

CITY OF RIVIERA BEACH CITY COUNCIL

AGENDA ITEM SUMMARY

MEETING DATE: November 2, 2011

AGENDA ITEM SUMMARY NO. H11-111-4

- AWARDS/ PRESENTATIONS / PETITIONS
- CONSENT
- PUBLIC HEARING
- ORDINANCE ON SECOND READING
- ORDINANCE ON FIRST HEARING

- REGULAR
- RESOLUTION
- DISCUSSION & DELIBERATION
- BOARD APPOINTMENT
- WORKSHOP

TITLE/SUBJECT: AUTHORIZATION TO NEGOTIATE A CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES TO DESIGN AN ALTERNATE BIKE ROUTE FOR US HIGHWAY 1.WITH KESHAVARZ AND ASSOCIATES

RECOMMENDATION / MOTION: The City Council authorizes staff to negotiate a contract for professional design services with the first (1) ranked firm, Keshavarz and Associates, Inc. of West Palm Beach, Florida.

INTER-DEPARTMENTAL REVIEW & DATE

<ul style="list-style-type: none"> • City Manager • City Attorney <i>PAK 10/25/11</i> • City Clerk <i>26</i> • Community Development <i>MMK 10-25-11</i> • Finance <i>KAA</i> 	<ul style="list-style-type: none"> Library Marina Police Public Works • Purchasing <i>10-25-2011</i> Recreation & Parks Utilities Other
Fire	
Human Resources	
Information Technology	

APPROVED BY CITY MANAGER: *[Signature]* DATE: 10-25-11

Originating Dept. <i>[Signature]</i> Purchasing User Dept. Community Development	Costs: N/A Current FY: 2011/2012 Funding Source: [] OPERATING: [] CAPITAL	City Council Actions: [] Approved [] Approved w/conditions [] Denied _____ [] Tabled to _____ [] Referred to Staff _____
Advertised: Date: May 22, 2011 [X] Required [] Not Required Affected Parties [X] Notified [] Not Required		Attachments: 1) Resolution 2) Recommendation 3) Written and Oral Tabulation Sheet

BACKGROUND/SUMMARY:

In accordance with the City of Riviera Beach Procurement Code (Ordinance 2412) and Florida State Statute 287.055 "Consultants Competitive Act" a Request for Qualifications (RFQ) was advertised in the "**Legal Notices**" section of the Palm Beach Post on **May 22, 2011** to solicit qualified civil engineering firms to provide construction plans for the reconstruction of Avenue "E" and Avenue "F" between West 12th Street and Silver Beach Road.

To provide additional exposure and to ensure maximum competition for the project, it was also advertised on the City's internet web-page on **May 26, 2011**.

Eleven (11) firms responded to the City's RFQ. Submittals were publicly opened and announced on Tuesday, June 21, 2011 at 3:00 p.m. in the Council Chambers. (Please Refer to attached Bid Tabulation)

On Friday, July 8 and Friday, July 22, 2011 an evaluation committee consisting of two (2) representatives from the Community Redevelopment Agency (C.R.A), Interim Public Works Director, Utilities Engineer, Engineering Technician, and Senior Procurement Specialist convened to review and discuss the responses to the City's RFQ for Design of US 1 Alternate Bike Route.

Consistent with the requirements these firms were evaluated and ranked based on the criteria established in the City's RFQ which included the following considerations:

1. DEMONSTRATED CAPACITY TO COMPLETE PROJECTS ON TIME AND WITHIN BUDGET CONSTRAINTS.
2. AND EXTENT OF EXPERIENCE WITH SIMILAR CIVIL ENGINEERING IMPROVEMENT PROJECTS AND RELATED SERVICES.
3. AVAILABILITY, EDUCATION AND EXPERIENCE OF STAFF TO BE ASSIGNED TO PERFORM REQUIRED WORK.
4. AMOUNT OF PRACTICAL WORK EXPERIENCE IN RELATION TO REQUIRED WORK ASSIGNMENTS.
5. PERCENTAGE (%) OF WORK PERFORMED IN HOUSE
6. M/WBE PERCENTAGE (%)

After committee members had an opportunity to review each of the eleven (11) responses received, the committee met and discussed the particulars of each. The committee members shared their observations and evaluated and scored each response in accordance with their understanding of the evaluation criteria established in the City's public solicitation.

Due to the high number of responses submitted for the RFQ, Purchasing divided the firms that were short-listed eight (8) total into two (2) groups and they are Group one (1) and Group two (2). (Please see below)

Scores for written presentations were tallied by the Purchasing Department and based upon a measure of average scores, the following firms were short listed.

FIRM	RANKING	TOTAL AVERAGE SCORE	group #
Keshavarz & Associates, Inc.	1	117.6	2
Chen Moore & Associates	2	112.6	2
URS Corporation	3	109	2
Erdman & Anthony	4	107.2	1
A & B Engineering, Inc.	5	104.8	2
LDI	6	102.6	1
Calvin, Giordano & Associates, Inc.	7	101.4	2
DRMP	8	100.8	1

On August 16, 2011 the three (3) short-listed firms from group one (1) were invited to give oral presentations and on September 19, and October 14, 2011 the five (5) short-listed firms from group (2) gave oral presentations before the committee to discuss their experiences, qualifications, approach and understanding of the project scope.

Committee members evaluated each oral presentation and scored each according to interaction, presentation and ability to communicate technical information. Finally, total average scores for both written proposals and oral presentations were combined and tallied. Accordingly, the committee ranks the short-listed firms as follows:

FIRM	RANKING	TOTAL OVERALL AVERAGE SCORE Including oral interviews out of 125 points	group #
Keshavarz & Associates, Inc.	1	139.1	2
Chen Moore & Associates	2	136.2	2
URS Corporation	3	130.8	2
Erdman & Anthony	4	127.4	1
LDI	5	126.2	1
A & B Engineering, Inc.	6	124.1	2
Calvin, Giordano & Associates, Inc.	7	123.8	2
DRMP	8	119.2	1

Keshavarz and Associates is a privately owned and operated professional engineering company out of West Palm Beach, Florida. The firm has substantial experience in providing the type of services required by the City for the design of US 1 Alternate Bike Route.

Additionally, the Purchasing Department has verified the following reference:

COMPANY	NATURE OF PROJECT	RATING
Seacoast Utility Authority Palm Beach Gardens, FL 33410	Water/Sewer Pipelines in conjunction with Drainage	Good
Northern Palm Beach County Improvement District	Roadway and Drainage	Outstanding

For your records we are enclosing copies of all confirmed reference as well as all other documents used to determine the bidder's responsibility.

Accordingly, and consistent with the requirements of the solicitation it is the consensus recommendation of the evaluation committee that the top ranked firm Keshavarz and Associates, Inc. of West Palm Beach, FL, be recommended to the City Council to begin negotiation to provide Professional Engineering Services for the design of US 1 Alternate Bike Route.

EXHIBIT A-1

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>NA</u>	_____	_____	_____	_____
Program Income (City)	<u>NA</u>	_____	_____	_____	_____
In-Kind Match (City)	<u>NA</u>	_____	_____	_____	_____
NET FISCAL IMPACT	<u>\$0</u>	_____	_____	_____	_____

NO. ADDITIONAL FTE POSITIONS (Cumulative) N/A _____

Is Item Included In Current Budget? Yes XX No. ___
 Budget Account No.: Fund Dept/Division Org. Object
 Budget Account No.: Fund Dept/Division Org. Object

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grants Comments:

Fees are estimated to be 7 to 10% of the estimated construction cost for the project.

[Signature] _____
 Finance Department Purchasing and Grants

B. Other Department Review:

 Department Director

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE RECOMMENDATION OF STAFF TO NEGOTIATE A PROFESSIONAL ENGINEERING SERVICES CONTRACT WITH THE NUMBER ONE (1) RANKED FIRM, KESHAVARZ AND ASSOCIATES, INC. OF WEST PALM BEACH, FLORIDA FOR THE DESIGN OF US 1 ALTERNATE BIKE ROUTE IN ACCORDANCE WITH FLORIDA STATE STATUE 287.055 "CONSULTANTS' COMPETITIVE ACT"; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the provisions of the City's Procurement Ordinance (2412), staff solicited Request for Qualifications for Design of US 1 Alternate Bike Route; and

WHEREAS, eleven (11) firms responded to Request for Qualifications No. 309-11, and the selection committee short-listed eight (8) firms to provide oral presentations; and

WHEREAS, Keshavarz and Associates, Inc. of West Palm Beach, Florida was ranked as the number one (1) firm to provide the services identified in the City's Request for Qualifications; and

WHEREAS, the City desires to negotiate a contract with Keshavarz and Associates, Inc. as the top ranked firm for RFQ 309-11; and

WHEREAS, if staff and Keshavarz and Associates, Inc. cannot negotiate an amicable contract, staff will continue to the next highest ranked firm short-listed from RFQ No. 309-11 and continue this process until an agreement is finalized.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, FLORIDA THAT:

SECTION 1. That staff is authorized to negotiate a professional engineering service contract with Keshavarz and Associates, Inc. to provide the services identified in the City's Request for Qualifications No. 309-11; and if contract is not reached, staff is authorized to proceed with negotiating with the next ranked firm short-listed by the selection committee.

SECTION 2. This Resolution shall take effect upon its passage and approval by the City Council.

PASSED AND APPROVED this _____ day of _____ 2011

APPROVED:

THOMAS A. MASTERS
MAYOR

JUDY L. DAVIS
CHAIRPERSON

ATTEST:

CARRIE E. WARD
MASTER MUNICIPAL CLERK
CITY CLERK

BILLIE E. BROOKS
CHAIR PRO TEM

CEDRICK A. THOMAS
COUNCILPERSON

DAWN S. PARDO
COUNCILPERSON

SHELBY L. LOWE
COUNCILPERSON

MOTIONED BY: _____

SECONDED BY: _____

B. BROOKS _____

J. DAVIS _____

C. THOMAS _____

D. PARDO _____

S. LOWE _____

REVIEWED AS TO LEGAL SUFFICIENCY



PAMALA HANNA RYAN, CITY ATTORNEY

DATE: 10/25/11

TO: MARY MCKINNEY, COMMUNITY DEVELOPMENT DIRECTOR
THROUGH: BENJAMIN GUY, PURCHASING DIRECTOR
FROM: PIERRE WILSON, SENIOR PROCUREMENT SPECIALIST
DATE: OCTOBER 20, 2011
Subject: **AWARD RECOMMENDATION: RFQ 309-11 DESIGN OF US 1 ALTERNATE BIKE ROUTE**

In accordance with the City of Riviera Beach Procurement Code (Ordinance 2412) and Florida State Statute 287.055 "Consultants Competitive Act" a Request for Qualifications (RFQ) was advertised in the "Legal Notices" section of the Palm Beach Post on **May 22, 2011** to solicit qualified civil engineering firms to provide construction plans for the reconstruction of Avenue "E" and Avenue "F" between West 12th Street and Silver Beach Road.

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PAGE 2:

EVALUATION COMMITTEE RECOMMENDATION: RFQ 309-11

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PAGE 4:
EVALUATION COMMITTEE RECOMMENDATION: RFQ 309-11

CC: Ruth Jones, City Manager
Evaluation Committee Members
Purchasing File

COMMITTEE MEMBERS

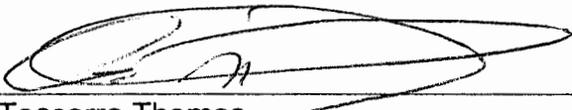
Ricardo Wiswell
Engineering Technician



Mario Loaiza
Utilities Engineer



Scott Evans
Community Redevelopment Agency



Tocarra Thomas
Community Redevelopment Agency



Brynt Johnson,
Public Works Interim Director

SCHEDULE 1

PARTICIPATION FOR M/WBE CONTRACTORS/PROPOSERS

BID/RFP TITLE: Design of US 1 Alternate Bike Route **BID/RFP NUMBER:** 309-11
NAME OF PRIME BIDDER: Keshavarz & Associates, Inc. **BID OPENING DATE:** June 21, 2011
CONTACT PERSON: Maziar Keshavarz, PE **TELEPHONE NO.:** (561) 689-8600 **DEPARTMENT:** Purchasing

CONTRACT AMOUNT - MBE / WBE

NUMBER OF MINORITY CONTRACTOR	NAME, ADDRESS & TELEPHONE	TYPE & DESCRIPTION OF WORK TO BE PERFORMED	BLACK	HISPANIC	OTHER	WOMEN
1.	Keshavarz & Assoc., Inc. 711 N Dixie Hwy, Suite 201 West Palm Beach, FL 33401 (561) 689-8600	Civil Engineering Land Surveying	_____ %	_____ %	85 %	_____ %
2.	Techno Engineering, Inc. 840 US One, Suite 320 North Palm Beach, FL 33408 (561) 627-8112	Electrical Engineering Street Lighting	_____ %	_____ %	_____ %	7 %
3.	PTC Consulting, Inc. 2005 Vista Parkway West Palm Beach, FL 33411 (561) 296-9698	Traffic Engineering Transportation Consultants	_____ %	_____ %	_____ %	3 %
4.	_____	_____	_____ %	_____ %	_____ %	_____ %
5.	_____	_____	_____ %	_____ %	_____ %	_____ %
TOTAL:			_____ %	_____ %	85 %	10 %

TO BE COMPLETED BY PRIME BIDDER:

TOTAL PARTICIPATION %: 95%

SCH-1

RFQ/RFP NUMBER: 309-11

**PALM BEACH COUNTY
OFFICE OF SMALL BUSINESS ASSISTANCE**

CERTIFIES THAT

KESHAVARZ & ASSOCIATES, INC.
VENDOR # KESH0001

*is a Small/Minority Business Enterprise as prescribed by section 2-80.21 – 2-80.35 of the Palm Beach
County Code for a three year period from March 25, 2010 to March 24, 2013.*

The following Services and/or Products are covered under this certification:

**CIVIL ENGINEERING SERVICES
ENGINEERING CONSULTING SERVICES
LAND SURVEYOR SERVICES**


Hazel Oxendine, Director

3/25/10



Palm Beach County Board of County Commissioners

Burt Aaronson, Chair
Karen T. Marcus, Vice Chair
Jeff Koons
Shelley Vana
Steven L. Abrams
Jess R. Santamaria
Priscilla A. Taylor

County Administrator
Robert Weisman
Deputy County Administrator
Verdenia C. Baker

**PALM BEACH COUNTY
OFFICE OF SMALL BUSINESS ASSISTANCE**

CERTIFIES THAT

PINDER TROUTMAN CONSULTING, INC.

D/B/A PTC

VENDOR # PIND00002

is a Small /Women Business Enterprise as prescribed by section 2-80.21 – 2-80.35 of the Palm Beach County Code for a three year period from March 20, 2009 to March 19, 2012.

The following Services and/or Products are covered under this certification:

**Engineering Services
Highway and Street Engineering Services
Traffic and Transportation Engineering Services**

Palm Beach County Board of County Commissioners

Jeff Koons, Chairperson
Burt Aaronson, Vice Chair
Karen T. Marcus
Shelley Vana
District 4
Jess R. Santamaria
Addie L. Greene

County Administrator
Robert Weisman
Deputy County Administrator
Verdenia C. Baker



Hazel Oxendine
Hazel Oxendine, Director



State of Florida

Minimum Bid Amount
Business Certification

Business Certification

Techno Engineering, Inc.

Is certified under the provisions of
287 and 295.187, Florida Statutes for a period from:

December 18, 2009 to December 18, 2011

A handwritten signature in black ink, appearing to read "Torey Alston".

Torey Alston, Executive Director

Florida Department of Management Services
Office of Supplier Diversity



CITY OF RIVIERA BEACH

P.O. DRAWER 10682
(561) 845-4180

RIVIERA BEACH, FLORIDA 33419
FAX (561) 842-5105

PURCHASING DEPARTMENT

October 19, 2011

O'Neal Bardin, Jr.
Executive Director
Northern Palm Beach County Improvement District
Palm Beach Gardens, FL 33418

Dear O'Neal Bardin:

Maziar Keshavarz of Keshavarz and Associates, Inc. has submitted a request for qualification (RFQ) to provide construction plans for the design of US 1 alternate bike route located in the City of Riviera Beach; your name was given as a reference. Please complete this form and fax or email to Pierre Wilson at 561-842-5105 or pwilson@rivierabch.com.

I would appreciate your response to the following questions:

1. How long ago were services rendered? Three Years
2. What was the nature of the project? Roadway and Drainage
3. What was the end result:
 - a. Job completed on Time? Yes
 - b. Job completed at or under budget? Yes
 - c. Quality of equipment acceptable? N/A
4. How would you rate the overall competence of this company? (Check one.)
Outstanding X Good _____ Average _____ Fair _____ Poor _____
5. How would you rate the overall performance of this company? (Check one.)
Outstanding X Good _____ Average _____ Fair _____ Poor _____
6. Please state briefly what you believe to be strengths or weaknesses in working with this company (if any):
 - a. Strengths Local Knowledge
 - b. Weaknesses _____
7. If you had another project for which they were qualified, would you rehire them?
Yes X No _____. If no, please state why.

I assure you, that any information you supply about this vendor will be held in strict confidence. If there is ever an opportunity for me to reciprocate, I will be pleased to do so.

Thank you.



CITY OF RIVIERA BEACH

P.O. DRAWER 10682
(561) 845-4180

RIVIERA BEACH, FLORIDA 33419
FAX (561) 842-5105

PURCHASING DEPARTMENT

October 19, 2011

Rim Bishop
Executive Director
Seacoast Utility Authority
Palm Beach Gardens, Florida 33410

Dear Rim Bishop:

Maziar Keshavarz of Kcshavarz and Associates, Inc. has submitted a request for qualification (RFQ) to provide construction plans for the design of US 1 alternate bike route located in the City of Riviera Beach; your name was given as a reference. Please complete this form and fax or email to Pierre Wilson at 561-842-5105 or pwilson@rivierabch.com.

I would appreciate your response to the following questions:

1. How long ago were services rendered? 3 years
2. What was the nature of the project? Water/sewer Pipelines in conjunction w/ Parking Drainage
3. What was the end result:
 - a. Job completed on Time? Yes No
 - b. Job completed at or under budget? Yes No
 - c. Quality of equipment acceptable? Yes No
4. How would you rate the overall competence of this company? (Check one.)
 Outstanding Good Average Fair Poor
5. How would you rate the overall performance of this company? (Check one.)
 Outstanding Good Average Fair Poor
6. Please state briefly what you believe to be strengths or weaknesses in working with this company (if any):
 - a. Strengths Coordination with owner
 - b. Weaknesses _____
7. If you had another project for which they were qualified, would you rehire them?
 Yes No . If no, please state why.

I assure you, that any information you supply about this vendor will be held in strict confidence. If there is ever an opportunity for me to reciprocate, I will be pleased to do so.

1:37:57 PM 10/21/2011

Data Contained In Search Results Is Current As Of 10/21/2011 01:36 PM.

Search Results

Please see our [glossary of terms](#) for an explanation of the license status shown in these search results.

For additional information, including any complaints or discipline, click on the name.

License Type	Name	Name Type	License Number/ Rank	Status/Expires
Certificate of Authorization	<u>KESHAVARZ & ASSOCIATES, INC.</u>	Primary	4897 Cert of Auth	Current, Active 02/28/2013

Main Address*: 711 NORTH DIXIE HWY. WEST PALM BEACH, FL 33401

[Back](#) [New Search](#)

*** denotes**

- Main Address - This address is the Primary Address on file.
- Mailing Address - This is the address where the mail associated with a particular license will be sent (if different from the Main or License Location addresses).
- License Location Address - This is the address where the place of business is physically located.

Contact Us :: [1940 North Monroe Street, Tallahassee FL 32399](#) :: Call.Center@dbpr.state.fl.us :: Customer Contact Center: 850.487.1395

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1:38:17 PM 10/21/2011

Licensee Details

Licensee Information

Name: **Keshavarz & Associates, Inc. (Primary Name)**
 (DBA Name)

Main Address: **711 NORTH DIXIE HWY.**
SUITE 201
WEST PALM BEACH Florida 33401

County: **PALM BEACH**

License Mailing:

LicenseLocation:

License Information

License Type: **Certificate of Authorization**

Rank: **Cert of Auth**

License Number: **4897**

Status: **Current,Active**

Licensure Date: **01/11/1988**

Expires: **02/28/2013**

Special Qualifications Qualification Effective

[View Related License Information](#)

[View License Complaint](#)

Contact Us :: [1940 North Monroe Street, Tallahassee FL 32399](#) :: Call.Center@dbpr.state.fl.us :: Customer Contact Center:
 850.487.1395

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FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS



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No Events

No Name History

Detail by Entity Name

Florida Profit Corporation

KESHAVARZ & ASSOCIATES, INC.

Filing Information

Document Number K03481
FEI/EIN Number 650012481
Date Filed 11/24/1987
State FL
Status ACTIVE

Principal Address

711 NORTH DIXIE HWY
SUITE 201
WEST PALM BEACH FL 33401 US

Changed 03/31/2003

Mailing Address

711 NORTH DIXIE HWY
SUITE 201
WEST PALM BEACH FL 33401 US

Changed 03/31/2003

Registered Agent Name & Address

FULGENZI, DEBORAH L ADM
711 NORTH DIXIE HIGHWAY
STE 201
WEST PALM BEACH FL 33401 US

Name Changed: 06/30/2005

Address Changed: 02/18/2004

Officer/Director Detail

Name & Address

Title P

KESHAVARZ, MAZIAR
66 ST JAMES DRIVE
PALM BEACH GARDENS FL 33418

Title ST

KESHAVARZ, LUCY MEREDITH
66 ST JAMES DRIVE
PALM BEACH GARDENS FL 33418

Title V

BRYSON, SCOTT F
3974 SW COLLINGS DRIVE
PORT ST. LUCIE FL 34953

Annual Reports

Report Year Filed Date

2009 03/19/2009
2010 03/04/2010
2011 02/25/2011

Document Images

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RFQ #30911 WRITTEN AND ORAL EVALUATION TABULATION SHEET

Member	Written Average					Member	Oral Average				
	1	2	3	4	5		1	2	3	4	5
Projects Completed on Time and Within Budget	15	23	15	15	15	Interaction: Among themselves	3	5	5	5	4
Experience w/Similar Size Projects	10	20	21	22	23	Interaction: With the selection committee	4	5	5	5	5
Project Team Education	8	20	16	16	16	Presentation: Relevance or Content	4	5	5	5	5
Practical Work Experience	10	20	22	18	20	Relevance: Overall presentation ability	4	5	5	5	5
Work to be Performed In-House	5	5	5	5	5	Ability to communicate: Understand and answered questions.	4	5	5	5	5
MMBE Participation	15	15	15	15	15						
Bonus Points: Local Participation	8	15	15	15	15						
TOTAL	71	118	109	106	109	TOTAL	19	25	25	25	24

RFQ #30911 WRITTEN AND ORAL EVALUATION TABULATION SHEET

EDUARD & ANTHONY							Written Average	EDUARD & ANTHONY							Oral Average
Member	1	2	3	4	5		Member	1	2	3	4	5			
Projects Completed on Time and Within Budget	15	15	15	18	15		Interaction: Among themselves	4	5	4	4	3			
Experience w/Similar Size Projects	15	24	20	23	20		Interaction: With the selection committee	3	5	4	4	4			
Project Team Education	12	16	12	16	8		Presentation: Relevance or Content	3	4	4	4	4			
Practical Work Experience	15	22	20	20	15		Relevance: Overall presentation ability	4	5	4	4	4			
Work to be Performed In-House	10	10	10	10	10		Ability to communicate: Understand and answered questions.	3	5	5	4	4			
M/WBE Participation	15	15	15	15	15										
Bonus Points: Local Participation	15	15	15	15	15										
TOTAL	97	117	107	117	98	107.2	TOTAL	17	24	21	20	19	20.2		

RFQ #30911 WRITTEN AND ORAL EVALUATION TABULATION SHEET

Member	1	2	3	4	5	Written Average	Member	1	2	3	4	5	Oral Average
Projects Completed on Time and Within Budget	15	15	15	15	15		Interaction: Among themselves	3	4	3	4	3	
Experience w/Similar Size Projects	15	25	20	15	15		Interaction: With the selection committee	3	4	4	4	4	
Project Team Education	12	20	17	16	12		Presentation: Relevance or Content	3	5	4	3	4	
Practical Work Experience	15	23	21	19	14		Relevance: Overall presentation ability	4	4	4	3	3	
Work to be Performed In-House	10	10	10	10	10		Ability to communicate: Understand and answered questions.	3	4	4	4	4	
M/W/BE Participation	9	9	9	9	9								
Bonus Points: Local Participation	15	15	15	15	15								
TOTAL	91	117	107	99	90	100.8	TOTAL	16	21	19	18	18	18.4
Member	1	2	3	4	5	Written Average	Member	1	2	3	4	5	Oral Average

RFQ #30911 WRITTEN AND ORAL EVALUATION TABULATION SHEET

Projects Completed on Time and Within Budget	15	15	16	14	15		Interaction: Among themselves	4	5	4	4	4	
Experience w/Similar Size Projects	15	18	16	14	17		Interaction: With the selection committee	5	4	4	4	4	
Project Team Education	12	16	16	12	12		Presentation: Relevance or Content	5	5	4	5	5	
Practical Work Experience	15	18	17	14	20		Relevance: Overall presentation ability	5	5	4	5	4.5	
Work to be Performed In-House	10	10	10	10	10		Ability to communicate: Understand and answered questions.	5	5	5	4	3.5	
M/W/MBE Participation	15	15	15	15	15								
Bonus Points: Local Participation	15	15	15	15	15								
TOTAL	97	107	105	94	104		TOTAL	24	24	21	22	21	

	Written Average					Oral Average					
Member	1	2	3	4	5	Member	1	2	3	4	5

RFQ #30911 WRITTEN AND ORAL EVALUATION TABULATION SHEET

Projects Completed on Time and Within Budget	15	15	15	15	15		Interaction: Among themselves	4	5	5	5	5	4	
Experience w/Similar Size Projects	15	23	20	20	14		Interaction: With the selection committee	5	5	5	5	5	5	
Project Team Education	12	18	15	15	16		Presentation: Relevance or Content	4	5	4	5	4	4	
Practical Work Experience	20	23	18	18	16		Relevance: Overall presentation ability	5	5	4	5	5	5	
Work to be Performed In-House	10	10	10	10	10		Ability to communicate: Understand and answered questions.	5	5	5	5	5	4	
M/WBE Participation	20	20	20	20	20									
Bonus Points: Local Participation	15	15	15	15	15									
TOTAL	107	124	113	113	106		TOTAL	23	25	23	25	22		
							Written Average						Oral Average	
Member	1	2	3	4	5		Member	1	2	3	4	5		

RFQ #30911 WRITTEN AND ORAL EVALUATION TABULATION SHEET

Projects Completed on Time and Within Budget	15	15	15	15	15		Interaction: Among themselves	5	5	4	5	5
Experience w/Similar Size Projects	15	20	22	20	15		Interaction: With the selection committee	4	5	4	4.5	5
Project Team Education	12	16	18	16	20		Presentation: Relevance or Content	4	5	3	5	2.5
Practical Work Experience	15	20	21	20	15		Relevance: Overall presentation ability	5	5	3	4	4
Work to be Performed In-House	10	10	10	10	10		Ability to communicate: Understand and answered questions.	5	5	4	5	3
M/W/BE Participation	15	15	15	20	15							
Bonus Points: Local Participation	15	15	15	15	15							
TOTAL	97	111	116	116	105	109	TOTAL	23	25	18	23.5	19.5

						Written Average							Oral Average
Member	1	2	3	4	5		Member	1	2	3	4	5	

RFQ #30911 WRITTEN AND ORAL EVALUATION TABULATION SHEET

Projects Completed on Time and Within Budget	15	15	15	15	15		Interaction: Among themselves	4	4	3	5	3	
Experience w/Similar Size Projects	20	20	21	20	20		Interaction: With the selection committee	5	5	4	5	4	
Project Team Education	16	18	17	17	19		Presentation: Relevance or Content	4	5	3	5	2.5	
Practical Work Experience	20	20	20	20	20		Relevance: Overall presentation ability	5	5	4	5	3	
Work to be Performed In-House	10	10	10	10	10		Ability to communicate: Understand and answered questions.	4	5	5	5	5	
M/WBE Participation	20	20	20	20	20								
Bonus Points: Local Participation	15	15	15	15	15								
TOTAL	116	118	118	117	119	117.5	TOTAL	22	24	19	25	17.5	21.5

