

**CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, MAY 4, 2011, AT 6:00 P.M.**

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

ROLL CALL

Chairperson Davis was present and presided. Upon a roll call by District Clerk Ward, the following were present: Board Chairperson Judy L. Davis; Board Vice Chairperson Billie E. Brooks; Board member Cedrick A. Thomas; Board member Dawn S. Pardo; and Board member Shelby L. Lowe. Also present were City Manager Ruth C. Jones; District Clerk Carrie E. Ward, MMC; and Utility Special District Executive Director Louis C. Aurigemma.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Chairperson Pardo.

AGENDA APPROVAL

Additions, Deletions, Substitutions

NONE

Adoption of Agenda

A motion was made by **Vice Chairperson Brooks** and seconded by **Board member Lowe** to approve the agenda.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

CONSENT AGENDA:

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

MINUTES:

1. MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON MARCH 16, 2011.

RESOLUTIONS:

2. RESOLUTION NO. 9-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE CHANGE ORDER FROM H&J CONTRACTING, INC., PIGGY-BACKING OFF BID NO. 252-10, APPROVED JUNE 16, 2010 BY THE UTILITY DISTRICT BOARD; IN THE AMOUNT OF \$25,266.74 FOR ADDITIONAL UTILITY IMPROVEMENTS ALONG BLUE HERON BOULEVARD FROM OLD DIXIE HIGHWAY TO AVENUE "H" WEST; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY SAME FROM THE UTILITY DISTRICT'S REPAIR & MAINTENANCE ACCOUNT NO. 412-1437-533-0-4606; AND PROVIDING AN EFFECTIVE DATE.
3. RESOLUTION NO. 10-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PROPOSAL FROM CHEN AND ASSOCIATES, INC., IN THE AMOUNT OF \$19,637.00 TO PERFORM PROFESSIONAL SURVEYING SERVICES FOR A BOUNDARY AND TOPOGRAPHIC SURVEY OF THE CITY HALL/WATER TREATMENT PLANT SITE (APPROXIMATELY 22 ACRES); AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1417-536-0-3103; AND PROVIDING AN EFFECTIVE DATE.

END OF CONSENT AGENDA

A motion was made by **Board member Pardo** and seconded by **Vice Chairperson Brooks** to approve the Consent Agenda.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

AWARDS AND PRESENTATIONS:

NONE

COMMENTS FROM THE PUBLIC – 6:15 PM*¹ – Non Agenda or Consent Item Speakers (Three Minute Limitation) *Please be reminded that the Utility District Board has adopted a set of “Rules of Decorum Governing Public Conduct During Official Meetings”, which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.*

NONE

¹Public Comments will begin at 6:15 PM or if an item is already in progress, Public Comments will begin immediately after the item has concluded.

REGULAR:

4. **RESOLUTION NO. 11-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, TO APPROVE ACTION ITEM NO. 1: TO ACCEPT STAFF RECOMMENDATION OF UTILIZING CHLORINE GAS, AS THE WATER DISINFECTANT, WITH A NEW GAS FEED SYSTEM AND A NEUTRALIZING CHLORINE SCRUBBER OR APPROVE THE SODIUM HYPOCHLORITE SOLUTION AS THE WATER DISINFECTANT; AND PROVIDING FOR AN EFFECTIVE DATE.**

District Clerk Ward read the aforementioned resolution into the record.

A motion was made by **Vice Chairperson Brooks** and seconded by **Board member Lowe** to approve Resolution No. 11-11UD.

MOTION

A motion was made by **Board member Thomas** and seconded by **Board member Pardo** to postpone approval of the proposed resolution, directing staff to have a presentation to include the director of the Palm Beach County Utility Department and the director of the City of West Palm Beach’s Utility Department.

MOTION TO POSTPONE

Upon a roll call vote by District Clerk Ward, the vote was unanimous

5. **RESOLUTION NO. 12-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, TO APPROVE AUTHORIZING THE DISTRICT TO RELEASE THE REQUEST FOR QUALIFICATIONS (RFQ) FOR THE WATER/WASTEWATER MASTER PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.**

District Clerk Ward read the aforementioned resolution into the record.

A motion was made by **Vice Chairperson Brooks** and seconded by **Board member Pardo** to approve Resolution No. 12-11UD.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

PETITIONS AND COMMUNICATIONS FOR FILING:

NONE

PUBLIC HEARINGS:

ORDINANCES ON SECOND READING:

NONE

ORDINANCES ON FIRST READING:

NONE

BOARD APPOINTMENT(S):

NONE

DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:

- **Update on Consumptive Use Permit (CUP)**

Executive Director Aurigemma stated that a copy of the letter requesting a 120 day extension to answer the questions from the South Florida Water Management was provided to each board member; he stated that the request was granted.

An overview was given by Patrick Barnes, Barnes, Ferland, and Associates, on the Consumptive Use Permit process.

LEGAL DISCUSSION/REQUEST:

NONE

DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:

Board member Thomas inquired as to whether or not there was any cost associated with the release for the Request for Qualification in item No. 5.

Executive Director Aurigemma stated that there may be an advertisement cost but nothing significant.

Board member Thomas stated that no matter how small the cost, he wanted it indicated in the item.

ADJOURNMENT

There being no further business, the meeting was duly adjourned at 6:44 p.m.

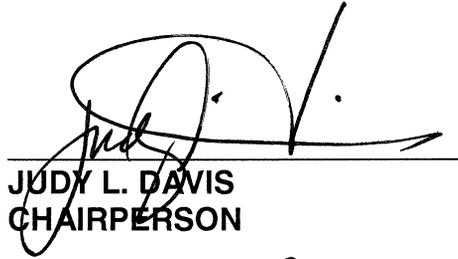
PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:

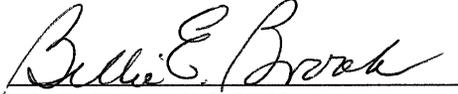
ATTEST:



CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK



JUDY L. DAVIS
CHAIRPERSON



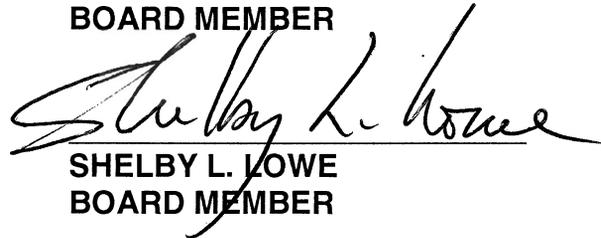
BILLIE E. BROOKS
VICE CHAIRPERSON



CEDRICK A. THOMAS
BOARD MEMBER



DAWN S. PARDO
BOARD MEMBER



SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: _____
SECONDED BY: _____

J. DAVIS _____
B. BROOKS _____
C. THOMAS _____
D. PARDO _____
S. LOWE _____

DATE APPROVED: 06/15/2011