

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, JANUARY 19, 2011, AT 6:00 P.M.

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

ROLL CALL

Chairperson Pardo was present and presided. Upon a roll call by Deputy District Clerk Anthony, the following were present: Board Chairperson Dawn S. Pardo; Vice Chairperson Judy L. Davis; and Board member Billie E. Brooks. Also present were City Manager Ruth C. Jones; Deputy District Clerk Claudene L. Anthony; Utility Special District Executive Director Louis C. Aurigemma; and District Attorney Pamala H. Ryan.

Board members Lowe and Thomas were absent.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Chairperson Pardo.

Adoption of Agenda

A motion was made by Board member Brooks and seconded by Vice Chairperson Davis to approve the agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

CONSENT AGENDA:

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

MINUTES:

NONE

END OF CONSENT AGENDA

AWARDS AND PRESENTATIONS:

NONE

REGULAR:

1. **RESOLUTION NO. 2-11UD** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PURCHASE OF ONE (1) 2011 FORD F-250 (F2B SPEC #36) W/ EXTENDED CAB AND ONE (1) 2011 FORD 2-25 CARGO VAN (E2E SPEC #29), AT AN APPROXIMATE COST OF \$53,303, FROM HUB CITY FORD OF CRESTVIEW, FLORIDA, BY PIGGY-BACKING OFF THE SHERIFF'S ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES BID NO. 10-18-0907 (STATE CONTRACT); BEGINNING OCTOBER 29, 2010 THROUGH SEPTEMBER 30, 2011; AND THAT THE UTILITY DISTRICT BOARD AUTHORIZE THE INTERIM FINANCE DIRECTOR TO TRANSFER FUNDS, AT AN APPROXIMATE COST OF \$53,303; FROM THE UTILITY DISTRICT'S CAP: CONTINGENCY ACCOUNT NO. 411-1417-536-0-5999 TO CAP: VEHICLES-TRUCKS ACCOUNT NO. 411-1437-533-0-6402; AND MAKE PAYMENT FROM SAME; AND PROVIDING AN EFFECTIVE DATE.

Deputy District Clerk Anthony read the aforementioned resolution into the record.

A motion was made by **Vice Chairperson Davis** and seconded by **Board member Brooks** to approve Resolution No. 2-11UD.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

PETITIONS AND COMMUNICATIONS FOR FILING:

NONE

PUBLIC HEARINGS:

ORDINANCES ON SECOND READING:

NONE

ORDINANCES ON FIRST READING:

NONE

BOARD APPOINTMENT(S):

NONE

DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:

Executive Director Aurigemma announced that the Florida Department of Transportation had begun the road improvement project on Blue Heron Boulevard and the utility relocation would be completed first prior to resurfacing; he stated that the project would take approximately 7 months to complete. He also stated that submittal of the Consumptive Use Permit was scheduled for January 28th.

WATER/WASTEWATER MASTER PLAN

Executive Director Aurigemma stated that he reviewed Florida Statute 287.055, the Consultants Competitive Negotiations Act, and in reviewing it, part of it dealt with work being specified in contract in order to continue it for another project without going through the competitive process. He stated that he reviewed the engineering contracts currently in effect with BFA and Chen and Associates and there was no reference to the Water/Wastewater Master Plan. Mr. Aurigemma stated if the study surpassed the \$200,000 threshold, an RFP was required; and in his professional opinion the study would exceed that amount. He requested authorization to move forward in advertising a RFP for the Water/Wastewater Master Plan.

Chairperson Pardo requested that the RFP be presented to the board prior to advertising.

A motion was made by **Vice Chairperson Davis** and seconded by **Board member Brooks** authorizing the executive director to proceed with compiling the Water/Wastewater Master Plan RFP.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

LEGAL DISCUSSION/REQUEST:

NONE

DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:

NONE

ADJOURNMENT

There being no further business, the meeting was duly adjourned at 6:20 p.m.

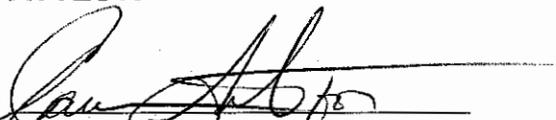
PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:



DAWN S. PARDO
CHAIRPERSON

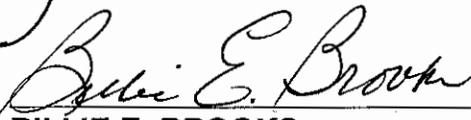
ATTEST:



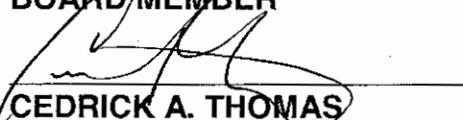
CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK



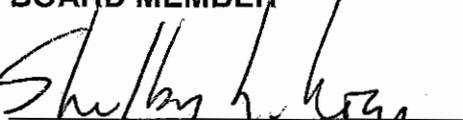
JUDY L. DAVIS
VICE CHAIRPERSON



BILLIE E. BROOKS
BOARD MEMBER



CEDRICK A. THOMAS
BOARD MEMBER



SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: J. DAVIS
SECONDED BY: C. THOMAS

D. PARDO AYE
J. DAVIS AYE
B. BROOKS OUT
C. THOMAS AYE
S. LOWE OUT

DATE APPROVED: 02/16/2011