

RESOLUTION NO. 01-15UD

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PURCHASE OF ONE (1) 2015 FORD EXPLORER 4X4 FOR APPROXIMATELY \$26,963.00 FROM DON REID FORD IN MAITLAND, FLORIDA, UTILIZING THE FLORIDA SHERIFF'S ASSOCIATION CONTRACT #14-22-0904; BEGINNING OCTOBER 01, 2014 THROUGH SEPTEMBER 30, 2015; AND THAT THE UTILITY DISTRICT BOARD AUTHORIZE THE DISTRICT FINANCE DIRECTOR TO MAKE PAYMENT FROM THE CAP: VEHICLE LINE ITEM NO. 411-1417-536-0-6451; AND MAKE PAYMENT FROM SAME; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the Utility Special District is in need of purchasing one (1) new vehicle which will be used by the Utility District Water Treatment Plant Superintendent; and

**WHEREAS**, this purchase will utilize the Florida Sheriff's Association Contract #14-22-0904; ending September 30, 2015, from Don Reid Ford, Maitland, Florida; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

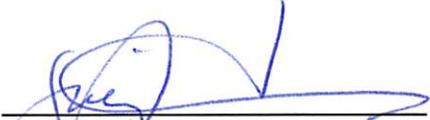
**SECTION 1:** That the District Board approves the proposed vehicle purchase from Don Reid Ford, Maitland, Florida, for the Utility Special District, for approximately \$26,963.00.

**SECTION 2:** That the District Finance Director is authorized to make payment for same under Account Number 411-1417-536-0-6451.

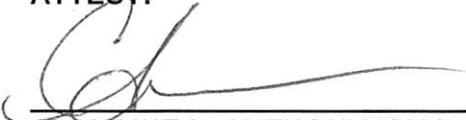
**SECTION 3:** This Resolution shall take effect upon its passage and approval by the District Board.

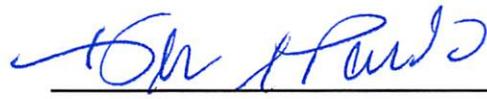
**PASSED AND APPROVED this 18th day of February, 2015**

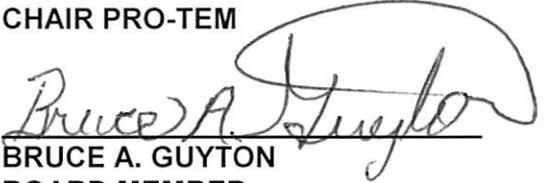
APPROVED:

  
\_\_\_\_\_  
JUDY L. DAVIS  
CHAIRPERSON

ATTEST:

  
\_\_\_\_\_  
CLAUDINE L. ANTHONY, CMC  
INTERIM DISTRICT CLERK

  
\_\_\_\_\_  
DAWN S. PARDO  
CHAIR PRO-TEM

  
\_\_\_\_\_  
BRUCE A. GUYTON  
BOARD MEMBER

  
\_\_\_\_\_  
CEDRICK A. THOMAS  
BOARD MEMBER

  
\_\_\_\_\_  
TERENCE D. DAVIS  
BOARD MEMBER

MOTIONED BY: D. PARDO

SECONDED BY: B. GUYTON

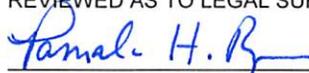
J. DAVIS AYE

D. PARDO AYE

B. GUYTON AYE

C. THOMAS AYE

T.DAVIS AYE

REVIEWED AS TO LEGAL SUFFICIENCY  
  
\_\_\_\_\_  
PAMALA HANNA RYAN, DISTRICT ATTORNEY

RESOLUTION NO. 02-15UD

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ADOPTING THE REVISED CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT POLICY FOR UTILITY SERVICES; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, on June 5, 2013, the Utility Special District Board of Directors approved Resolution No. 17-13UD adopting a City of Riviera Beach Utility Special District Policy for Utility Services; and

**WHEREAS**, the Utility Special District Board of Directors finds it essential to adopt best practice policies under which to operate the Utility Special District; and

**WHEREAS**, the Utility Special District Charter provides the Board the powers to adopt and/or revise policy and rule.

**NOW, THEREFORE, BE IT RESOLVED BY THE UTILITY SPECIAL DISTRICT OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1:** The Board of Directors of the Utility Special District of the City of Riviera Beach, Palm Beach County, Florida adopt the Revisions to the City of Riviera Beach Utility Special District Policy for Utility Services.

**SECTION 2:** This Resolution shall take effect upon its passage and approval by the Utility Special District Board.

**PASSED AND APPROVED this 25th day of February, 2015.**

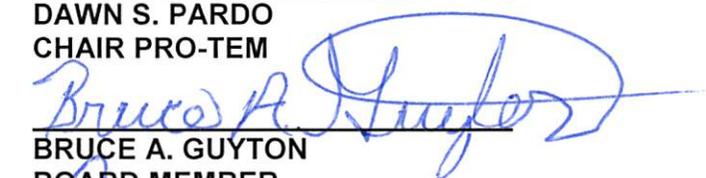
APPROVED:

  
\_\_\_\_\_  
JUDY L. DAVIS  
CHAIRPERSON

ATTEST:

  
\_\_\_\_\_  
CLAUDINE L. ANTHONY, CMC  
INTERM DISTRICT CLERK

  
\_\_\_\_\_  
DAWN S. PARDO  
CHAIR PRO-TEM

  
\_\_\_\_\_  
BRUCE A. GUYTON  
BOARD MEMBER

  
\_\_\_\_\_  
CEDRICK A. THOMAS  
BOARD MEMBER

  
\_\_\_\_\_  
TERENCE D. DAVIS  
BOARD MEMBER

MOTIONED BY: C. THOMAS

SECONDED BY: T. DAVIS

J. DAVIS AYE

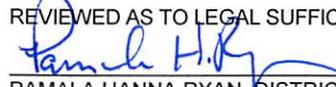
D. PARDO AYE

B. GUYTON AYE

C. THOMAS AYE

T. DAVIS AYE

REVIEWED AS TO LEGAL SUFFICIENCY

  
\_\_\_\_\_  
PAMALA HANNA RYAN, DISTRICT ATTORNEY

DATE: 2/25/15

RESOLUTION NO. 03-15 UD

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE DISTRICT TO APPROVE THE INTERLOCAL AGREEMENT BETWEEN THE UTILITY SPECIAL DISTRICT (USD) AND THE RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY (CRA) FOR THE DESIGN, CONSTRUCTION AND CONSTRUCTION MANAGEMENT OF THE SEWER PROJECT FOR THE LINEAR PARK AREA OF RIVIERA BEACH HEIGHTS, BETWEEN 6<sup>TH</sup> STREET AND MARTIN LUTHER KING, JR. BOULEVARD; AND AUTHORIZING THE UTILITY DISTRICT BOARD CHAIRPERSON AND DISTRICT CLERK TO THIS AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, Section 163.01, Florida Statutes, known as the Florida Interlocal Cooperation Act of 1969, authorizes public agencies of this state to make the most efficient use of their powers by enabling them to cooperate with other public agencies of this state on a basis of mutual advantage and thereby to provide services and facilities that will harmonize geographic, economic, population and other factors influencing the needs and development of local communities; and

**WHEREAS**, Part I of Chapter 163, Florida Statutes, permits public agencies, as defined therein, to enter into Interlocal Agreements with each other to exercise jointly any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

**WHEREAS**, the DISTRICT and CRA desire to enter into an Interlocal Agreement for the design, construction and construction management of the Sewer Project for the Linear Park Area of Riviera Beach Heights, between 6<sup>th</sup> Street and Martin Luther King, Jr. Boulevard; and

**WHEREAS**, the CRA desires to provide funding for the project in the amount up to \$50,000 for the design, project coordination, engineering construction, surveying, construction oversight and \$5,000 for administrative costs for the Linear Park Area Project and unspent funds will be returned to the CRA; and

**WHEREAS**, the CRA approved Resolution 2015-15 approving the Interlocal Agreement on February 18, 2015.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1:** That the Utility Special District Board approve the Interlocal Agreement with the CRA.

**SECTION 2:** That the District Board Chairperson and District Clerk are authorized to execute the Interlocal Agreement between the Riviera Beach Utility Special District and the Riviera Beach Community Redevelopment Agency.

**SECTION 3:** Payment of the total amount (\$55,000) will be made by the CRA to the DISTRICT upon execution of said Interlocal Agreement.

**SECTION 4:** That the District Finance Director is authorized to make payment for same under Account Number 411-1417-536-1-3103 in an amount up to \$50,000 for project management, coordination, design, and construction by the District, and to return unspent dollars to the CRA.

**SECTION 5:** That the District Finance Director is authorized to deposit the administrative fees in the amount of \$5,000 to Account Number 411-1417-536-0-1201.

**SECTION 6:** This Resolution shall take effect upon its passage and approval by the Utility Special District Board.

**PASSED AND APPROVED this 6th day of MAY, 2015**

**(REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)**

APPROVED:

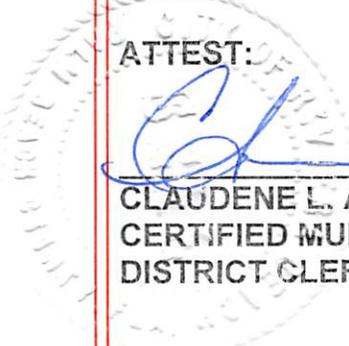
NOT APPLICABLE

THOMAS A. MASTERS  
MAYOR



DAWN S. PARDO  
CHAIRPERSON

ATTEST:



CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
DISTRICT CLERK



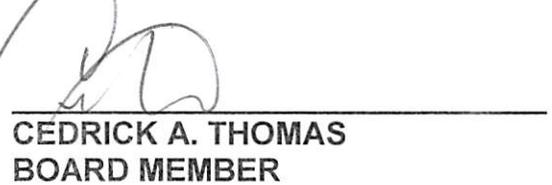
TERENCE D. DAVIS  
CHAIR PRO TEM



BRUCE A. GUYTON  
BOARD MEMBER



KASHAMBA L. MILLER  
BOARD MEMBER



CEDRICK A. THOMAS  
BOARD MEMBER

MOTIONED BY: C. THOMAS

SECONDED BY: T. DAVIS

D. PARDO AYE

T. DAVIS AYE

B. GUYTON TARDY

K. MILLER AYE

C. THOMAS AYE

REVIEWED AS TO LEGAL SUFFICIENCY



PAMALA H. RYAN, B.C.S., DISTRICT ATTORNEY

DATE: 5/5/15

RESOLUTION NO. 04-15 UD

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE DISTRICT TO APPROVE AMENDMENT NUMBER TWO TO THE INTERLOCAL AGREEMENT BETWEEN THE UTILITY SPECIAL DISTRICT (DISTRICT) AND THE RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY (CRA) FOR THE DESIGN COORDINATION AND CONSTRUCTION MANAGEMENT FOR THE BURIAL OF OVERHEAD UTILITY LINES ON BROADWAY FROM 12<sup>TH</sup> STREET TO BLUE HERON BOULEVARD AND THE CRA MARINA DISTRICT PHASE ONE PROJECT; AUTHORIZING THE CHAIRMAN AND EXECUTIVE DIRECTOR TO TAKE SUCH ACTIONS AS SHALL BE NECESSARY AND CONSISTENT TO CARRY OUT THE INTENT OF THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE

**WHEREAS**, Section 163.01, Florida Statutes, known as the Florida Interlocal Cooperation Act of 1969, authorizes public agencies of this state to make the most efficient use of their powers by enabling them to cooperate with other public agencies of this state on a basis of mutual advantage and thereby to provide services and facilities that will harmonize geographic, economic, population and other factors influencing the needs and development of local communities; and

**WHEREAS**, Part I of Chapter 163, Florida Statutes, permits public agencies as defined therein to enter into Interlocal Agreements with each other to exercise jointly any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

**WHEREAS**, the CRA and DISTRICT desires to amend the existing Interlocal Agreement approved by the CRA Commissioners on October 10, 2012, and amended January 8, 2014, and by the Utility District Board of Directors on September 19, 2012 and amended on February 5, 2014 with existing overhead utility providers to provide additional services for utility coordination within the Marina District Phase One site and to provide additional project coordination for burial of overhead utility lines on Broadway from 12<sup>th</sup> Street to Blue Heron Boulevard as funding for the project becomes available; and

**WHEREAS**, the CRA desires to provide additional funding in the amount of \$82,352.81 for project management, coordination, design coordination, surveying and electrical connection plans in accordance with Exhibit A; and.

**WHEREAS**, the CRA will provide additional funding to the DISTRICT in the amount of \$8,235.28 for administrative costs for the project

**WHEREAS**, the CRA approved Resolution 2015-10 approving the second amendment to the Interlocal Agreement on February 11, 2015.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1:** That the Utility Special District Board approve the second amendment to the Interlocal Agreement.

**SECTION 2:** That the Chair and Executive Director of the DISTRICT are hereby authorized to execute the second amendment to the Interlocal Agreement.

**SECTION 3:** Payment of the total amount (\$90,588.09) will be made by the CRA to the DISTRICT upon execution of said Interlocal Agreement.

**SECTION 4:** That the District Finance Director is authorized to make payment for same under Account Number 411-1417-536-1-3103 in an amount not-to-exceed \$82,352.81 for project management, coordination, design coordination, easement surveying and construction coordination.

**SECTION 5:** That the District Finance Director is authorized to deposit the administrative fees in the amount of \$8,235.28 to Account Number 401-1417-536-0-1201.

**SECTION 6:** This Resolution shall take effect upon its passage and approval by the District Board.

**PASSED AND APPROVED this 6<sup>th</sup> day of MAY, 2015**

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

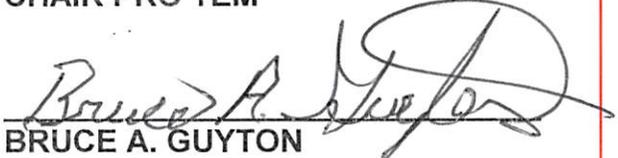
APPROVED:

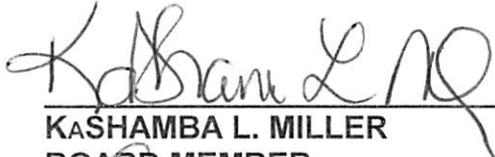
NOT APPLICABLE  
THOMAS A. MASTERS  
MAYOR

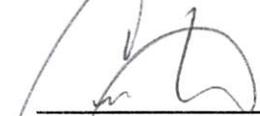
  
DAWN S. PARDO  
CHAIRPERSON

ATTEST:  
  
CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
DISTRICT CLERK

  
TERENCE D. DAVIS  
CHAIR PRO TEM

  
BRUCE A. GUYTON  
BOARD MEMBER

  
KASHAMBA L. MILLER  
BOARD MEMBER

  
CEDRICK A. THOMAS  
BOARD MEMBER

MOTIONED BY: C. THOMAS

SECONDED BY: T. DAVIS

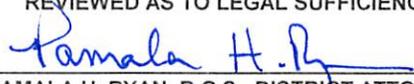
D. PARDO AYE

T. DAVIS AYE

B. GUYTON TARDY

K. MILLER NAY

C. THOMAS AYE

REVIEWED AS TO LEGAL SUFFICIENCY  
  
PAMALA H. RYAN, B.C.S., DISTRICT ATTORNEY

DATE: 5/5/15

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE DISTRICT TO APPROVE AMENDMENT NUMBER THREE TO THE CONTRACT BETWEEN THE UTILITY SPECIAL DISTRICT AND CHEN MOORE AND ASSOCIATES, INC. TO PROVIDE CONTINUING PROFESSIONAL ENGINEERING SERVICES; AND AUTHORIZING THE UTILITY DISTRICT BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE AMENDMENT NUMBER THREE; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Riviera Beach Utility Special District entered into an Contract with Chen and Associates, Inc. on April 20, 2010 to provide continuing professional engineering services for water treatment, distribution, sewer collection planning and design services; and

**WHEREAS**, the original Contract was for a period of three (3) years with the option to renew up to four (4) additional one (1) year periods; and

**WHEREAS**, the Utility District entered into a First Amendment on April 13, 2013; and

**WHEREAS**, the Utility District entered into a Second Amendment on April 20, 2014; and

**WHEREAS**, this third one (1) year renewal will begin April 20, 2015 through April 20, 2016.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1:** That Amendment Number Three to the Contract between the Utility Special District and Chen Moore and Associates, Inc. is approved.

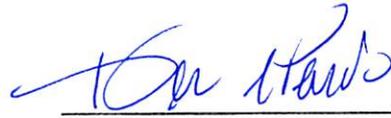
**SECTION 2:** That the effective date of the rates noted in Exhibit 1 Rates has been changed to April 1, 2015.

**SECTION 3:** That the District Board Chairperson and District Clerk are authorized to execute Amendment Number Three to the Contract between the Utility Special District and Chen Moore and Associates, Inc.

**SECTION 4:** This Resolution shall take effect upon its passage and approval by the Utility Special District Board.

**PASSED AND APPROVED this 6th day of May, 2015**

APPROVED:

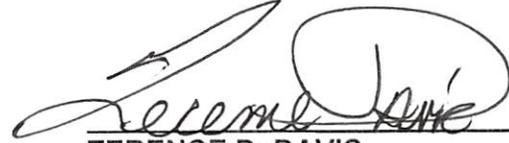


DAWN S. PARDO  
CHAIRPERSON

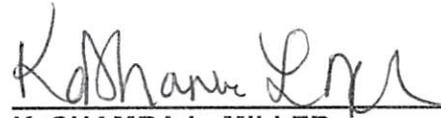
ATTEST:



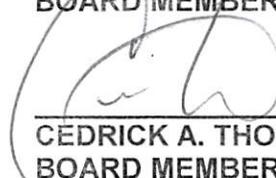
CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
DISTRICT CLERK



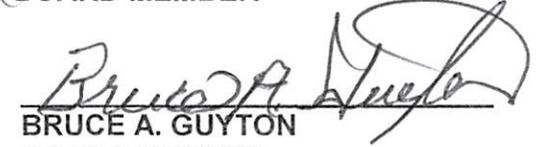
TERENCE D. DAVIS  
CHAIR PRO-TEM



KASHAMBA L. MILLER  
BOARD MEMBER



CEDRICK A. THOMAS  
BOARD MEMBER



BRUCE A. GUYTON  
BOARD MEMBER

MOTIONED BY: C. THOMAS

SECONDED BY: T. DAVIS

D. PARDO AYE

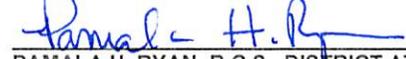
T. DAVIS NAY

K. MILLER NAY

C. THOMAS NAY

B. GUYTON AYE

REVIEWED AS TO LEGAL SUFFICIENCY

  
PAMALA H. RYAN, B.C.S., DISTRICT ATTORNEY

DATE: 5/5/15

RESOLUTION NO. 06-15UD

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING WORK AUTHORIZATION NO. 18 FOR C SOLUTIONS INC. IN THE NOT-TO- EXCEED AMOUNT OF \$43,520 FOR PROVIDING COMPUTER AIDED DESIGN (CAD) AND GEOGRAPHIC INFORMATION SYSTEM (GIS) SERVICES; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1417-536-0-3106; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, per Resolution 24-13UD approved by the Utility Special District Board of Directors on December 4, 2013, the Utility Special District and C Solutions Inc. entered into an agreement to provide continuing professional utility consulting engineering services; and

**WHEREAS**, C Solutions Inc. has prepared and submitted to the Utility Special District, a proposal to provide a technician experienced in municipal water and wastewater systems to assist in providing computer aided design (CAD) and geographic information system (GIS) services; and

**WHEREAS**, the GIS/CAD technician for the Utility Special District has been on Family Medical Leave (FMLA) since February, 2015; and

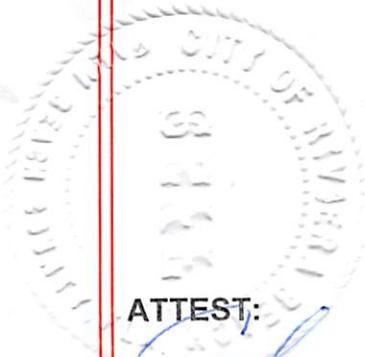
**NOW, THEREFORE, BE IT RESOLVED BY THE UTILITY SPECIAL DISTRICT OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1:** That the Utility Special District Board approves the proposal from C Solutions Inc., to provide temporary professional engineering services for assistance in maintaining all Utility Special District water and sewer infrastructure mapping.

**SECTION 2:** That the District Finance Director is authorized to make payment for same under Account Number 411-1417-536-0-3106 in the amount not-to-exceed \$43,520.

**SECTION 3:** This Resolution shall take effect upon its passage and approval by the Utility Special District Board.

**PASSED AND APPROVED this 1st DAY of JULY, 2015.**



ATTEST:

[Signature]  
CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
DISTRICT CLERK

[Signature]  
DAWN S. PARDO  
CHAIRPERSON

[Signature]  
TERENCE D. DAVIS  
CHAIR PRO TEM

[Signature]  
BRUCE A. GUYTON  
BOARD MEMBER

[Signature]  
KASHAMBA L. MILLER  
BOARD MEMBER

[Signature]  
CEDERICK A. THOMAS  
BOARD MEMBER

MOTIONED BY: T. DAVIS

SECONDED BY: B. GUYTON

D. PARDO AYE

T. DAVIS AYE

B. GUYTON AYE

K. MILLER NAY

C. THOMAS LATE

REVIEWED AS TO LEGAL SUFFICIENCY  
[Signature]  
PAMALA H. RYAN, B.C.S., DISTRICT ATTORNEY

DATE: 6/30/15

**RESOLUTION NO. 07-15UD**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING WORK AUTHORIZATION NO. 17 FOR C SOLUTIONS INC. IN THE NOT-TO- EXCEED AMOUNT OF \$393,905 FOR PROVIDING DESIGN SERVICES FOR NEW CORE SODIUM HYPOCHLORITE DISINFECTION FACILITIES; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 413-1437-533-0-6559; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, per Resolution 24-13UD approved by the Utility Special District Board of Directors on December 4, 2013, the Utility Special District and C Solutions Inc. entered into an agreement to provide continuing professional utility consulting engineering services; and

**WHEREAS**, Request For Proposal 492-14-Design Build Services for the New Sodium Hypochlorite Facility was issued in January, 2015 and subsequently canceled June 2, 2015; and

**WHEREAS**, Utility Special District staff, together with City of Riviera Beach Purchasing Department staff, believes that a design/bid/build project is in the best interests of the Utility Special District; and

**WHEREAS**, C Solutions Inc. has prepared and submitted to the Utility Special District, a proposal to provide Design, Permitting and Bidding Services for the Water Treatment Plant Sodium Hypochlorite "Core" Facility; and

**NOW, THEREFORE, BE IT RESOLVED BY THE UTILITY SPECIAL DISTRICT OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1:** That the Utility Special District Board approves the proposal from C Solutions Inc., to provide Design, Permitting and Bidding Services for the Water Treatment Plant Sodium Hypochlorite "Core" Facility.

**SECTION 2:** That the District Finance Director is authorized to make payment for same under Account Number 413-1437-533-0-6559 in the amount not-to-exceed \$393,905.

**SECTION 3:** This Resolution shall take effect upon its passage and approval by the Utility Special District Board.

**PASSED AND APPROVED this 1st DAY of JULY, 2015.**

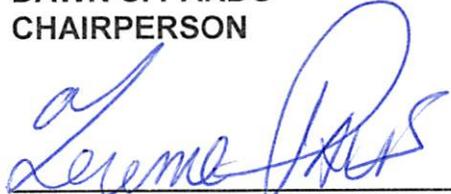
APPROVED:

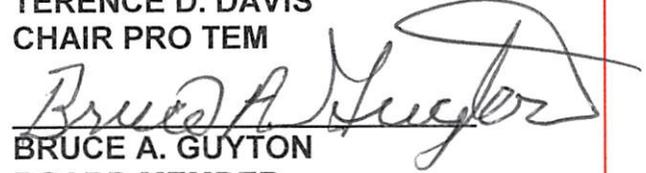


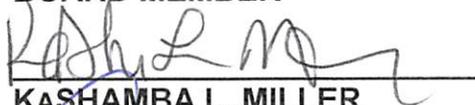
DAWN S. PARDO  
CHAIRPERSON

ATTEST:

  
CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
DISTRICT CLERK

  
TERENCE D. DAVIS  
CHAIR PRO TEM

  
BRUCE A. GUYTON  
BOARD MEMBER

  
KASHAMBA L. MILLER  
BOARD MEMBER

  
CEDERICK A. THOMAS  
BOARD MEMBER

MOTIONED BY: B. GUYTON

SECONDED BY: C. THOMAS

D. PARDO AYE

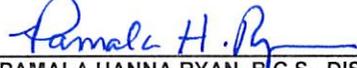
T. DAVIS AYE

B. GUYTON AYE

K. MILLER AYE

C. THOMAS AYE

REVIEWED AS TO LEGAL SUFFICIENCY

  
PAMALA HANNA RYAN, B.C.S., DISTRICT ATTORNEY

DATE: 6/30/15