

**CITY OF RIVIERA BEACH CITY COUNCIL
AGENDA ITEM SUMMARY**

MEETING DATE: December 1, 2010

AGENDA ITEM SUMMARY NO E-10-121-1

- AWARDS / PRESENTATIONS / PETITIONS
- CONSENT
- PUBLIC HEARING
- ORDINANCE ON SECOND READING
- ORDINANCE ON FIRST HEARING

- REGULAR
- RESOLUTION
- DISCUSSION & DELIBERATION
- BOARD APPOINTMENT
- WORKSHOP

SUBJECT: Resolution accepting the terms and conditions of the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS) Assistance to Firefighters Grant, authorizing the purchase of the designated equipment and authorizing the finance Director to set up a budget for same in the Capital Improvement Fund.

RECOMMENDATION / MOTION: The City Manager recommends that City Council approve a resolution accepting the terms and conditions of the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS) Assistance to Firefighters Grant and authorizing the Finance Department to set up a budget for the purchase of 12 Self-Contained Breathing Apparatus (S.C.B.A.) from Fisher Safety.

INTER-DEPARTMENTAL REVIEW & DATE

Assistant City Manager <i>AS 11/23/10</i>	Library
City Attorney <i>PHC 11/22/10</i>	Marina
City Clerk <i>201 10/18/2010</i>	Police
Community Development	Public Works
Finance <i>NS 11-19-2010</i>	Purchasing <i>BA 11-19-10</i>
Fire <i>ML 11-18-10</i>	Recreation & Parks
Human Resources	Water & Sewer

APPROVED BY CITY MANAGER: *Paul Jones*

DATE: 11-22-10

Originating Dept. Fire Rescue	Costs: \$ <u>67,579.32</u>	City Council Actions: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/conditions <input type="checkbox"/> Denied <input type="checkbox"/> Tabled to _____ <input type="checkbox"/> Referred to Staff _____
User Dept. Fire Rescue	Current FY: \$ <u>6,757.93</u>	
Advertised: Date: Paper: <input type="checkbox"/> Not Required	Funding Source: <input checked="" type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input checked="" type="checkbox"/> Other - Grant	Attachments: 1. Fiscal Impact Sheet 2. Resolution 3. Award letter 4. Quote from Fisher Safety
Affected Parties <input type="checkbox"/> Notified <input checked="" type="checkbox"/> Not Required	Budget Account Number: Grant Account: \$ 60,821.39 will be reimbursed through Federal Grant 107-00-331200. Capital Account: 6,757.93 will come from Capital Machinery & Equipment 107-0920-526-1-6455. Donation:	

BACKGROUND / SUMMARY:

Each year since 2001, FEMA and the Department of Homeland Security have administered a grant application process offering assistance opportunities to fire departments. The primary goal of the Assistance to Firefighters Grants (AFG) is to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical service organizations. Since 2001, AFG has helped

firefighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources needed to protect the public and emergency personnel from fire and related hazards.

A staff review of our current equipment needs found that our SCBA equipment is nearing their useful life and do not meet the two most recent revisions of NFPA 1981, (National Fire Protection Association) Standard on Open-Circuit Self-Contained Breathing Apparatus for Fire and Emergency Services. During the fiscal year 2009 Federal Grant application period, Fire Rescue applied for and received approval for the funding of 12 Self-Contained Breathing Apparatus (S.C.B.A.). SCBA equipment is used by fire fighters when entering areas that contain hazardous atmospheres. This new equipment meets the newest revisions of the NFPA Standard. The new SCBA equipment will be integrated into our operations for frontline use, while maintaining the older equipment as backup. The Department will continue to apply for additional grants to replace the remaining equipment.

In the original grant, staff applied for 40 new SCBA at \$279,202.00; however, the award was adjusted by Homeland Security to 12 at \$68,602.00. According to the requirements of the Grant, the City is responsible for 10%. The 10% amount of \$6,800.00 was requested and allocated in the 2011 Capital Plan approved by Council.

However, due to the price quote provided by Fisher Safety the total amount for the SCBA equipment is \$67,579.32, the City's 10% match will be reduced to \$6,759.93.

Grant Award:	\$ 68,602.00 (Actual Costs \$67,579.32)
Federal Share:	\$ 61,742.00 (Actual Share \$60,821.39)
City Match:	\$ 6,860.00 (Actual Match \$ 6,759.93)

The purchased SCBA is consistent with our existing equipment.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE GRANT AND THE TERMS AND CONDITIONS OF THE DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTER GRANT; AUTHORIZING THE FINANCE DIRECTOR TO SET UP A BUDGET IN THE AMOUNT OF \$67,579.32 AND TO MAKE PAYMENT FOR SAME FROM ACCOUNTS, FEDERAL GRANT 107-0920-522-1-6455 AND CITY MATCH, CAPITAL MACHINERY AND EQUIPMENT 303-0920-522-0-6455; AUTHORIZING FIRE RESCUE TO PURCHASE 12 SELF CONTAINED BREATHING APPARATUS SETS FROM FISHER SAFETY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Department of Homeland Security Assistance to Firefighters Grant offers funding to paid and volunteer fire departments to improve the delivery of fire related services; and

WHEREAS, Riviera Beach Fire Rescue provides fire and related services to the citizens and visitors of Riviera Beach; and

WHEREAS, Riviera Beach Fire Rescue's members strive to maintain the highest quality of standards, equipment and training.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, FLORIDA, THAT:

Section 1: The City Council of the City of Riviera Beach does hereby accept the grant and the terms and conditions of the Department of Homeland Security Assistance to Firefighters Grant to improve the delivery of fire related services.

Section 2: The Interim Finance Director is authorized to set up a budget for the Homeland of Security Assistance to Firefighters Grant in the amount of \$67,579.32.

GRANT AWARD		\$68,602.00
ACTUAL COSTS		\$67,579.32

REVENUES		
107-00-331200	Federal Grant – Public Safety	\$60,821.39

EXPENDITURES		
107-0920-522-1-6455	Federal Grant – Capital Machinery	\$60,821.39
303-0920-522-0-6455	Capital Machinery & Equipment	\$ 6,757.93

RESOLUTION NO. _____
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Section 3: The City Council authorizes Fire Rescue to purchase 12 Self Contained Breathing Apparatus (SCBA) sets from Fisher Safety and authorize the Interim Finance Director to make payment from account numbers 107-0920-522-1-6455 and 303-0920-522-0-6455.

Section 4: This Resolution shall take effect upon its passage and approval by City Council.

The remainder of this page has been intentionally left blank.

APPROVED:

THOMAS A. MASTERS
MAYOR

DAWN S. PARDO
CHAIRPERSON

ATTEST:

CARRIE E. WARD
MASTER MUNICIPAL CLERK
CITY CLERK

JUDY L. DAVIS
CHAIR PRO TEM

BILLIE E. BROOKS
COUNCILPERSON

CEDRICK A. THOMAS
COUNCILPERSON

SHELBY L. LOWE
COUNCILPERSON

MOTIONED BY: _____

SECONDED BY: _____

D. PARDO _____

J. DAVIS _____

B. BROOKS _____

C. THOMAS _____

S. LOWE _____

REVIEWED AS TO LEGAL SUFFICIENCY



PAMALA HANNA RYAN, CITY ATTORNEY

DATE: 11/22/10

Award Package

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mr. Troy Perry
Riviera Beach Fire Rescue
600 West Blue Heron Blvd.
Riviera Beach, Florida 33404-4311

Re: Grant No.EMW-2009-FO-11194

Dear Mr. Perry:

On behalf of the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS), I am pleased to inform you that your grant application submitted under the FY 2009 Assistance to Firefighters Grant has been approved. FEMA's Grant Programs Directorate (GPD), in consultation with the U.S. Fire Administration (USFA), carries out the Federal responsibilities of administering your grant. The approved project costs total to \$68,602.00. The Federal share is 90 percent or \$61,742.00 of the approved amount and your share of the costs is 10 percent or \$6,860.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the Articles as they outline the terms and conditions of your grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the grant and Grant Agreement Articles when you request and receive any of the Federal grant funds awarded to you.** By accepting the grant, you agree not to deviate from the approved scope of work without prior written approval from FEMA.

If your SF 1199A has been reviewed and approved, you will be able to request payments online. Remember, you should request funds when you have an immediate cash need.

If you have any questions or concerns regarding the awards process or how to request your grant funds, please call the helpdesk at 1-866-274-0960.

A handwritten signature in cursive script that reads "Elizabeth M. Harman".

Elizabeth M. Harman
Assistant Administrator
Grant Programs Directorate



FEMA

U.S. Department of Homeland Security
Washington, D.C. 20472

AGREEMENT ARTICLES

ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM - Operations and Safety program

GRANTEE: Riviera Beach Fire Rescue

PROGRAM: Operations and Safety

AGREEMENT NUMBER: EMW-2009-FO-11194

AMENDMENT NUMBER:

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Article I - Project Description

The purpose of the Assistance to Firefighters Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the grantee's project submitted as part of the grantee's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the program's purpose and worthy of award. Therefore, the grantee shall perform the work described in the approved grant application as itemized in the request details section of the application and further described in the grant application's narrative. These sections of the application are made a part of these grant agreement articles by reference. The grantee may not change or make any material deviations

from the approved scope of work outlined in the above referenced sections of the application without prior written approval from FEMA.

Article II - Grantee Concurrence

By requesting and receiving Federal grant funds provided by this grant program, the grantee accepts and agrees to abide by the terms and conditions of the grant as set forth in this document and the documents identified below. By receiving funds under this grant, grantees agree that they will use the funds provided through the Fiscal Year 2009 Assistance to Firefighters Grant Program in accordance with these Articles of Agreement and the program guidelines provided in the Fiscal Year 2009 Assistance to Firefighters Grants program guidance. All documents submitted as part of the application are made a part of this agreement by reference.

Article III - Period of Performance

The period of performance shall be from **30-APR-10 to 29-APR-11**.

Article IV - Amount Awarded

The amount of the award is detailed on the Obligating Document for Award attached to these articles. Following are the budgeted estimates for each object classes of this grant (including Federal share plus grantee match):

Personnel	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$68,602.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$68,602.00

NEGOTIATION COMMENTS IF APPLICABLE (max 4000 characters)

The program office has made the following adjustments to your grant:
The approved cost for scba is 12 at \$5,250 not 40 at \$6,634.
The request for face pieces has been removed.

Therefore, they have recommended the award at this level:

Total budget \$68,602

Federal budget \$61,742

Applicant share \$6,860

All other costs after reduction appear reasonable.

Article V - Financial Guidelines

The grantee and any subgrantee shall comply with the most recent version of the Administrative

Requirements, Cost Principles, and Audit Requirements. A non-exclusive list of regulations commonly applicable to FEMA grants are listed below:

A. Administrative Requirements

1. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
2. 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations (OMB Circular A-110)

B. Cost Principles

1. 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments (OMB Circular A-87)
2. 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
3. 2 CFR Part 230, Cost Principles for Nonprofit Organizations (OMB Circular A-122)
4. Federal Acquisition Regulations (FAR), Part 31.2 Contract Cost Principles and Procedures, Contracts with Commercial Organizations

C. Audit Requirements

1. OMB Circular A-133, Audits of States, Local Governments, and Nonprofit Organizations

Article VI - Prohibition on Using Federal Funds

Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA.

Article VII - GPD Allocations

The recipient agrees that all allocations and use of funds under this grant will be in accordance with the FY 2009 Assistance to Firefighters Grant Program guidance and application kit.

Article VIII - Financial Reporting

The grantee must complete an on-line, semiannual financial status report to meet FEMA requirements. Semiannual financial reports are due within 30 days of the end of every six month period for the life of the grant. At the end of the performance period, or upon completion of the grantee's final program narrative, the grantee must complete an on-line final financial status report that is required to close out the grant. If a grantee's performance period is extended beyond the initial 12-month period, a periodic performance report is due every six month increment until closeout.

Article IX - FEMA Officials

Program Officer: Tom Harrington is the Program Officer for the Assistance to Firefighters Grant Program. The Program Officer is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application.

Grants Assistance Officer: Bertram Mckeithen Jr is the Assistance Officer for this grant program. The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters.

Grants Management Division POC: The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

FEDERAL EMERGENCY MANAGEMENT AGENCY OBLIGATING DOCUMENT FOR AWARD/AMENDMENT						
1a. AGREEMENT NO. EMW-2009-FO-11194	2. AMENDMENT NO. 0	3. RECIPIENT NO. 59-6000417	4. TYPE OF ACTION AWARD	5. CONTROL NO. W469000N		
6. RECIPIENT NAME AND ADDRESS Riviera Beach Fire Rescue 600 West Blue Heron Blvd. Riviera Beach Florida, 33404-4311	7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 POC: Bertram Mckeithen Jr		8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472			
9. NAME OF RECIPIENT PROJECT OFFICER Troy Perry	PHONE NO. 5618454104	10. NAME OF PROJECT COORDINATOR Tom Harrington	PHONE NO. 1-866-274-0960			
11. EFFECTIVE DATE OF THIS ACTION 30-APR-10	12. METHOD OF PAYMENT SF-270	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD From:30-APR-10 To:29-APR-11 Budget Period From:15-JAN-10 To:30-SEP-10			
15. DESCRIPTION OF ACTION a. (Indicate funding data for awards or financial changes)						
PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXX-XXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMMULATIVE NON-FEDERAL COMMITMENT
AFG	97.044	2010-M9-3120GF-25000000-4101-D	\$0.00	\$61,742.00	\$61,742.00	\$6,860.00
TOTALS			\$0.00	\$61,742.00	\$61,742.00	\$6,860.00
b. To describe changes other than funding data or financial changes, attach schedule and check here. N/A						
16a. FOR NON-DISASTER PROGRAMS, RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) Assistance to Firefighters Grant recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.						
16b. FOR DISASTER PROGRAMS, RECIPIENT IS NOT REQUIRED TO SIGN This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.						
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title) N/A					DATE N/A	
18. FEMA SIGNATORY OFFICIAL (Name and Title) Bertram Mckeithen Jr					DATE 25-APR-10	

Sales Quotation



FISHER SAFETY
 3970 JOHNS CREEK COURT
 SUITE 500
 SUWANEE GA 30024-1297

PLEASE REFER TO THE QUOTE NUMBER ON ALL CORRESPONDENCE

THANK YOU FOR YOUR INTEREST IN FISHER SCIENTIFIC COMPANY LLC

FOR COMPLETE TERMS AND CONDITIONS VISIT OUR WEBSITE AT

www.fishersci.com/salesterms

Quote Nbr	Creation Date	Due Date	Page
0314-8762-81	11/10/2010		1 of 1
Payment Terms		Delivery Terms	
NET 30 DAYS		DEST	
Valid To		Prepared By	
12/10/2010		TAYLOR, SCOTT M.	
Customer Reference		Sales Representative	
QUOTE/AIRPAKS		CARTER HALL	
To place an order	Ph: 800-226-4732	Fx: 866-897-9946	
Submitted To:		Customer Account: 816492-001	
PETE TAYLOR SCOTT.TAYLOR@THERMOFISHER.COM 954-444-9368		RIVIERA BEACH FIRE DEPART 600 W BLUE HERON BLVD RIVIERA BEACH FL 33404-4311	

Nbr	Qty	UN	Catalog Number	Description	Unit Price	Extended Price
1	12	EA	NON-CATALOG	AP 75 4500 PSI DUAL EBSS Vendor Catalog # AP2140720302 Open Market	3,962.79	47,553.48
2	24	EA	19 003 264B	CYLIND W/VLV CARBN 4500P 45MIN Cylinder, SCBA; Scott; Carbon-Fiber; 4500psi; 45 min.; Weight: 15.2 lb.; CGA Connection HP Hose; For use with Scott Air-Pak 75 SCBA Vendor Catalog # 804722 01 Hazardous Material This item is being sold as 1 per each GSA# GS07F0091H	834.41	20,025.84



MERCHANDISE TOTAL

67,579.32

NOTES:

PRICING PER FLORIDA STATE CONTRACT 490-000-07-1

Returns are subject to manufacturer terms and conditions.

We now offer highly competitive financing with low monthly payments. Please contact your local sales representative for more information.

Tell us about your recent customer service experience by completing a short survey. This should take no longer than three minutes. Enter the link into your browser and enter the passcode: USA-PGH-CS1

<http://survey.medallia.com/fishersci>