

**CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, MARCH 16, 2011, AT 6:15 P.M.**

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

ROLL CALL

Chairperson Pardo was present and presided. Upon a roll call by Deputy District Clerk Anthony, the following were present: Board Chairperson Dawn S. Pardo; Board member Cedrick A. Thomas; and Board member Shelby L. Lowe. Also present were City Manager Ruth C. Jones; Deputy District Clerk Claudene L. Anthony; Utility Special District Executive Director Louis C. Aurigemma, P.E.; and District Attorney Pamala H. Ryan.

Board member Davis was absent and Board member Brooks was tardy.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Chairperson Pardo.

AGENDA APPROVAL

Additions, Deletions, Substitutions

Chairperson Pardo stated that Public Comments would follow Legal /Discussion/Request.

Adoption of Agenda

A motion was made by Board member Thomas and seconded by Board member Lowe to approve the agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

CONSENT AGENDA:

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

1. MINUTES:

MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON FEBRUARY 16, 2011.

2. RESOLUTION NO. 6-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE DISTRICT CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A SUBORDINATION OF UTILITY INTEREST AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION SUBORDINATING THE CITY'S INTEREST IN A PARCEL OF LAND LOCATED ON WEST 13TH COURT; AND PROVIDING FOR AN EFFECTIVE DATE.

3. RESOLUTION NO. 7-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE DISTRICT CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A SUBORDINATION OF UTILITY INTEREST AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION SUBORDINATING THE CITY'S INTEREST IN A PARCEL OF LAND LOCATED ON CONGRESS AVENUE; AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by **Board member Brooks** and seconded by **Board member Thomas** to approve the Consent Agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

AWARDS AND PRESENTATIONS:

NONE

REGULAR:

4. RESOLUTION NO. 8-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PURCHASE OF ONE (1) 2011 FORD FUSION HYBRID, AT AN APPROXIMATE COST OF \$24,978, FROM HUB CITY FORD OF CRESTVIEW, FLORIDA, BY PIGGY-BACKING OFF THE SHERIFF'S ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES BID NO. 10-18-0907 (STATE CONTRACT); BEGINNING OCTOBER 29, 2010 THROUGH SEPTEMBER 30, 2011; AND THAT THE UTILITY DISTRICT BOARD AUTHORIZE THE INTERIM FINANCE DIRECTOR TO TRANSFER FUNDS, AT AN APPROXIMATE COST OF \$24,978, FROM THE UTILITY DISTRICT'S CONTINGENCY ACCOUNT NO. 411-1417-536-0-5999 TO VEHICLES-TRUCKS ACCOUNT NO. 411-1437-533-0-6402; AND MAKE PAYMENT FROM SAME; AND PROVIDING AN EFFECTIVE DATE.

Deputy District Clerk Anthony read the aforementioned resolution into the record.

A motion was made by Board member Brooks and seconded by Board member Thomas to approve Resolution No. 8-11UD.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

PETITIONS AND COMMUNICATIONS FOR FILING:

NONE

PUBLIC HEARINGS:

ORDINANCES ON SECOND READING:

NONE

ORDINANCES ON FIRST READING:

NONE

BOARD APPOINTMENT(S):

NONE

DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:

Patrick Barnes, Barnes, Ferland, and Associates, provided an update on the Consumptive Use Permit at the request of Mr. Aurigemma.

1. WATER/WASTEWATER MASTER PLAN

Louis Aurigemma, P.E., Executive Director, provided an update on the process for moving forward with the RFQ for a Water/Wastewater Master Plan. He stated that he was asking for authorization to move forward with the Request For Qualification process.

Gerald Ward, W 20th Street, stated that he felt until the board was provided a detailed Scope of Services, staff should not be authorized to move forward.

The board directed Mr. Aurigemma to submit a resolution for approval by the board authorizing staff to move forward with the Request For Qualification process.

LEGAL DISCUSSION/REQUEST:

NONE

COMMENTS FROM THE PUBLIC – 6:15 PM*¹ – Non Agenda or Consent Item Speakers (Three Minute Limitation) *Please be reminded that the Utility District Board has adopted a set of “Rules of Decorum Governing Public Conduct During Official Meetings”, which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.*

Gerald Ward, W 20th Street, stated that the backup information provided for No. 2 and No. 3 was not related to the information provided in the resolutions. He stated that the city needed to get on board with enabling customers to pay their bills automatically.

Perry Mitchell, stated that he was sent a bill by the Utility Billing Department that was dated from 2002 and he felt that it was not fair.

¹Public Comments will begin at 6:15 PM or if an item is already in progress, Public Comments will begin immediately after the item has concluded

DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:

NONE

ADJOURNMENT

There being no further business, the meeting was duly adjourned at 6:44 p.m.

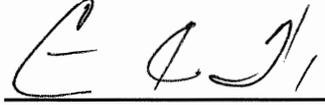
PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:



JUDY L. DAVIS
CHAIRPERSON

ATTEST:



CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK



BILLIE E. BROOKS
VICE CHAIRPERSON



CEDRICK A. THOMAS
BOARD MEMBER



DAWN S. PARDO
BOARD MEMBER



SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: D. Pardo
SECONDED BY: B. Brooks

J. DAVIS Aye
B. BROOKS Aye
C. THOMAS Aye
D. PARDO Aye
S. LOWE Aye

DATE APPROVED: 05/04/11