

CITY OF RIVIERA BEACH CITY COUNCIL
AGENDA ITEM SUMMARY

MEETING DATE: November 16, 2011

AGENDA ITEM SUMMARY NO. D11-112-1

- AWARDS / PRESENTATIONS / PETITIONS
- CONSENT
- PUBLIC HEARING
 - ORDINANCE ON SECOND READING
 - ORDINANCE ON FIRST HEARING

- REGULAR
- RESOLUTION
- DISCUSSION & DELIBERATION
- BOARD APPOINTMENT
- WORKSHOP

SUBJECT: Authorize transfer of \$29,173 from General Fund Contingency for FY2009 and FY2010 lease payments for the Police Department evidence warehouse; authorize payments of \$29,173 and \$14,587 to Bank Atlantic for annual lease for the Police Department evidence warehouse for FY2009, FY2010, and FY2011.

RECOMMENDATION / MOTION: Staff recommends the transfer of \$29,173 from General Fund Contingency for FY2009 and FY2010 lease payments for the Police Department evidence warehouse; authorization of payments of \$29,173 and \$14,587 to Bank Atlantic for annual lease for FY2009, FY2010, and FY2011.

● Assistant City Manager	Library
● City Attorney <i>PHL 11/9/11</i>	Marina
● City Clerk <i>SD</i>	● Police <i>mm 11/4/11</i>
Community Development	Public Works
● Finance <i>HA 11/4/11</i>	Purchasing
Fire	Recreation & Parks
Human Resources	Utilities
Information Systems	Other

APPROVED BY CITY MANAGER: *Ruth C. Jones*

DATE: *11-9-11*

ORIGINATING DEPT.: Police <i>mm</i>	COSTS: \$43,760	CITY COUNCIL ACTIONS: <input type="checkbox"/> APPROVED <input type="checkbox"/> APPROVED W/CONDITIONS <input type="checkbox"/> DENIED _____ <input type="checkbox"/> Tabled TO _____ <input type="checkbox"/> REFERRED TO _____ STAFF
USER DEPT.: Police <i>mm</i>	CURRENT FY: 0.00	
ADVERTISED DATE: PAPER: <input checked="" type="checkbox"/> NOT REQUIRED	FUNDING SOURCE: 1. Police - Rent Lease Buildings 2. General Fund Contingency	ATTACHMENTS: FY2009 - Invoice FY2010 - Invoice FY2011 - Invoice
AFFECTED PARTIES <input type="checkbox"/> NOTIFIED <input checked="" type="checkbox"/> NOT REQUIRED	BUDGET ACCOUNT NUMBER: 001-0822-521-0-4402	

SUMMARY: The Police Department utilizes leased warehouse space to store vehicles and property seized pending formal court action. Currently, the City does not own a facility which can store such property; therefore the police department must use an outside source. The City currently leases warehouse space at 835 W 13 Ct, Riviera Beach, FL. Bank Atlantic, the owner of the property, has failed to invoice the City for fiscal year 2009 and 2010, therefore lease payments were not processed. This item seeks to make annual lease payments for FY2009, FY2010, and FY2011. This lease is budgeted annual in the Police Departments general fund budget.

The annual cost of the lease is \$14,587. A transfer of \$29,173 from General Fund Contingency will be required for FY2009 and FY2010 payments. The FY2011 lease will be paid from FY2011 Rent Lease Buildings Account Number 001-0822-521-0-4402.

Item No. 3

EXHIBIT A-1

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures					
Operating Costs	43,760.00				
External Revenues					
Program Income					
In-Kind Match					
NET FISCAL IMPACT	43,760.00	0.00	0.00	0.00	0.00

NO. ADDITIONAL FTE POSITIONS(Cumulative) _____

Is Item Included In Current Budget? Yes No

Budget Account No.: Fund 001 Dept/Division 0822 Org. 521 Object 0 Reporting Category 4402

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Rent & Lease Building Account Number 001-0822-521-0-4402

Fiscal Year	Amount	Account Number
FY2009 & FY2010	\$29,173	001-0822-521-0-4402
FY2011	\$14,587	001-0822-521-0-4402

C. Departmental Fiscal Review:  11/4/11 for Chief Williams

III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grants Comments:



 Finance Department

 Purchasing and Grants

B. Other Department Review:

Department Director

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE TRANSFER OF \$29,173 FROM GENERAL FUND CONTINGENCY FOR FY2009 AND FY2010 EXPENDITURES; AND APPROVING THE PAYMENTS OF \$29,173 AND \$14,587 TO BANK ATLANTIC FROM ACCOUNT NUMBER 001-0822-521-0-4402; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Riviera Beach Police Department currently leases bays 8 & 9 at 835 13th Court, Riviera Beach, Florida, to store seized vehicles and large property related to criminal investigations; and

WHEREAS, the annual cost of the lease with Bank Atlantic is \$14,587

WHEREAS, the lease renewal is budgeted annually in the Police Departments general fund budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, THAT:

SECTION 1: The Interim Finance Director is authorized to transfer \$29,173 from General Fund Contingency for FY2009 and FY2010 expenditures.

SECTION 2: The Interim Finance Director is authorized to make payments from the Police Department Rent & Lease Building Account Number 001-0822-521-0-4402 in the amount of \$29,173 and 14,587, to Bank Atlantic for the following invoices:

<u>Fiscal Year</u>	<u>Amount</u>	<u>Account Number</u>
FY2009 & FY2010	\$29,173	001-0822-521-0-4402
FY2011	\$14,587	001-0822-521-0-4402

SECTION 3: This Resolution shall take effect immediately upon its passage and approval.

PASSED and **APPROVED** this _____ day of _____, 2011.

RESOLUTION NO. _____
PAGE 2

APPROVED:

THOMAS A. MASTERS
MAYOR

JUDY L. DAVIS
CHAIRPERSON

ATTEST:

CARRIE E. WARD
MASTER MUNICIPAL CLERK
CITY CLERK

BILLIE E. BROOKS
CHAIR PRO TEM

CEDRICK A. THOMAS
COUNCILPERSON

DAWN S. PARDO
COUNCILPERSON

SHELBY L. LOWE
COUNCILPERSON

MOTIONED BY: _____

SECONDED BY: _____

J. DAVIS _____

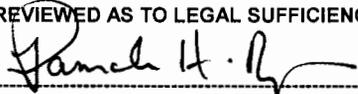
B. BROOKS _____

C. THOMAS _____

D. PARDO _____

S. LOWE _____

REVIEWED AS TO LEGAL SUFFICIENCY



PAMALA HANNA RYAN, CITY ATTORNEY

DATE: 11/9/11

INVOICE

BankAtlantic
1170 West McNab Road
Ft. Lauderdale, Florida 33309

Riviera Beach Police Department
835 W 13th Court, Bay 8 & 9
Riviera Beach, Florida 33404

DATE:	DESCRIPTION	AMOUNT DUE	BALANCE
10/01/08 – 9/30/09	RENT	\$14,586.07	
	FL SALES TAX	948.10 TAX exempt	
	TOTAL AMOUNT DUE	\$15,534.17	

Total Amount Due: \$15,534.17

RIVIERA BEACH POLICE DEPARTMENT
ATTN: Michael Madden
835 W 13th Court, Bay 8 & 9
Riviera Beach, Florida 33404

Send remittance to:
BANKATLANTIC
JOAN GARRICK
1170 W. MCNAB ROAD
FT. LAUDERDALE, FLORIDA 33309

INVOICE

BankAtlantic
1170 West McNab Road
Ft. Lauderdale, Florida 33309

Riviera Beach Police Department
835 W 13th Court, Bay 8 & 9
Riviera Beach, Florida 33404

DATE:	DESCRIPTION	AMOUNT DUE	BALANCE
10/01/09 – 9/30/10	RENT FL SALES TAX	\$14,586.07 948.10 TAX exempt	
	TOTAL AMOUNT DUE	\$15,534.17	

Total Amount Due:	\$15,534.17
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Ft. Lauderdale, Florida 33309

Riviera Beach Police Department
835 W 13th Court, Bay 8 & 9
Riviera Beach, Florida 33404

DATE:	DESCRIPTION	AMOUNT DUE	BALANCE
10/01/10 – 12/31/10	RENT FL SALES TAX (6.5%)	\$3,646.53 237.03	TAX EXEMPT
	TOTAL AMOUNT DUE	\$3,883.56	
01/01/11 – 9/30/11	RENT FL SALES TAX (6%)	\$10,939.59 656.38	TAX EXEMPT
<hr/> Total Amount Due:			\$15,479.53

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