

**CITY OF RIVIERA BEACH  
PALM BEACH COUNTY, FLORIDA  
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES  
MUNICIPAL COMPLEX COUNCIL CHAMBERS  
WEDNESDAY, AUGUST 5, 2015 AT 5:00 P.M.**

(The following may contain unintelligible or misunderstood words due to the recording quality.)

[Before the meeting chatter]

**CHAIRPERSON PARDO:** Okay. We're ready?

[Inaudible chatter]

**CALL TO ORDER**

**CHAIRPERSON PARDO:** Welcome everyone to the City of Riviera Beach on this rainy afternoon. Tonight we have our Utility Special District Meeting. Okay. Madam Clerk, roll call, please.

**ROLL CALL**

**DISTRICT CLERK ANTHONY:** Chairperson Dawn Pardo?

**CHAIRPERSON PARDO:** Present.

**DISTRICT CLERK ANTHONY:** Chair *Pro Tem* Terence Davis?

**CHAIR PRO TEM DAVIS:** Here.

**DISTRICT CLERK ANTHONY:** Board Member Bruce Guyton?

**BOARD MEMBER GUYTON:** Here.

**DISTRICT CLERK ANTHONY:** Board Member KaShamba Miller?

**BOARD MEMBER MILLER:** Present.

**DISTRICT CLERK ANTHONY:** Board Member Cedrick Thomas? City Manager Ruth Jones?

**CITY MANAGER JONES:** Present.

**DISTRICT CLERK ANTHONY:** Executive Director Louis Aurigemma?

**EXECUTIVE DIRECTOR AURIGEMMA:** Here.

**DISTRICT CLERK ANTHONY:** District Clerk Claudene Anthony is present. District Attorney Pamela Ryan?

**DISTRICT ATTORNEY RYAN:** Present.

**DISTRICT CLERK ANTHONY:** District Finance Director Randy Sherman?

**DISTRICT FINANCE DIRECTOR SHERMAN:** Here.

### **INVOCATION**

#### **PLEDGE OF ALLEGIANCE**

**CHAIRPERSON PARDO:** Okay. We have a quorum. I'd like to invite everyone to stand for a moment of silence followed by the Pledge led by Commissioner Miller.

[Moment of Silence]

**BOARD MEMBER MILLER:** Shall we Pledge?

**ALL:** I Pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible with liberty and justice for all.

#### **AGENDA APPROVAL: Additions, Deletions, Substitutions**

**CHAIRPERSON PARDO:** Okay. Ms. Jones, do we have any Additions, Deletions or Substitutions to the Agenda?

**CITY MANAGER JONES:** Yes, Madam Chair. I would like to remove from consideration Item No. 4, Advanced Metering Infrastructure Presentation. This is an example of a topic that once we begin to develop the presentation would extend beyond the thirty minute time frame. So, we would like to remove Item No. 4 from consideration.

#### **DISCLOSURES BY BOARD OF DIRECTORS**

**CHAIRPERSON PARDO:** Okay. Do we have any disclosures by the Commission or Staff?

**CHAIR PRO TEM DAVIS:** No.

#### **ADOPTION OF AGENDA**

**CHAIRPERSON PARDO:** Okay. Do we have a motion to accept the Agenda?

**BOARD MEMBER GUYTON:** So move.

**CHAIRPERSON PARDO:** Is there a second?

**CHAIR PRO TEM DAVIS:** Second.

**CHAIRPERSON PARDO:** Madam Clerk.

**DISTRICT CLERK ANTHONY:** Board Member Guyton?

**BOARD MEMBER GUYTON:** Yes.

**DISTRICT CLERK ANTHONY:** Board Member Miller?

**BOARD MEMBER MILLER:** Yes.

**DISTRICT CLERK ANTHONY:** *Pro Tem* Davis?

**CHAIR PRO TEM DAVIS:** Yes.

**DISTRICT CLERK ANTHONY:** Chair Pardo?

**CHAIRPERSON PARDO:** Yes.

**DISTRICT CLERK ANTHONY:** Unanimous vote.

### **CONSENT AGENDA**

**ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.**

**CHAIRPERSON PARDO:** Thank you. Consent Agenda. All matters listed under this Item are considered to be routine and action will be taken by one motion. There will be no separate discussion of the Items unless a Member so requests, in which event the Item will be removed from the general order of business and considered in its normal sequence on the Agenda. Do we have a motion to accept the Consent Agenda?

**BOARD MEMBER GUYTON:** So move.

**CHAIRPERSON PARDO:** Is there a second?

**CHAIR PRO TEM DAVIS:** Second.

**CHAIRPERSON PARDO:** Alright. Madam Clerk:

**DISTRICT CLERK ANTHONY:** Board Member Miller?

**BOARD MEMBER MILLER:** Yes.

**DISTRICT CLERK ANTHONY:** Board Member Guyton?

**BOARD MEMBER GUYTON:** Yes.

**DISTRICT CLERK ANTHONY:** *Pro Tem* Davis?

**CHAIR PRO TEM DAVIS:** Yes.

**DISTRICT CLERK ANTHONY:** Chair Pardo?

**CHAIRPERSON PARDO:** Yes.

**DISTRICT CLERK ANTHONY:** Unanimous vote.

**CHAIRPERSON PARDO:** Thank you. That's the end of Consent Agenda. We will move now to the Regular Agenda Item 2.

**2. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE UTILITY DISTRICT BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A CONTRACT FOR CONSTRUCTION WITH CLOSE CONSTRUCTION GROUP LLC OF OKEECHOBEE, FLORIDA FOR THE REHABILITATION/REPLACEMENT OF LIFT STATIONS NO. 10 AND NO. 50 FOR THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, AS IDENTIFIED IN THE INFORMATION FOR BID NO. 493-14 IN THE NOT TO EXCEED AMOUNT OF \$3,799,022; AUTHORIZING THE UTILITY DISTRICT BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE THIS AGREEMENT; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO MAKE PAYMENT FROM LINE ITEM No. 413-1438-535-0-6556; AND PROVIDING AN EFFECTIVE DATE.**

**DISTRICT CLERK ANTHONY:** A Resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida authorizing the Utility District Board Chairperson and Clerk to execute a contract for construction with Close Construction Group, LLC of Okeechobee, Florida for the rehabilitation replacement of Lift Stations No. 10 and 50 for the City of Riviera Beach Utility Special District as identified in the information for Bid No. 493-14 in an amount not exceed \$3,799,022, authorizing the District Board Chairperson and District Clerk to execute this agreement and authorizing the District Finance Director to make payment from Line Item No. 4-1-3-1-4-3-8-5-3-5-0-6-5-5-6 and provide an Effective Date.

**CHAIRPERSON PARDO:** Do we ha'...

**BOARD MEMBER GUYTON:** So move.

**CHAIRPERSON PARDO:** Is there a second?

**CHAIR PRO TEM DAVIS:** Second.

**CHAIRPERSON PARDO:** Alright. Mr. Aurigemma.

**EXECUTIVE DIRECTOR AURIGEMMA:** Good evening, everyone. Lou Aurigemma, Executive Director of the Utility District. Just from a historical perspective, I'd like to give a little bit of a summary of what's happened up to this point for the benefit of the existing Board Members and also for the new Board Member.

RFQ 371-12 was issued in September, 2012 for the rehabilitation replacement of Lift Stations No. 10 and No. 50. This RFQ is actually in your backup documents. Lift Station 10 is the main lift station on Singer Island that brings all the sewage onto the mainland. Lift Station 50 is the master lift station for the City of Riviera Beach. That takes all, all the rest of the, our sewage and sends it to the E-C-R, the East Central Water Reclamation Facility which is our., we, we have an 11.42% ownership in that wastewater treatment plant. As part of this RFQ, eight engineering firms submitted proposals. In accordance with Florida Statutes §287.055, that's the C-C-N-A, the Consultants Competitive Negotiation Act, an evaluation committee convened and consisted of myself as the Utility District Executive Director, the Assistant Executive Director, the Water Sewer System Superintendent and we had an outside person who was the Palm Beach County Deputy Utilities Director. So that was our committee.

From that committee we shortlisted three firms. We went through oral interviews and on January 16, 2013, Utility District Staff recommended and the., you, the [stammer] District Board approved Resolution 3-13 UD to negotiate with the No. 1 ranked firm which was C Solutions, Incorporated. Little less than a mo'., a few weeks later, we, we negotiated with C Solutions and we came back with an engineering design contract. So, on February 6<sup>th</sup>, the Utility District Staff recommended and the Utility District Board approved Resolution 4-13 UD for the engineering design contract in the amount of \$289,500 and that was with C Solutions.

As a result of the completion of the design, an invitation to bid was advertised in March of 2015 with bid proposals publicly opened and announced in May of 2015. The award recommendation is in your backup documents. Close Construction Group of Okeechobee, Florida submitted the lowest qualified bid at \$3,799,022. Due to the project being more than \$750,000, the City's apprenticeship program does apply. The program is monitored jointly by the Utility District and our purchasing contract administrator. And that's, that's for our compliance. The contractor has committed to have thirty (30%) percent participation in the plumbing field, another twenty (20%) percent in the air conditioning HVAC and the, the consul'., the contractor for this is Farmer & Irwin Corporation, was a firm right here in Riviera Beach just off of Avenue K, I believe. It's., so it's right behind the., it's a local firm and they've committed to those percentages. The minimum, minimum required percentage participation is twenty

(20%) percent. So they went above that in the plumbing and they're right at there for the air conditioning. And then also, in the electric field, they co'.., the subcontractor committed to twenty (20%) percent and that contractor is Gilmore Electric out of Jupiter, Florida. Now, what happens if they're not in compliance? Well, damages to the, the, the main contractor, which is Close Construction, they would have a 2.5% of the contract award, which is approximately \$95,000.

So, essentially, this particular Item is for the construction contract for Close Construction Group for the constructions of Lift Stations 10 and 50 which are our major lift stations in the City of Riviera Beach.

**CHAIRPERSON PARDO:** Okay. Do we have any comments by the Council?

**BOARD MEMBER GUYTON:** Yes, Madam Chair?

**CHAIRPERSON PARDO:** Yes. Go ahead, sir.

**BOARD MEMBER GUYTON:** Mr. Aurigemma, is Close Construction here?

**EXECUTIVE DIRECTOR AURIGEMMA:** I don't believe so, sir.

**BOARD MEMBER GUYTON:** Okay. What I would like to ensure is that they be notified that we have apprentice's programs right here in Riviera Beach. And provide them the contact numbers. If you don't have them, I do for those trades that we have right here in Riviera Beach.

**EXECUTIVE DIRECTOR AURIGEMMA:** Yes, sir.

**BOARD MEMBER GUYTON:** They are union, which may be a little more but that's okay. We want our local apprentice programs to get...

**UNK:** [Whispering].

**BOARD MEMBER GUYTON:** Okay. [Stammer] you still with me? She was...

**MS. DALEY:** No, I'm sorry. Pamela Daley, Purchasing Department. I just wanted to let you know, we were gonna mimic the program that we're using with Weiss since you guys are already familiar with that and when...

**BOARD MEMBER GUYTON:** Mhmm.

**MS. DALEY:** ...we go to contract, is where we outline what is expected in the actual contract pertaining to the apprenticeship program.

**BOARD MEMBER GUYTON:** Okay. And I see that, on, on the back of each of the.., [looking through papers].., is this their LOI?

**MS. DALEY:** Their Letters of Intent?

**BOARD MEMBER GUYTON:** Yes. They reference.., [turning through papers].., is, is this the LOI? They, they reference a specific trade and they acknowledge that they understand that there is a requirement for City registered apprentice'.., apprenticeships.

**MS. DALEY:** Yes.

**BOARD MEMBER GUYTON:** Yes.

**MS. DALEY:** Yes.

**BOARD MEMBER GUYTON:** So, but I.., sometimes they come in and they say, 'Well, the union may be a little too high and they wanna go find somebody else outside of the City and we have it right here in the City, I'm letting you all know that that's gonna be a big problem with me.

**MS. DALEY:** Okay.

**BOARD MEMBER GUYTON:** So, if we have a trade in this City, as one Councilperson or commissioner, I expect them to adhere to our established policies.

**MS. DALEY:** Okay.

**CHAIRPERSON PARDO:** Right. And then also, in the procurement policy that we have under apprenticeships, it clearly states that they need to go after the Riviera Beach apprenticeships. You know, the apprenticeship...

**BOARD MEMBER GUYTON:** City registered...

**CHAIRPERSON PARDO:** ...programs that are registered.

**MS. DALEY:** Mhmm.

**CHAIRPERSON PARDO:** With us.

**MS. DALEY:** Yes.

**CHAIRPERSON PARDO:** Alright. Do you know.., have they reached out to any of the apprenticeships yet?

**MS. DALEY:** Well, we haven't gone to contract yet and...

**CHAIRPERSON PARDO:** Right.

**MS. DALEY:** ...we expect that once we are ready to go to contract, all of...

**CHAIRPERSON PARDO:** Right.

**MS. DALEY:** ... that will be in process.

**CHAIRPERSON PARDO:** But they're aware of all of this. But...

**MS. DALEY:** Yes.

**CHAIRPERSON PARDO:** ...they could have, you know, even before we had Weiss on, he, you know, he was out there putting his, you know, all of those apprenticeships together. Okay

**MS. DALEY:** Okay.

**CHAIRPERSON PARDO:** Anything else from the Council?

**CHAIR PRO TEM DAVIS:** So, Madam, Madam Chair.

**CHAIRPERSON PARDO:** Go ahead.

**CHAIR PRO TEM DAVIS:** Really quick. So, this is gonna come.., we're just approving this, and it'll come back later with all that information in it before they do any work?

**MS. DALEY:** You're approving us for negotiations?

**EXECUTIVE DIRECTOR AURIGEMMA:** No. This is the contract...

**CHAIR PRO TEM DAVIS:** Negotiations only?

**EXECUTIVE DIRECTOR AURIGEMMA:** ... contract.

**MS. DALEY:** This is the contract?

**UNK:** Oh.

**CITY MANAGER JONES:** This is the contract.

**BOARD MEMBER GUYTON:** This.., we're, we're approving it...

**CHAIRPERSON PARDO:** Right.

**BOARD MEMBER GUYTON:** But, if they don't comply...

**CHAIRPERSON PARDO:** Right. Then...

**BOARD MEMBER GUYTON:** ...we can come back...

**CHAIRPERSON PARDO:** ...come back.

**BOARD MEMBER GUYTON:** ...and revisit this.

**MS. DALEY:** Yes.

**CHAIRPERSON PARDO:** It won't get paid.

**BOARD MEMBER GUYTON:** Yeah.

**MS. DALEY:** Correct.

**CHAIRPERSON PARDO:** Right. They're not gonna paid.

**CITY MANAGER JONES:** And they get penalties.

**CHAIR PRO TEM DAVIS:** Okay. So we have that...

**MS. DALEY:** And that has to be submitted as part of their...

**CHAIRPERSON PARDO:** Right.

**MS. DALEY:** ...pay request as well.

**BOARD MEMBER GUYTON:** Mhmm.

**CHAIRPERSON PARDO:** This will be just like the Weiss [inaudible].

**CHAIR PRO TEM DAVIS:** Okay.

**MS. DALEY:** Okay.

**CHAIR PRO TEM DAVIS:** One, one last thing. Where's the minority participation at in this here?

**MS. DALEY:** The minority participation?

**CHAIR PRO TEM DAVIS:** Yes, ma'am.

**MS. DALEY:** They list.., they do have an Order of Participation in here because these vendors are also.., which one [inaudible]. C Solutions is a minority.

**EXECUTIVE DIRECTOR AURIGEMMA:** [Inaudible].

**MS. DALEY:** That's on a different contract?

**EXECUTIVE DIRECTOR AURIGEMMA:** That's the design. That's the design.

**MS. DALEY:** Oh, that's the design. Okay. Okay. We had local which was Farmer's. And I wanna say, I can't see this but... Randy?

**UNK:** Gilmore Electric.

**MS. DALEY:** Gilmore Electric was one of the minority vendors on that as well.

**CHAIR PRO TEM DAVIS:** And where they located?

**EXECUTIVE DIRECTOR AURIGEMMA:** Jupiter, Florida.

**CHAIR PRO TEM DAVIS:** Jupiter, Florida. [Pause]. And they qualify minority based on?

**MS. DALEY:** The certifications they submitted in their...

**CHAIR PRO TEM DAVIS:** Okay. Alright. That'll be all.

**CHAIRPERSON PARDO:** Alright? Anyone else? Okay. Madam Clerk.

**DISTRICT CLERK ANTHONY:** Board Member Miller?

**BOARD MEMBER MILLER:** Yes.

**DISTRICT CLERK ANTHONY:** Board Member Guyton?

**BOARD MEMBER GUYTON:** Yes.

**DISTRICT CLERK ANTHONY:** *Pro Tem* Davis?

**CHAIR PRO TEM DAVIS:** Yes.

**DISTRICT CLERK ANTHONY:** Chair Pardo?

**CHAIRPERSON PARDO:** Yes.

**DISTRICT CLERK ANTHONY:** Unanimous vote.

**3. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE DISTRICT TO APPROVE AMENDMENT NUMBER ONE TO THE CONTRACT BETWEEN THE UTILITY SPECIAL DISTRICT AND C SOLUTIONS INC.**

**TO PROVIDE CONTINUING PROFESSIONAL ENGINEERING SERVICES FOR LIFT STATIONS NO. 10 AND NO. 50 IN THE NOT TO EXCEED AMOUNT OF \$398,710; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 413-1438-535-0-6556 AND 413-1438-535-0-5999; AND AUTHORIZING THE UTILITY DISTRICT BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE AMENDMENT NUMBER ONE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**CHAIRPERSON PARDO:** Thank you. Item 3.

**DISTRICT CLERK ANTHONY:** A Resolution of the Board of Directors of the City of Riviera Beach, Palm Beach County, Florida authorizing the District to approve Amendment No. 1 to the contract between the Utility Special District and C Solutions, Inc. to provide continuing and professional engineering services for Lift Stations No. 10 and No. 50 in an amount not exceed \$398,710 and authorizing the District Finance Director to pay this amount from account number 4-1-3-1-4-3-8-5-3-5-0-6-5-5-6 and 4-1-3-1-4-3-8-5-3-5-0-5-9-9-9 authorizing the Utility Board Chairperson and District Clerk to execute Amendment No. 1 and providing for an Effective Date?

**CHAIRPERSON PARDO:** Do we have a motion?

**BOARD MEMBER GUYTON:** So move.

**CHAIRPERSON PARDO:** Second?

**CHAIR PRO TEM DAVIS:** Second.

**CHAIRPERSON PARDO:** Thank you. Alright. Mr. Aurigemma.

**EXECUTIVE DIRECTOR AURIGEMMA:** Okay. Thank you. Agenda Item No. 3 is the first Amendment to the C Solutions contract which is actually in your backup documents. As previously stated for the Item No. 2, the original contract was approved by the Utility District Board under Resolution 4-13 UD in February of 2013 and that was for the engineering design contract and that was in the amount of \$289,500. That's approximately 7.6% of the actual construction cost of the project.

The scope of services for the first Amendment includes construction administration and project certification as additional service for the rehabilitation of Lift Stations 10 and 50 in the amount of \$398,710. That's approximately 10.5% of the said construction costs. The, the additional scope of services is actually identified. We, we listed in the Resolution. If you'll look at your Resolution, it'll say that it's part of Article 28 of the contract together in the, the scope of services for C Solutions, it also talks about some additional services. So, what we wanted to do is make sure that we have someone that's very knowledgeable of the project to go through.., administer the contract as well as certify the project to the Department of Health that it is properly working and, and functioning once it's all done.

The total engineering and design construction and administration fees for this project is approximately 18.1% of the construction cost of the project. The rule of thumb for this type of construction total design fees is anywhere from fifteen to twenty percent. So, because of the complexity of this project, because we're talking about, you know, some very large pumps and we're pumping sewage, uh, you know, a lot of electrical that's involved, it falls right in the middle there for the, the total construction.., the total engineering design and construction administration fees. So, it is a fair number. We would've gotten that basically from any engineer that we had selected. So, we're, we're right in that ballpark and, and that's where we're at.

So, that's... are there any questions of the Board?

**CHAIR PRO TEM DAVIS:** Madam Chair?

**CHAIRPERSON PARDO:** Yes, sir.

**CHAIR PRO TEM DAVIS:** Mr. Aurigemma, when you came before this Board previously, the, the thing that was mentioned before is that you had an employee that was out of work and you needed this contract so you can move forward on some work, as the purpose. Is that employee back yet from work?

**EXECUTIVE DIRECTOR AURIGEMMA:** Uh, he just came back this past, this past week.

**CHAIR PRO TEM DAVIS:** Okay.

**EXECUTIVE DIRECTOR AURIGEMMA:** And so right now, he's kind of ramping up to catch up on some of.., it, it doesn't have to do with this contract but...

**CHAIR PRO TEM DAVIS:** Right.

**EXECUTIVE DIRECTOR AURIGEMMA:** ...just to answer your question, uh, yes. And, he's had.., he's only worked a couple days this past week. I'm hoping that next week as, as he ramps up, he'll become full-time and then we'll, we'll ramp down on the, the other...

**CHAIR PRO TEM DAVIS:** So you're asking us to extend this for, for how long now? This month-to-month or this what you're asking for until he's wor'.., until he's prepared? Is that what you're asking?

**CITY MANAGER JONES:** No. The two aren't related.

**BOARD MEMBER GUYTON:** No. This is a different project here.

**CITY MANAGER JONES:** A different project.

**EXECUTIVE DIRECTOR AURIGEMMA:** No. This is for the construc'...

**CHAIR PRO TEM DAVIS:** I know but..., right. This is Amendment, correct?

**EXECUTIVE DIRECTOR AURIGEMMA:** Yeah. This is the Amendment...

**CHAIR PRO TEM DAVIS:** Different portion of the project? Is that what you're saying?

**EXECUTIVE DIRECTOR AURIGEMMA:** This is the Amendment to the rehabilitation replacements of Lift Stations 10 and 50.

**CHAIR PRO TEM DAVIS:** Okay.

**EXECUTIVE DIRECTOR AURIGEMMA:** The other Item that we talked about last week, that was for G-I-S CAD Services.

**CHAIR PRO TEM DAVIS:** CAD Services. Okay.

**EXECUTIVE DIRECTOR AURIGEMMA:** Right.

**CHAIR PRO TEM DAVIS:** Alright.

**EXECUTIVE DIRECTOR AURIGEMMA:** That's it.

**CHAIR PRO TEM DAVIS:** Okay.

**EXECUTIVE DIRECTOR AURIGEMMA:** And so, as we get our person back then we ramp down on the others because it was a "not to exceed process". So...

**CHAIR PRO TEM DAVIS:** Okay.

**EXECUTIVE DIRECTOR AURIGEMMA:** ...if, if he's back full-time and I'm okay with that, I, I can tell 'em, 'We're done.'

**CHAIR PRO TEM DAVIS:** Okay.

**CHAIRPERSON PARDO:** Anyone else?

**CHAIR PRO TEM DAVIS:** What's gon'...

**CHAIRPERSON PARDO:** Oh, go ahead.

**CHAIR PRO TEM DAVIS:** What gonna determine whether or not he's back full-time? Is he, is he coming back temporarily? Part-time?

**EXECUTIVE DIRECTOR AURIGEMMA:** Well, he's comi'..., he got clearance to come back full-time.

**CHAIR PRO TEM DAVIS:** Okay.

**EXECUTIVE DIRECTOR AURIGEMMA:** He got medical clearance to come back full-time.

**CHAIR PRO TEM DAVIS:** Okay.

**EXECUTIVE DIRECTOR AURIGEMMA:** So, we'll just, you know...

**CHAIR PRO TEM DAVIS:** Seeing how, seeing how he responds?  
[Inaudible background discussion]

**EXECUTIVE DIRECTOR AURIGEMMA:** Excuse me?

**CHAIR PRO TEM DAVIS:** Doctors saying he's fine and he can, he can come back to work full-time?

**EXECUTIVE DIRECTOR AURIGEMMA:** Well, he, you know... It's, uh, it's day to day. Let's put it that way.

**CHAIR PRO TEM DAVIS:** Well...

**EXECUTIVE DIRECTOR AURIGEMMA:** I mean, he, he met...

**CHAIR PRO TEM DAVIS:** He's not on, he's not on light duty, correct?

**EXECUTIVE DIRECTOR AURIGEMMA:** No. There, there is no light duty for...

**CHAIR PRO TEM DAVIS:** Well he's doing AutoCAD, so that's different.

**EXECUTIVE DIRECTOR AURIGEMMA:** Yeah. He's sittin' at a desk. He's on the computer and stuff like that. And, you know, he's just gotta get into the routine of working again, full-time.

**CHAIR PRO TEM DAVIS:** How long he's been out?

**EXECUTIVE DIRECTOR AURIGEMMA:** He was out since February.

**CHAIR PRO TEM DAVIS:** Last year, okay.

**EXECUTIVE DIRECTOR AURIGEMMA:** So, he's been out quite a bit o' time.

**CHAIR PRO TEM DAVIS:** Okay.

**EXECUTIVE DIRECTOR AURIGEMMA:** Fortunately, he had enough sick time on the books for the Family Medical Leave.

**CHAIR PRO TEM DAVIS:** Okay. Thank you.

**CHAIRPERSON PARDO:** Anyone else? Madam Clerk?

**DISTRICT CLERK ANTHONY:** Board Member Guyton?

**BOARD MEMBER GUYTON:** Yes.

**DISTRICT CLERK ANTHONY:** Board Member Miller?

**BOARD MEMBER MILLER:** Yes.

**DISTRICT CLERK ANTHONY:** *Pro Tem* Davis?

**CHAIR PRO TEM DAVIS:** Yes.

**DISTRICT CLERK ANTHONY:** Chair Pardo?

**CHAIRPERSON PARDO:** Yes.

**DISTRICT CLERK ANTHONY:** Unanimous vote.

**COMMENTS FROM THE PUBLIC - Non Agenda Item Speakers (Three Minute Limitation)**

**Public Comment should be restricted to issues, matters, or topics pertinent to the City of Riviera Beach. Please be reminded that the City Council has adopted Rules of Decorum Governing Public Conduct During Official Meetings, which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker or attendee removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.**

**CHAIRPERSON PARDO:** Thank you. That's the end of the Agenda. We go to public comments. Tina White.

**MS. WHITE:** Tina White, um, taxpayer, resident. 8-0-8 West 1<sup>st</sup> Street. I'm complaining, again, about the Neptune meters. I had a water bill that showed my average billage.., milla'.., my average billing was four thousand, um, me'.., four thousand gallons. Then my meter, my bill went up to seventeen thousand gallons. Instead of the City trying to find out what is wrong on their part, they came out to my home and said, 'Oh your grass is so green.' But common sense would tell you that in order for a person to use seventeen thousand gallons in one month, you will be flooding yourself as well as your neighbors.

So, the main problem is that in 2004, this City approved a Utility Special District. The Charter very specifically states that the Utility District could do a better job providing water services. It is something innately wrong that the finance department is in charge of the water meters and the persons that answer the customers about their high water bills that have no knowledge, has no background and do not understand the science of how the Neptune meters work. So, you're dealing with a person in customer service that has no knowledge, no understanding of the Utility District and the meters who are telling you, 'Well, you got a leak,' or, 'You have to have a leak.' There is..., the City does not have a water permit. Only the Special Utility District has a water permit. The City is still liening properties under the 1995 lien for water when the City did have a water permit. It no longer has a water permit. The City should not be involved in the carrying out of any of the duties related to the Utility District. And when you have two departments working together and the finance department are the ones that the customers interact with that has no knowledge of how these meters operate, you're going to get people living in unsanitary conditions cause they're not gonna be able to afford these water bills.

Seventeen thousand gallons. It went from seventeen thousand, they brought in a new meter, it went to twelve thousand, nine thousand. Now, in the last two months, it has rained. I have not cut my, my sprinklers on at all and my meters are s'..., my gallons are still twelve thousand. What happened to my average of four thousand? I'm a single person. I should not be having more than four thousand, even if I'm watering my grass three times a week. I spent three hundred dollars on a plumber and a irrigation specialist that says there's no problem at my home. I know this is happening...

[Beep]

**MS. WHITE:** ...to other people as well. We have a problem with these Neptune meters and we're gonna have our seniors and our very poor, unemployed people living in unsanitary conditions. You wanna raise the water bills, they're not gonna be able to afford it.

**CHAIRPERSON PARDO:** Okay. Thank you.

**BOARD MEMBER GUYTON:** Madam Chair?

**CHAIRPERSON PARDO:** Yes.

**BOARD MEMBER GUYTON:** Ms. Jones, let me clarify something. The, the people who respond to the Utility inquiries, they're the ones who actually work in Utilities. Is that correct?

**CITY MANAGER JONES:** Up until this year, they were housed in Utilities. They have moved over..., the customer service [stammer], individuals, the ones that go out and read the meters, repair the meters, look at all the reports, they have been moved over, this year, to the billing and..., billing, Utility billing office.

**BOARD MEMBER GUYTON:** Utility billing, which is a financial...

**CITY MANAGER JONES:** Which is a financial function.

**BOARD MEMBER GUYTON:** Financial transaction. That's why they fall under finance?

**CITY MANAGER JONES:** Correct, sir.

**BOARD MEMBER GUYTON:** So, these are not accounting clerks?

**CITY MANAGER JONES:** No.

**BOARD MEMBER GUYTON:** Who dealing with ledgers, responding to water issues?

**CITY MANAGER JONES:** No, sir.

**BOARD MEMBER GUYTON:** Okay. Because I know when we did the reorganization, there were different departments and areas consolidated. So, I just want the people to know that, no, it's not the finance department people who deal with accounting ledger issues, responding to water issues. That is not accurate.

The, the, the other thing is, we also need to ensure that if there is a complaint that has gone through the process, I don't care who it is and I know, you know, we have people that complain all the time and Ms. White is one of 'em, but, if there is a complaint lodged, we need to ensure that we address it and that issue is resolved so that it's not a lingering issue so that people can keep coming back to the mic. So, Mr. Sherman, I would like to get an update on the issue at Ms. White's house and tell me what the issue is and what we've done to try to resolve it.

That's it, Madam Chair.

#### **DISCUSSION BY THE EXECUTIVE DIRECTOR OF THE UTILITY SPECIAL**

#### **DISTRICT OR THE CITY MANAGER**

**CHAIRPERSON PARDO:** Okay. Thank you. Do we have any discussion by the Executive Director or City Manager?

**DISTRICT FINANCE DIRECTOR SHERMAN:** No, Madam Chair.

#### **STATEMENTS BY THE DISTRICT BOARD**

**CHAIRPERSON PARDO:** Okay. Anything by the Council?

**CHAIR PRO TEM DAVIS:** Madam Chair?

**CHAIRPERSON PARDO:** Yes, sir.

**CHAIR PRO TEM DAVIS:** Mr. Aurigemma.., I mean, Ms., Ms. Jones. So, when someone comes into the City Hall to address a water issue and they go to the front window, what's the process? When they go talk to someone in customer service, do they bring someone out back who's specialized with dealing with these meters or do they address the issue themselves, from the customer service window?

**CITY MANAGER JONES:** The individuals taking your money are not the ones that address these issues. It's the cus'.., customer service individuals that are actually out in the field that install. Someone either.., it could be the customer service manager...

**CHAIR PRO TEM DAVIS:** Okay.

**CITY MANAGER JONES:** ...or the assistant customer service manager can ascertain what the issue is.

**CHAIR PRO TEM DAVIS:** Mhmm.

**CITY MANAGER JONES:** And then because they all report to the same manager, then that's how it gets resolved. But it's not the women at the window that are attempting to do that.

**CHAIR PRO TEM DAVIS:** So, so when someone comes here and they have an issue at their residence.., cause I know I had this complaint with quite a few residents. So, then, someone from customer service would dispatch someone to their home that could address the issue?

**CITY MANAGER JONES:** They do a couple of things. They go back and pull the reports so they can see what the increase has been...

**CHAIR PRO TEM DAVIS:** Okay.

**CITY MANAGER JONES:** ...and to be able to determine what the average uses have been.

**CHAIR PRO TEM DAVIS:** Mhmm.

**CITY MANAGER JONES:** They look at the report, the leak report, to see if there's been any reported leaks and then they meet with Staff or anyone else that might have a question about, you know, you don't want it to be a key-in or bookkeeping error either.

**CHAIR PRO TEM DAVIS:** Mhmm.

**CITY MANAGER JONES:** And so then.., but, and someone then eventually goes out to the residence.

**CHAIR PRO TEM DAVIS:** Okay.

**CITY MANAGER JONES:** Resident. And talk to them. And so, we continue to try to work to identify where the problem is as to whether the leak is on the City side, if there is a leak...

**CHAIR PRO TEM DAVIS:** Okay.

**CITY MANAGER JONES:** Or if there's something else.

**CHAIR PRO TEM DAVIS:** So what's...

**CITY MANAGER JONES:** But, it's the people that.., the Staff that actually are out working with the meters that go out and do that.

**CHAIR PRO TEM DAVIS:** So, after our assessments across the board, throughout the City, what has been some of the consistent findings that you all have found through the departments that's demonstrating this issue that keep arising [inaudible] people bills.., where, where the gallons are fluctuating like that, what are some of the common things that are, the findings that we are having.

**CHAIRPERSON PARDO:** [Inaudible].

**BOARD MEMBER GUYTON:** A leak.

**CHAIR PRO TEM DAVIS:** Other than leaks, is there any other things that are happening?

**CITY MANAGER JONES:** You have leaks, you have meters that are no longer working properly.

**CHAIR PRO TEM DAVIS:** Mm.

**CITY MANAGER JONES:** You take the meter out and replace it, calibrate it to make sure that the meter is working properly and, and measuring all the water that flows through it. We've had places where we've replaced meters more than once in order to try to make sure and then we..., with the equipment we have, we can look at our pipes on our City side...

**CHAIR PRO TEM DAVIS:** Okay.

**CITY MANAGER JONES:** To see if we've got leaks. So it's that kind of investigation.

**CHAIR PRO TEM DAVIS:** So what percentage of our water meters have been coming back a little...

**CITY MANAGER JONES:** Oh I can't..., I'd have to..., we'd have to run a report for that. I can't tell ya right off how, what percentage or how many. But I'll be glad to...

**CHAIR PRO TEM DAVIS:** Yeah. Please find out...

**CITY MANAGER JONES:** ...give you...

**CHAIR PRO TEM DAVIS:** ...out [inaudible].

**CITY MANAGER JONES:** ...some kind of summary as to what we see and what the issues have been, at least over the last six to nine months.

**CHAIR PRO TEM DAVIS:** Okay. Thank you.

**CITY MANAGER JONES:** Is that okay?

**CHAIRPERSON PARDO:** Alright. Anything else from the Board?

**BOARD MEMBER MILLER:** Yes. I had a question regarding the, when the complaints are lodged, do we have a timeline as to when we wanna make sure that those are, are resolved, those issues are resolved?

**CITY MANAGER JONES:** I would have to go back to that Utility policy that was approved to see if there's timelines in it. I don't recall right now.

**BOARD MEMBER MILLER:** Okay.

**CHAIRPERSON PARDO:** Anything else? Okay. Since there's no more business, we are adjourned. Thank you.

**There being no further business, the meeting was duly adjourned at 5:33 p.m.**

APPROVED:

DAWN S. PARDO  
CHAIRPERSON

ATTEST:

CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
DISTRICT CLERK

TERENCE D. DAVIS  
CHAIR PRO TEM

BRUCE A. GUYTON  
BOARD MEMBER

KaSHAMBA L. MILLER  
BOARD MEMBER

CEDRICK A. THOMAS  
BOARD MEMBER

MOTIONED BY: C. THOMAS

SECONDED BY: T. DAVIS

D. PARDO AYE

T. DAVIS AYE

B. GUYTON AYE

K. MILLER AYE

C. THOMAS AYE

DATE APPROVED: 9/3/2015

Public Comment Speakers and Others

PAMELA DALEY ..... MS. DALEY  
TINA WHITE..... MS. WHITE