

**CITY OF RIVIERA BEACH CITY COUNCIL
AGENDA ITEM SUMMARY**

MEETING DATE: November 16, 2011

AGENDA ITEM SUMMARY NO. F11-112-01

- | | |
|---|---|
| <input type="checkbox"/> AWARDS / PRESENTATIONS / PETITIONS | <input checked="" type="checkbox"/> REGULAR |
| <input type="checkbox"/> CONSENT | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> DISCUSSION & DELIBERATION |
| <input type="checkbox"/> ORDINANCE ON SECOND READING | <input checked="" type="checkbox"/> BOARD APPOINTMENT |
| <input type="checkbox"/> ORDINANCE ON FIRST HEARING | <input type="checkbox"/> WORKSHOP |

TITLE/SUBJECT: – Request Mayor to appoint with City Council approval the appointment or re-appointment of Ms. Hyacinthia Becton to serve on the General Employees Pension Board.

RECOMMENDATION / MOTION: That Mayor appoint, with City Council approval, the appointment or re-appointment of Ms. Hyacinthia Becton to serve on the General Employees Pension Board.

DEPARTMENTAL APPROVAL REVIEW & DATE

◆Deputy City Manager	Utility District
◆City Attorney <i>PHL 11/8/11</i>	Marina
◆City Clerk <i>CA</i>	Police
Community Development	Public Works
◆Finance <i>KSLA</i>	Purchasing
Fire	Recreation & Parks
◆Human Resources <i>CP 11/7/11</i>	IS
Library	Other

APPROVED BY CITY MANAGER: *Ruth C. Jones*

DATE: 11-9-11

Originating Dept. Human Resources <i>CP</i>	Costs: N/A Current FY: Funding Source: <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input type="checkbox"/> Other: Budget Account Number: N/A	City Council Actions: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/conditions <input type="checkbox"/> Denied _____ <input type="checkbox"/> Tabled to _____ <input type="checkbox"/> Referred to Staff _____
User Dept.		
Advised: Date: Paper: <input type="checkbox"/> Not Required Affected Parties <input type="checkbox"/> Notified <input type="checkbox"/> Not Required		Attachments: 1. Letter, board application, board attendance record and proof of certification for Ms. Hyacinthia Becton. 2. Sec. of the Code of Ordinances regarding the Board's duties and responsibilities. 3. List of General Employees Pension Board Members

SUMMARY: The term of office for the General Employees Pension Board Member Ms. Hyacinthia Becton expires November, 2011. At previous council meeting November 2, 2011, the Mayor approved the re-appointment of Ms. Betty Kendrick; however, the Mayor requested to speak with Ms. Becton prior to her re-appointment to the board. It is requested that the Mayor appoint or reappoint, with the City Council's approval, a new member or the current member, Ms. Hyacinthia Becton to serve on the General Employees Pension Board.

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The term of office is for three (3) years. The Board meets the last Monday of the month at 5:00 p.m. in the Utilities District Conference Room. The member must be a resident of the City. As directed by the City Council, Ms. Becton has completed Pension Board certification and the Mayor has spoken with Ms. Becton. Therefore, Staff is recommending the re-appointment of Ms. Becton.

EXHIBIT A-1

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012_	2013	2014	2015	2016
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>N/A</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (City)	_____	_____	_____	_____	_____
In-Kind Match (City)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
NO. ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No X

Budget Account No.: Fund Dept/Division Org. Object_Reporting Category_____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: *10 netted being*

III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grants Comments:

Finance Department

Purchasing and Grants

B. Other Department Review:

Department Director

500 West 24th Street
Riviera Beach, FL 33404
October 18, 2011

Mayor Thomas Masters
City of Riviera Beach

Dear Mayor Masters:

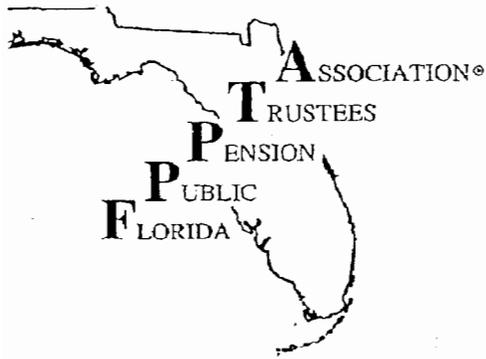
I am requesting reappointment to the General Employee Pension Board. My term expires on November 1, 2011. You will find that my attendance record is good. In an effort to be an effective Trustee, I have completed the advanced training with the Florida Public Pension Trustees Association (FPPTA).

If you need any additional information, please contact me at my office number -- (561) 344-7713 or on my cell -- (561) 344-8704.

Sincerely,



Hyacinthia Becton



Florida Public Pension Trustees Association
2946 Wellington Circle East
Tallahassee, FL 32309

October 13, 2011

Hyacinthia Becton
Riviera Beach GE
500 W 24th St.
Riviera Beach, FL 33404-5538

Dear Hyacinthia:

Congratulations! You have successfully passed the Advanced Exam and therefore have met all the requirements for Certification in the CPPT Program. Your Certification begins immediately. Now that you have completed the Certification Program, you begin the importance of maintaining your CPPT Certification.

Post Certification Requirements for the CPPT program are the following:

Upon completing the CPPT Certification Program you must complete **10 Continuing Education Units annually beginning January 1, 2012**. An FPPTA Trustees School and the CEU Trip to Wall Street will be worth **10 units**. The FPPTA conference and approved outside educational conference will be worth **5 units**. We have presently approved participation in the NPEA, NCPERS, NCTR, the Florida Division of Retirement, Police and Firefighters Trustee's School and the International Foundation of Employee Benefit Plans. **You will be required to attend at least one FPPTA function per year.**

Each recipient will be monitored on a calendar year basis to insure that CPPT related education is in fact continuing. You will receive an Annual CPPT Post Certification Requirement Form each December starting in 2012. (Example of CEU form enclosed) It will be your responsibility to complete the form and return it to the FPPTA office by January 15th of each year in order to maintain your CPPT Certification status.

The next FPPTA Trustee School will be held February 2 – 5, 2012 at the Hyatt Regency Riverfront in Jacksonville. School information will be mailed out in November. The next FPPTA event will be the 28th Annual Conference, which will be held June 24 – June 27, 2012 at Hilton Disney, Orlando. Conference information will be mailed in April. At the conference there will be an **awards presentation Monday, June 25th** for those who have become certified since the last conference. We also have a CPPT breakfast Wednesday morning for those who have earned their Certification. Please keep this in mind as you make plans for the summer. This will also be your first opportunity to register for the Wall Street Program in 2013. You also have the chance to be the recipient of the CPPT Wall Street Scholarship. We will be sending you a letter in April explaining all this in more detail.

Your participation in the CPPT Program is very important to us and if you should have any questions or concerns, please let us know.

Sincerely,

Kimberlie E. Ryals, CPPT
Chief Operating Officer
CPPT Coordinator



APPLICATION FOR CITY OF RIVIERA BEACH ADVISORY BOARD

Please Note: Pursuant to 119.07 F.S. the information provided in this application is considered to be public record, except as provided by law

Board Applying For: General Emp. Pension

Name: Hyacinthia Becton Home Address: 500 W. 24th St.

City: Riv. Bch. State: FL Zip Code: 33404 Home Phone No. (561) 844-8704

Work Phone No: (561) 844-7713 Email Address: hyacinthiabecton84@aol.com

Are you currently serving on a City Board or Committee? (YES) (NO)

If so please indicate name: Gen. Emp. Pension Date of Service(s) 2 yrs.

Are you available for day time meetings Yes evening meetings Yes

What would you hope to accomplish by participating if you are appointed?

-continue to be effective in my role as a Trustee.

Present Employer: St. George's Center, Inc. Position: Executive Director

Address: 21 W. 22nd St. City: R. B. State: FL Zip: 33404

Profession: _____ Length: 10 years

How long have you practiced the above profession? 10 years

Preferred mailing address: 500 W. 24th St. - R. B., FL 33404

Could your occupation or employment present a conflict of interest on municipal subject matters discussed or decided upon by the Advisory Board? (NO) (NOT SURE)

Please explain: _____

Please explain your knowledge, experience, and interest in municipal functions; municipal charter, financing, Florida Constitution, and Florida Statutes pertaining to municipal law; if none, provide your experiences or skills in dealing with business or communication:

I served 8 years on the R. B. City Council. I have participated in numerous trainings and focus groups. I served on state municipal committees while on the City Council.

EDUCATIONAL BACKGROUND

Degree or Certificate	Institution	Course of Study
B.A.	University of Great Falls	Sociology
M.A.	Nova University	Exceptional Student Educ.

Are you registered and actively Vote in Palm Beach County? (YES) (NO)

Are you currently participating in civic or community activities? (YES) (NO)

If yes, explain: Several

I understand the duties, rules and time commitment to the Advisory Board to which I have applied:

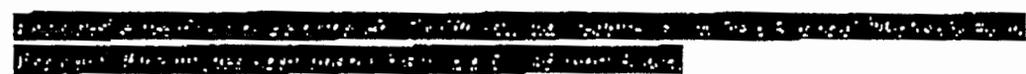
Hyacinthia Becton 10-24-2011

Signature

Date

How did you learn about the Advisory Board?

City's website () Community group () Newspaper () Other (x)



Please return application and resume to:

Office of the City Clerk
600 West Blue Heron Blvd.
Riviera Beach, FL 33404

FOR USE BY CITY OF RIVIERA BEACH

Appointment by: _____ Date: _____ Expiration Date: _____

Orientation Date: _____ Notified by City Staff _____

**Riviera Beach General
Trustee Attendance Record**

TRUSTEE NAME	2009												Quarterly r
	Jan. 26	Feb. 23	Mar. 23	Apr. 27	May 18	Jun. 15	Jul. 27	Aug. 31	Sep. 28	Oct. 26	Nov. 30	Dec. 20	
Hyacinthia Becton	present	no meeting	10-Aug present										
Betty Kendrick	present	no meeting	present absent										

2010

TRUSTEE NAME	2010											
	Jan. 25	Feb. 22	Mar. 29	Apr. 26	May 24	Jun. 21	Jul. 26	Aug. 23	Sep. 20	Oct. 25	Nov. 22	Dec. 20
Hyacinthia Becton	present	present	excused	present	present	present	excused	present	present	present	absent	present
Betty Kendrick	present											

2011

TRUSTEE NAME	2011											
	Jan. 24	Feb. 28	Mar. 28	Apr. 25	May 23	Jun. 20	Jul. 25	Aug. 29	Sep. 26	Oct. 24	Nov. 28	Dec. 19
Hyacinthia Becton	present											
Betty Kendrick	present											

Term Expires
Hyacinthia Becton 11/1/2011
Betty Kendrick 11/1/2011

CPPT Certification
Betty Kendrick certified 1999
Hyacinthia Becton Final test 2011

Sec. 14-27. - Administration.

- (11) The duties and responsibilities of the board shall include, but not necessarily be limited to the following:
- a. Construing the provisions of the system and determine all questions arising thereunder.
 - b. Determining all questions relating to eligibility and participation.
 - c. Determining and certifying amount of all retirement allowances or other benefits hereunder.
 - d. Having annual actuarial valuations of the system performed.
 - e. Establishing uniform rules and procedures to be followed for administrative purposes, benefit applications and all matters required to administer the plan.
 - f. Distributing at regular intervals to employees information concerning the plan.
 - g. Receiving, processing and approving all applications for participation and benefits; notifying the city finance department of approved benefit payments.
 - h. Performing such duties as are specified in section 14-28.

RIVIERA BEACH GENERAL EMPLOYEES PENSION BOARD

Betty Kendrick, Chairperson
Appointed Representative
District 2
561 West 35th Street
Riviera Beach, FL 33404
Telephone: (561) 842-0012
Fax: (561) 863-0195
Term Expires: November, 2014

Mary Gibson, Trustee
Employee Representative
Department of Public Works
600 West 34th Street
Riviera Beach, FL 33404
Work: (561) 845-3427
Home: (561) 844-4132
Term Expires: November, 2012

Bessie Brown, Trustee
Appointed Representative
District 2
391 West 35th Street
Riviera Beach, FL 33404
Term: November, 2013

Emery Hampton, Trustee
Employee Representative
Water Utilities Dept.
P. O. Box 9428
Riviera Beach, FL 33419
Work: (561) 845-3489
Home: (561) 635-0501
Email: ehampton@rivierabch.com
Term: November, 2011

Gladys Darville, Trustee
Appointed Representative
District 3
2534 Canterbury Drive
West Palm Beach, FL 33407
Telephone: (561) 843-5685
Term Expires: November, 2012

Gilbert Vetter, Trustee
Employee Representative
Community Development
2560 -- 125th Street North
Palm Beach Gardens, FL 33410
Work: (561) 845-4104
Term Expires: November, 2012

Hyacinthia Becton, Trustee
Appointed Representative
District 2
500 West 24th Street
Riviera Beach, FL 33404
Home: (561) 844-8704
Term Expires: November, 2011