

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, JANUARY 18, 2012, AT 6:00 P.M.

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

ROLL CALL

Chairperson Davis was present and presided. Upon a roll call by Deputy District Clerk Anthony, the following were present: Board Chairperson Judy L. Davis; Vice Chairperson Billie E. Brooks; Board member Cedrick A. Thomas; Board member Dawn A. Pardo; and Board member Shelby L. Lowe. Also present were City Manager Ruth C. Jones; Deputy District Clerk Claudene Anthony; Asst. District Attorney Valencia Stubbs; and Utility Special District Executive Director Louis C. Aurigemma.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by City Manager Jones.

AGENDA Approval:

Additions, Deletions, Substitutions

NONE

Adoption of Agenda

A motion was made by **Vice Chairperson Brooks** and seconded by **Board member Pardo** to approve the agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

CONSENT AGENDA:

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

MINUTES:

1. **MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON NOVEMBER 16, 2011.**

END OF CONSENT AGENDA

A motion was made by **Board member Pardo** and seconded by **Vice Chairperson Brooks** to approve the Consent Agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

COMMENTS FROM THE PUBLIC – 6:15 PM*¹ – Non Agenda or Consent Item Speakers (Three Minute Limitation) *Please be reminded that the Utility District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings", which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.*

NONE

¹Public Comments will begin at 6:15 PM or if an item is already in progress, Public Comments will begin immediately after the item has concluded.

REGULAR AGENDA:

2. **RESOLUTION NO. 1-12UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA; APPROVING THE PURCHASE OF ONE (1) 2012 FORD E-250 CARGO VAN WITH ELECTRICIANS COMMERCIAL PACKAGE**

AND ONE (1) 2012 FORD F-550 EQUIPPED WITH A CRANE AND APPURTENANCES AT AN APPROXIMATE COST OF \$80,886 FROM ALAN JAY AUTOMOTIVE NETWORK, SEBRING, FLORIDA; UTILIZING THE SHERIFFS' OFFICES & LOCAL GOVERNMENTAL AGENCIES OF THE STATE OF FLORIDA COOPERATIVE BID FOR PURSUIT, ADMINISTRATIVE NON-PURSUIT, UTILITY VEHICLES, TRUCKS, VANS AND OTHER FLEET EQUIPMENT, CONTRACT BID NO. 11-19-0907 (STATE CONTRACT); BEGINNING OCTOBER 01, 2011 THROUGH SEPTEMBER 30 2012; AND THAT THE UTILITY DISTRICT BOARD AUTHORIZE THE INTERIM FINANCE DIRECTOR TO MAKE PAYMENT FROM THE CAP: VEHICLE LINE ITEM NO. 411-1417-536-0-6451; AND PROVIDING FOR AN EFFECTIVE DATE.

Deputy District Clerk Anthony read the aforementioned resolution into the record.

A motion was made by **Board member Pardo** and seconded by **Board member Thomas** to approve Resolution No. 1-12UD.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

END OF REGULAR AGENDA

DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:

Mr. Aurigemma gave an update on the Consumptive Use Permit and stated that the permit should be received no later than February 17, 2012. He gave an update on the Water/Wastewater Master Plan and stated that a mobile laboratory would be in place to test the current disinfection process and the previously approved disinfection process. Mr. Aurigemma continued with providing an update on an accident involving one of the Utility Special District's vehicles that occurred on January 17, 2012.

LEGAL DISCUSSION/REQUEST:

NONE

DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:

Board member Pardo stated that she received complaints from residents of Singer Island regarding the increases in their water bill and she advised that the staff members of the Utility Special District and the Utility Billing Department were reviewing the information provided and hoped to provide a conclusion in the near future.

ADJOURNMENT

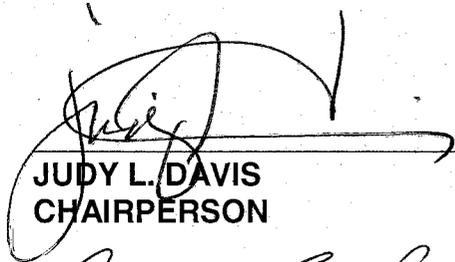
There being no further business, the meeting was duly adjourned at 6:12 p.m.

PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:

ATTEST:

CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK



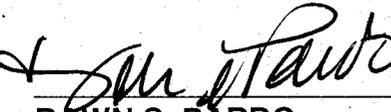
JUDY L. DAVIS
CHAIRPERSON



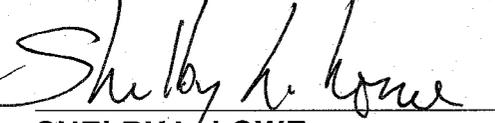
BILLIE E. BROOKS
VICE CHAIRPERSON



CEDRICK A. THOMAS
BOARD MEMBER



DAWN S. PARDO
BOARD MEMBER



SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: B. BROOKS
SECONDED BY: C. THOMAS

J. DAVIS AYE
B. BROOKS AYE
C. THOMAS AYE
D. PARDO AYE
S. LOWE AYE

DATE APPROVED: 02/15/2012