

**CITY OF RIVIERA BEACH CITY COUNCIL**  
**AGENDA ITEM SUMMARY**

MEETING DATE: December 1, 2010

AGENDA ITEM SUMMARY NO. N10-112-1

- AWARDS / PRESENTATIONS / PETITIONS
- CONSENT
- PUBLIC HEARING
  - ORDINANCE ON SECOND READING
  - ORDINANCE ON FIRST HEARING

- REGULAR
- RESOLUTION
- DISCUSSION & DELIBERATION
- BOARD APPOINTMENT
- WORKSHOP

**TITLE/SUBJECT:** Confirmation of the appointment of Louis Aurigemma to the position of Utility Special District Director effective December 13, 2010.

**RECOMMENDATION / MOTION:** Recommend confirmation.

Assistant City Manager	Library
City Attorney	Marina
City Clerk	Police
Community Development	Public Works
Finance <i>LA 11/23/10</i>	Purchasing
Fire	Recreation & Parks
Human Resources	Utilities
Information Technology	

APPROVED BY CITY MANAGER: *[Signature]* DATE: 11-23-10

Originating Dept. <b>EXECUTIVE</b> <i>[Signature]</i>	Costs: <u>\$ 93,412.50</u>	<b>City Council Actions:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/conditions <input type="checkbox"/> Denied <input type="checkbox"/> Tabled to _____ <input type="checkbox"/> Referred to Staff _____
User Dept. Utility District	Current FY: <u>2010/2011</u> Funding Source: <input type="checkbox"/> Capital Improvement <input checked="" type="checkbox"/> Operating <input type="checkbox"/> Other: _____	<b>Attachments:</b>  Resume
Advertised: Date: Paper: <input type="checkbox"/> Not Required	Budget Account Number:  <u>401-1417-5360-1201</u>	
Affected Parties <input type="checkbox"/> Notified <input type="checkbox"/> Not Required		

**SUMMARY:** Recruitment for the Utility District Director resulted in receipt of 58 applications for the position. Initially the Human Resources Department reviewed the applications to determine those applicants that met the minimum qualification. The second phase further narrow down the list, which included the local candidates, to eight. The Interview team consisted of representatives from Palm Beach County Utility Department, the City of West Palm Beach Utility Department, CUP Contract Attorney and the Interim Utility Director/Assistant City Manager. A representative from Human Resources was present during the interviews for observation purposes. I completed interviews of the three highest ranked candidates and reference and background checks were conducted.

Mr. Aurigemma has more than 24 years of municipal experience (Fort Lauderdale and City of Coral Springs) in Public Works and Utilities. Most recently Mr. Aurigemma served as the Director of Civil Engineering for Keith and Schnars, P.A. The EPA Risk Management Plan for chlorine gas, which led to the conversion of the City's water treatment disinfection process from chlorine gas to a bulk sodium hypochlorite solution system is reflective of the assessment, evaluation, cost impact and leadership abilities he possesses.

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**Mr. Aurigemma will begin employment with the City of Riviera Beach on December 13, 2010 at a salary of \$117,250 (before furlough) annually. Residency will be waived**

EXHIBIT A-1

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012	2013	2014	2015
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	93,412.50	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (City)	_____	_____	_____	_____	_____
In-Kind Match (City)	_____	_____	_____	_____	_____

NET FISCAL IMPACT \_\_\_\_\_

NO. ADDITIONAL FTE POSITIONS (Cumulative) \_\_\_\_\_

Is Item Included In Current Budget?

Yes X No \_\_\_\_\_

Budget Account No.: Fund 401 Dept/Division \_\_\_\_\_ Org. \_\_\_\_\_ Object \_\_\_\_\_ Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

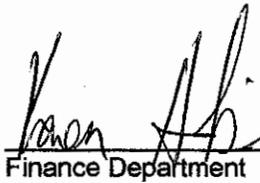
**401-1417-5360-1201**

C. Departmental Fiscal Review:



III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grants Comments:

  
Finance Department 11/23/11

\_\_\_\_\_  
Purchasing and Grants

B. Other Department Review:

\_\_\_\_\_  
Department Director

September 1, 2010

**HAND DELIVERED**

Ms. Doretha Perry, Human Resources Director  
City of Riviera Beach  
2051 Martin Luther King Jr. Boulevard  
Riviera Beach, Florida 33404

**Subject: Utility Director – City of Riviera Beach**

Dear Ms. Perry:

Pursuant to the job posting on the City's website, I hereby submit this cover letter, which includes references, together with a completed City's application for employment and my resume' for the position of Utility Director in the City of Riviera Beach.

Upon reading the essential duties of the said position, I believe I meet the qualifications with significant blend of government experience in the Public Works/Utilities/Civil Engineering areas. My main focus, in addition to working with the Riviera Beach Utility District, will be achieving total customer satisfaction. Customer service, both internal and external, is one of the key elements of achieving this goal. In addition, leadership (managing the "team") provides for empowered employees and continuous quality improvement within this culture of doing the right things correctly the first time and every time. I am sure that many of the attributes I have mentioned are already in place.

The remainder of this cover letter will provide you some information about me beyond the details of my resume'. I am currently unemployed. I was most recently, until laid off on April 13, 2010, the Director of Civil Engineering for Keith and Schnars, P.A. (K&S) in Fort Lauderdale, Florida. One of K&S' major clients is the City of Fort Lauderdale. K&S is one of three Consultants for the *WaterWorks* 2011 Program, which entails the modernization of the City of Fort Lauderdale water and wastewater infrastructure to be completed over a period of ten (10) years. This concentrated program of over \$500,000,000 has the majority of the improvements to be completed by 2011 using a Program Management approach and a dedicated Program Management Team (PMT). The program management processes, tools, and skills developed during execution of the Program are anticipated to set the stage for the City to continue with the implementation of additional capital improvements that will be needed beyond the first 10 years of the Program.

My previous position was a Senior Associate/Regional Manager for The Nielsen-Wurster Group, Inc. (Nielsen-Wurster). I opened their Fort Lauderdale, Florida office in March 2005. Nielsen-Wurster was an international management and engineering consulting firm providing a blend of technical and managerial services. Since Nielsen-Wurster's inception in 1976, they had earned a reputation for successfully resolving unusual and

complex project management needs and problems for clients. In the arenas of construction issues/disputes, and risk management approaches/applications, Nielsen-Wurster was internationally recognized as one of the premier firms providing such consulting and analyses services. Nielsen-Wurster's services were focused to evaluate and advise the client and counsel from the experience and background gained in different worldwide project locations, cultures, and clients.

Previous to my venture into the private sector, I had been employed over twenty-four (24) years in local municipal governments (Cities of Fort Lauderdale and Coral Springs) within Broward County, Florida. My experience covers the multi-faceted Civil Engineering spectrum. I have had the unique opportunity to work with every department in each City's structure to resolve its problems and develop cost effective solutions. I have also had countless opportunities over the years to communicate with members of the City Commission, City Manager's Office and the public. In addition, during my nineteen years in Coral Springs, I had the opportunity to work closely with the prime developer of Coral Springs (now known as WCI Communities) on a daily basis. My resume' is attached for your review on the details of my job duties. Additional skills, qualifications and information are noted in the body of this letter.

My last local government position was the City Engineer/Assistant Public Works Director for the City of Coral Springs, Florida. This position placed me in charge of all horizontal construction and vertical construction projects within the City and Utilities projects within the City's service area. Major capital projects included a construction management-at-risk project involving the construction of a roadway and athletic fields for the City's newest high school, the rebuilding/widening of major City-owned arterial roadways, the design-build construction of the Police gun range, the EPA Risk Management Plan for chlorine gas, which led to the conversion of the City's water treatment disinfection process from chlorine gas to a bulk sodium hypochlorite (12%) solution system and the EPA Vulnerability Assessment. I was a member of the City's CIP Oversight committee which included one City Commissioner and four Professionals, with extensive knowledge and experience in design and construction, who resided in the City.

I also worked closely with the City Attorney's Office on City annexations/boundaries and the development of the Backflow Prevention and Cross Connection Control Ordinances as well as the Finance Department to develop/manage budgets over \$15 million annually between the General Fund and the separate enterprise Water/Sewer Fund. I was also part of the City's Emergency Management team for severe weather operations (i.e. - hurricanes and tropical storms).

One that is familiar with development in the South Florida area, particularly Broward County, will recognize Coral Springs as a unique city, which was incorporated in July 1963. It had one of the nation's fastest growing populations during the 1980's and 1990's. Coral Springs is located in northwest Broward County with an area of approximately 24 square miles and a population of approximately 130,000. This master planned community has seen planned growth and development throughout its history and

was affectionately called "The City in the country". Today, the City is residentially built-out, yet has room for growth in its Corporate Park, its Downtown Redevelopment area and various vacant parcels throughout the City.

Coral Springs had the distinction of being the first municipality to be awarded the Florida Governor's Sterling Award in 1997. The City is also the first municipality in Florida to repeat receipt of the Governor's Sterling Award in 2003. This prestigious award emphasizes the City's Mission Statement to be the Premier City in Florida in which to live, work and raise a family. The City has established Core Values of Customer Focus, Leadership, Empowered Employees and Continuous Improvement by which the City operates its highly performing Municipal Corporation. The City provides an annual Business Plan and a biennial Strategic Plan to guide its fiscal spending. I was proud to be part of that team.

I have also held national leadership positions in a volunteer organization, the American Society of Civil Engineers (ASCE), as a member of its National Board of Direction for five (5) years. ASCE is a Society of Civil Engineering Professionals with a worldwide membership of over 140,000 and an annual budget of over \$50,000,000. I completed a two-year term in October 2004 as one of four National Vice Presidents (Zone II) representing over 30,000 Civil Engineers in the mid-eastern United States, from Florida to Michigan. As a Vice President, I also sat on the Executive Committee, which had the oversight and fiduciary responsibilities for the operations of the Society. **Also, I was recently confirmed by the ASCE National Board of Direction for the position of Assistant Treasurer of ASCE, which will lead to the Treasurer's position of the Society (with an annual budget of approximately \$ 55 million).**

The Mission of ASCE is to provide essential value to its members, their careers, its partners and the public through developing leadership, advancing technology, advocating lifelong learning and promoting the profession. The Objective of the Society is the advancement of the science and profession of engineering to enhance the welfare of humanity. "Engineers as global leaders building a better quality of life" is ASCE's vision. As a Civil Engineer, I follow and adhere to a strict ASCE Code of Ethics to "uphold and advance the integrity, honor and dignity of the Engineering profession".

I have also held local leadership positions in the American Public Works Association, ASCE and the Southeast Florida Utility Council. I was also active with the local and state American Water Works Association (AWWA) during my tenure in charge of Coral Springs Utilities.

I believe I possess the knowledge, governmental experience, leadership, and communications skills to effectively become a Leader/Administrator/Manager in the City of Riviera Beach. I am a seasoned professional that can provide a different perspective on issues based on my experience. I am willing and able to explore new and innovative technologies for the betterment of the organization. I have a nationwide network in the Civil Engineering profession as a result of my ASCE activities.

I have provided four (4) references that you may contact:

1. Jose Abreu, P.E., Director of Aviation, Miami-Dade County, 305.876.7077
2. Robert Baldwin, Dania Beach City Manager, 954.924.6800, ext. 3610
3. Paul R. Bohlander, P.E, City of Fort Lauderdale Assistant Utilities Director, 954.522.2604, ext 15
4. Richard H. Brossard, P.E., retired Deputy Broward County Administrator, 954.755.1806

I look forward to your response. I am available to meet with you at your convenience. Please feel free to contact me with any further questions or comments. Thank you, in advance, for your consideration.

Very truly yours,

A handwritten signature in cursive script that reads "Louis C. Aurigemma". The signature is written in black ink and is positioned above the typed name.

Louis C. Aurigemma, P.E.

Attachments -- resume' and ASCE experience

# RESUME'

## PERSONAL DATA

Louis C. Aurigemma, P.E.  
2638 Lincoln Street  
Hollywood, Florida 33020-3830  
Home Telephone: (954) 925-4465  
Cellular Telephone: (954) 303-4179  
Email address: louisc\_aurigemma@bellsouth.net

## EDUCATION

University of New Haven, West Haven, Connecticut  
Bachelor of Science in Civil Engineering

## PROFESSIONAL REGISTRATION

Professional Engineer since 1982 in the States of Florida (31896) and  
Connecticut (12654)

## PROFESSIONAL AFFILIATIONS

American Public Works Association (APWA)  
American Society of Civil Engineers (ASCE)  
American Water Works Association (AWWA)

## PROFESSIONAL EXPERIENCE

**April 30, 2007 to April 13, 2010**

**Keith and Schnars, P.A.**, 6500 North Andrews Avenue, Fort Lauderdale, Florida  
**Director of Civil Engineering** responsible for the professional, supervisory, administrative and technical Civil Engineering work of the Civil Engineering Department. Maintain existing client relationships with superior customer service. Consultant to the City of Fort Lauderdale Water Works 2011 Program. Responsible for project design and construction administration of major projects in the program.

**March 1, 2005 to March 30, 2007**

**The Nielsen-Wurster Group, Inc**, Fort Lauderdale, Florida

**Senior Associate/Southeast Regional Manager** (*March 1, 2005 to Sept. 1, 2006*):  
Opened the Southeast Regional office in Fort Lauderdale, Florida. In Nielsen-Wurster's Dispute Resolution Division, acted as an Engagement Manager, leading and executing analyses involving issues of schedule delay, design, causation and responsibility, scope change, contract administration and negotiations, claims negotiations, change order, cost impact and technical issue evaluation. Extensive experience civil engineering, project management and construction inspection providing expert reports and testimony. Experience includes scheduling, construction and project management, pre-design work, bidding activities, preliminary project estimating (budgets) and closeout, contract administration and negotiations, claims negotiations, surveying, financial management, code and permitting process, strategic planning and technical issue evaluation.

**January 6, 1986 to February 15, 2005**

**City of Coral Springs, Florida** - Public Works Department (*multiple positions*)  
9551 West Sample Road, Coral Springs, Florida 33065

**RESUME'**

Louis C. Aurigemma, P.E.

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**City Engineer/Assistant Public Works Director** (*March 1, 1998 to Feb. 15, 2005*)  
Responsible for the professional, supervisory, administrative and technical Civil Engineering work of the Engineering and Utilities Divisions of the Public Works Department. Duties included overseeing approximately 40 employees, a 16 mgd water treatment plant and a budget of approximately \$15 million. See duties associated with the positions of Utilities Operations Manager and Assistant City Engineer as these positions were eliminated and combined to produce this position. Excellent communication skills with all Departments within the City. Responsible for developing City Code Ordinances on Newsracks and Backflow Prevention and Cross Connection Control.

Responsible for coordination and preparation of National Pollutant Discharge Elimination System (N.P.D.E.S.) permit co-application with Broward County as required by the U.S. Environmental Protection Agency (EPA). Upon issuance of the permit, update and monitoring of the storm water drainage system was required.

Chaired Selection Committees to retain consultants for specialized contracts in accordance with the Consultants Competitive Negotiations Act (CCNA).

Reviewed water, sewer, paving and drainage plans for all construction activity within the City. Member of the City's Development Review Committee (DRC), which reviews all commercial, industrial and multi family projects for code compliance and engineering standards. Prepared technical materials for Developers Agreements.

Member of the City's Capital Improvement Program (CIP) Oversight Committee which included one City Commissioner and four (4) outside Professionals who resided in the City (Architectural, Electrical, Civil, Environmental Engineering). Updated the committee on the various CIP projects throughout the City.

Member of the City's Traffic Management team responsible for the City's Traffic Calming Program. Conducted design studies for construction, maintenance, repair and improvement to City's master bike path program. Reviewed applications for driveway, road cut and site clearing permits.

Responsible for coordination and preparation of the Community Rating System (C.R.S.) Application for the National Flood Insurance Program (N.F.I.P.) under the jurisdiction of the Federal Emergency Management Agency (F.E.M.A.). The results of the City attaining a better class rating saved substantial flood insurance premium dollars for the citizens of Coral Springs (92% within AH flood zone).

Determined conformance with the Master Utility Plan, Design Standards and proposed utility layout of the City. Coordinated with the respective regulatory agencies to obtain permitting for construction.

Extensive knowledge and experience of infiltration/inflow studies and the various remedies of no-dig technologies to rectify problem areas. Conducted feasibility and economic impact studies of non-sewered areas of the City.

## RESUME'

Louis C. Aurigemma, P.E.

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Reviewed proposed plats and Legal Descriptions for properties within the City Corporate limits. Responsible for monitoring all public easements within the City. This included processing Petitions for Abandonment and Acceptance of Dedication of public easements and rights-of-way. Responsible for monitoring the dedication of property to the City.

Supervised and participated in field inspections of City facilities, roads, streets and sewers; provided engineering input regarding construction, alteration, modification and maintenance of facilities. Supervised the preparation of as-built drawings, the maintenance of required maps, plans, engineering records, water, sanitary sewer and storm water drainage atlas.

**Utilities Operations Manager** - Utilities Division: *June, 1994 to March 1, 1998*  
Responsible for the professional, supervisory, administrative and technical Civil Engineering of the Utilities Division of the Public Works Department. Work included managing the Water Treatment, Water Distribution and Wastewater Collection sections of the Utilities Division with approximately 33 employees and a total budget including capital projects of approximately \$13 million. City's Liaison to Broward County's North Regional Wastewater Treatment Facilities as a Large User. Duties also included various federal permitting responsibilities such as the Safe Water Drinking Act, Information Collection Rule, and N.P.D.E.S., as well as permitting from Federal, State and local agencies.

**Assistant City Engineer** - Engineering Division: *January 6, 1986 to June, 1994*  
Responsible for the professional, supervisory and technical civil engineering works from the office of the City Engineer. Work included supervising approximately 12 employees in office and field engineering work in the design, development and construction of City plant and facilities projects. Emphasis in this position was placed on relieving the City Engineer of administrative and technical details of the day-to-day operations and supervision of staff.

Assisted City Engineer with preparation of the annual budget for the Engineering Division and the City's Capital Improvement Program. Directed the Engineering Division Computer Aided Design and Drafting System - AutoCAD software.

Advised the City Engineer on all engineering projects, contracts and related matters. Provided supervisory and general engineering services involving the direction and coordination of City engineering projects. Allocated and assigned engineering, drafting, planning, surveying, inspection and support personnel to meet project requirements. Reviewed and recommended, for approval to the City Engineer, all final plans, specifications, job orders and contracts.

**January 19, 1981 to January 3, 1986**

**City of Fort Lauderdale, Engineering Department**  
100 North Andrews Avenue  
Post Office Drawer 14250  
Fort Lauderdale, Florida 33301

## RESUME

Louis C. Aurigemma, P.E.

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**Civil Engineer** responsible for the design, development and construction supervision of municipal public works projects. Work performed included: construction cost, time and material estimates; design of new streets and street improvements; design of storm and sanitary sewers including pump stations; City parks infrastructure (including Fort Lauderdale Stadium, spring training home of the New York Yankees), structural analysis of buildings, sea walls, foundations and pilings; supervision of survey crews and draftsmen for the preparation of plans, specifications and contract documents for engineering projects; database administration and software development requiring budget and funding knowledge for in-house administrative and engineering computer systems. Worked with various City departments to coordinate special assessment projects.

**May 17, 1977 to December 31, 1980**

**Design Development Group, Inc. - Consulting Engineers and Land Surveyors**  
Cheshire/Meriden, Connecticut

**Assistant Project Engineer** responsible for the design and development of civil engineering projects. Work performed included: structural engineering - preliminary through final design of commercial and industrial buildings; soil investigations and subsurface wastewater disposal system design (septic systems); subdivision design and site layout design; party chief of three and four man survey crews conducting property line surveys, construction stakeout and control, and record maps of construction; preparation of construction documents and specifications necessary for bidding.

## PROFESSIONAL ACTIVITIES

**ASCE Assistant Treasurer, 2010 - Present**

ASCE National Committee on Diversity and Women in Civil Engineering,  
2004-2007; **Committee Chair, 2006-2007**

**ASCE National Board - Zone II Vice President, 2002-2004**

**ASCE National Board - District 10 Director (Florida), 1999 - 2002**

**Southeast Florida Utility Council Treasurer (SEFLUC), 1999- 2005**

**ASCE South Florida Section President, 1990-1991**

**ASCE Broward Branch President, 1986-1987**

**American Public Works Association (APWA), South Florida Branch  
President, 1996-1997, 1998-1999**

## AWARDS

**ASCE South Florida Section "Engineer of the Year" - 1992**

**ASCE Broward Branch "Engineer of the Year" - 1991,**

**ASCE Broward Branch "Young Engineer of the Year" - 1987**

*References available upon request*

**American Society of Civil Engineers (ASCE) experience of  
Louis C. Aurigemma, P.E., F.ASCE**

**ASCE Broward Branch**

1983-1984 ASCE Broward Branch Treasurer  
1984-1985 ASCE Broward Branch Secretary  
1985-1986 ASCE Broward Branch President-Elect  
1986-1987 ASCE Broward Branch **President**  
1987-1988 ASCE Broward Branch Past President  
1992-1996 ASCE Broward Branch Director

1983-1988 ASCE Broward Branch Board of Direction  
1992-1996 ASCE Broward Branch Board of Direction

**ASCE South Florida Section**

1987-1988 ASCE South Florida Section Treasurer  
1988-1989 ASCE South Florida Section Secretary  
1989-1990 ASCE South Florida Section President-Elect  
1990-1991 ASCE South Florida Section **President**  
1991-1992 ASCE South Florida Section Past President

1986-1996 ASCE South Florida Section Board of Direction

**ASCE District 10 Council – Florida and South Florida Sections**

1991-1996 ASCE District 10 Council  
1993-1994 ASCE District 10 Council Chair  
1996-1999 ASCE District 10 Council Secretary

1998-1999 Consolidation Committee of the Florida/South Florida Sections

1999-2002 ASCE District 10 **Director - ASCE National Board of Direction**

**ASCE Zone II**

2002-2004 ASCE Zone II **Vice President - ASCE National Board of Direction**  
2002-2004 Member of the ASCE Executive Committee (ExCom)  
2002-2004 Member of the Council of Vice Presidents (COVP)  
2002-2004 ExCom contact to the ASCE National Committee on Younger Members

**ASCE National Committees**

- 1990-1991 Member of the Local Arrangements Committee for the  
1991 ASCE National Convention (Orlando, Florida)
- 1995-1997 Member of the ASCE National Committee on Section & District Councils  
(CS& DC)
- 1997-2002 Member of the ASCE National Membership Committee
- 1999-2002 Member of the ASCE National Finance Committee
- 2004-2007 Member of the ASCE National Committee on Diversity and Women in  
Civil Engineering (CDWCE)
- 2006-2007 **Chair** of the ASCE National Committee on Diversity and Women in Civil  
Engineering (CDWCE)
- 2007 **Co-Chair** of the 2007 ASCE Annual Conference (Orlando, Florida) and  
**Chair** of the Sponsorship Committee

**ASCE National**

- 2010 Assistant Treasurer

**Awards**

- 1987 ASCE Broward Branch "Young Engineer of the Year"
- 1991 ASCE Broward Branch "Engineer of the Year"
- 1992 ASCE South Florida Section "Engineer of the Year"
- 1998 Elected **Fellow** of the American Society of Civil Engineers

November 12, 2010  
Official Job Offer – Utility District Director  
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**Other employment benefits:**

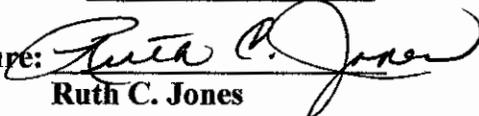
Annual cost of living/salary increase as recommended by the city manager and approved by city council for department heads. Other employee benefits are outlined in the Explanation of Employee Benefits Booklet which will be sent to you under separate cover.

Direct deposit option of payroll check

**Additional benefits:**

- Relocation/Moving expenses of personal household items  
Three (3) estimates required—lowest/best bid
- Housing subsidy - \$5,000

Date offered: 11-12-10

Signature:   
Ruth C. Jones  
City Manager

Date accepted: NOVEMBER 23, 2010

Signature:   
Louis Aurigemma  
Utility District Director