

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, NOVEMBER 16, 2011, AT 6:00 P.M.

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

ROLL CALL

Chairperson Davis was present and presided. Upon a roll call by Deputy District Clerk Anthony, the following were present: Board Chairperson Judy L. Davis; Board member Cedrick A. Thomas; Board member Dawn A. Pardo; and Board member Shelby L. Lowe. Also present were City Manager Ruth C. Jones; Deputy District Clerk Claudene Anthony; District Attorney Pamala H. Ryan; and Utility Special District Executive Director Louis C. Aurigemma.

Vice Chairperson Brooks was tardy.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Deputy District Clerk Anthony.

AGENDA Approval:

Additions, Deletions, Substitutions

NONE

Adoption of Agenda

A motion was made by **Board member Pardo** and seconded by **Board member Lowe** to approve the agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

CONSENT AGENDA:

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

MINUTES:

1. **MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON SEPTEMBER 21, 2011.**
2. **MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON OCTOBER 5, 2011**

END OF CONSENT AGENDA

A motion was made by **Board member Lowe** and seconded by **Board member Pardo** to approve the Consent Agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

COMMENTS FROM THE PUBLIC – 6:15 PM*¹ – Non Agenda or Consent Item Speakers (Three Minute Limitation) *Please be reminded that the Utility District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings", which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.*

NONE

¹Public Comments will begin at 6:15 PM or if an item is already in progress, Public Comments will begin immediately after the item has concluded.

REGULAR:

3. RESOLUTION NO. 26-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PROPOSAL FROM CHEN AND ASSOCIATES, INC., IN THE AMOUNT OF \$32,716.00 TO PERFORM PROFESSIONAL ENGINEERING DESIGN AND CONSTRUCTION PERMITTING SERVICES FOR THE CONSTRUCTION OF SECONDARY DISINFECTION SYSTEMS FOR ALL THREE (3) REPUMP STATIONS; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1417-536-0-3106; AND PROVIDING AN EFFECTIVE DATE.

Deputy District Clerk Anthony read the aforementioned resolution into the record.

A motion was made by Board member Pardo and seconded by Board member Lowe to approve Resolution No. 26-11UD.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

4. RESOLUTION NO. 27-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE RECOMMENDATION OF STAFF AND AUTHORIZING THE UTILITY DISTRICT BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A ONE-YEAR CONTRACT WITH HAZEN AND SAWYER, P.C., ENVIRONMENTAL ENGINEERS AND SCIENTISTS, OF BOCA RATON, FLORIDA, TO DEVELOP THE UTILITY SPECIAL DISTRICT WATER/WASTEWATER MASTER PLAN AS IDENTIFIED IN THE CITY'S RFQ NO. 299-11, IN THE NOT TO EXCEED AMOUNT OF \$534,270; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1417-536—0-3106; AND PROVIDING FOR AN EFFECTIVE DATE.

Deputy District Clerk Anthony read the aforementioned resolution into the record.

A motion was made by Board member Pardo and seconded by Vice Chairperson Brooks to approve Resolution No. 27-11UD.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

AWARDS AND PRESENTATIONS:

NONE

PETITIONS AND COMMUNICATIONS FOR FILING:

NONE

PUBLIC HEARINGS:

ORDINANCES ON SECOND READING:

NONE

ORDINANCES ON FIRST READING:

NONE

BOARD APPOINTMENT(S):

NONE

DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:

Executive Director Aurigemma gave an overview on the status of the Consumptive Use Permit.

LEGAL DISCUSSION/REQUEST:

NONE

DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:

Board member Pardo inquired as to when a permanent fill would be placed on the three spots where gravel was currently placed on South Harbor Drive.

Mario Loazia, Engineer, stated that he would get with the Public Works Department for a temporary solution until the underlying issue was corrected and the road could be properly repaired.

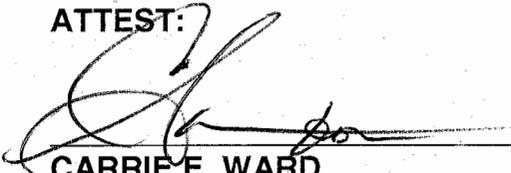
ADJOURNMENT

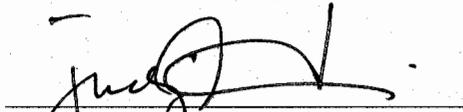
There being no further business the meeting was duly adjourned at 6:21 p.m.

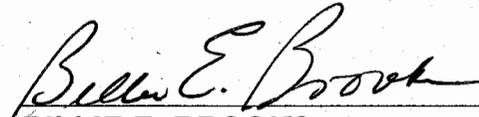
PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:

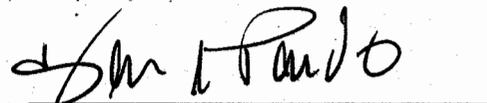
ATTEST:


CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK


JUDY L. DAVIS
CHAIRPERSON


BILLIE E. BROOKS
VICE CHAIRPERSON


CEDRICK A. THOMAS
BOARD MEMBER


DAWN S. PARDO
BOARD MEMBER


SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: D. PARDO
SECONDED BY: C. THOMAS

J. DAVIS	<u>AYE</u>
B. BROOKS	<u>AYE</u>
C. THOMAS	<u>AYE</u>
D. PARDO	<u>AYE</u>
S. LOWE	<u>AYE</u>

DATE APPROVED: 01/18/2012