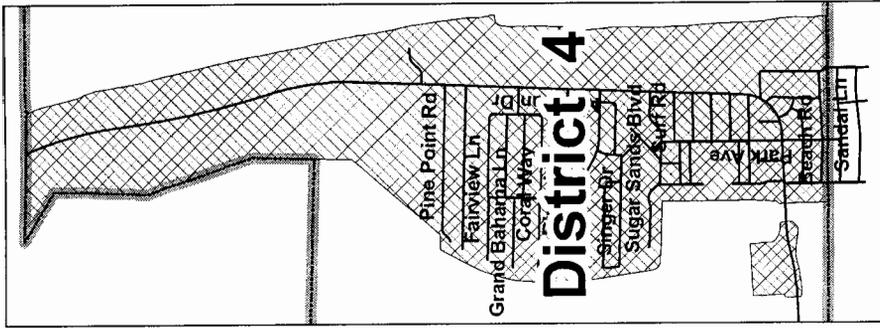
Updated: September 9, 2011

**PLANNING AND ZONING BOARD ATTENDANCE ROSTER - (2011)**

Member / Date	1/13	2/10	3/10	4/14	5/12	6/9	7/14	8/11	9/8	10/13	10/27	11/10	12/8
<b>S. Lashea Brooks</b> Chairperson District #1 Term Expires: 5/2013	P	#	#	P	P	#	P	P	P	P	P	#	
<b>Richard Baumgart</b> Vice-Chairperson District #4 Term Expires: 5/2012	P	#	#	P	P	#	P	P	P	P	P	#	
<b>Gary Brannen</b> District #3 Term Expires: 5/2012	P	#	#	P	A	#	P	A	A	P	P	#	
<b>Rena James</b> District #1 Term Expires: 1/2014	P	#	#	A	P	#	P	P	A	A	A	#	
<b>Edward Kunuty</b> District #4 Term Expires: 1/2012	P	#	#	P	A	#	P	A	P	P	P	#	
<b>Caryn St. John</b> District #4 Term Expires: 1/2012	P	#	#	P	P	#	A	P	P	P	P	#	
<b>Julius Whigham, Sr.</b> District #1 Term Expires: 1/2012	P	#	#	P	P	#	P	P	A	P	A	#	
<b>Vacant</b> 1 <sup>st</sup> Alternate District # Term Expires:	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Vacant</b> 2 <sup>nd</sup> Alternate District # Term Expires:	-	-	-	-	-	-	-	-	-	-	-	-	-

**Chart Key:** A = Absent, P = Present, # = Meeting Cancellation, N/R = Attendance Not Required, \* = No Quorum Revised: 11/18/2011 JG

# Voting District Map for the City of Riviera Beach, Palm Beach County, Florida



CITY OF RIVIERA BEACH

COMMUNITY DEVELOPMENT

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INTER-DEPARTMENTAL COMMUNICATION

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## MEMORANDUM

*mmk*

**TO:** CARRIE E. WARD, CITY CLERK

**FROM:** MARY MCKINNEY, DIRECTOR OF COMMUNITY DEVELOPMENT

**DATE:** NOVEMBER 8, 2011

**SUBJECT:** PLANNING AND ZONING BOARD VACANCIES

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The Planning and Zoning Board is currently accepting applications. A full roster consists of seven regular members and two alternates. The two alternate positions have been vacant for over six months and three regular board members have terms that expire after our December 8<sup>th</sup> meeting. One regular member, Edward Kunuty, has requested an additional term on the board and one member, Caryn St. John, has declined another term, while the third, Julius Whigham, is silent to date.

A legal ad ran on March 27, 2011 in the Palm Beach Post and has been posted on the Community Development website since that time. Staff has requested that a similar notice be placed on Channel 18. Please advertise this notice in any and all appropriate venues.

A copy of the Planning and Zoning Board roster as well as a copy of the legal ad has been attached. Thank you for your attention to this matter.

jg/mm

Attachment: Planning and Zoning Board Roster  
Legal Ad – Vacant Positions

Cc: Honorable Mayor and City Council  
Ruth C. Jones, City Manager  
Danny D. Jones, Interim Deputy City Manager  
Pamala H. Ryan, City Attorney  
Valencia Y. Stubbs, Assistant City Attorney  
File