

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
TUESDAY, APRIL 20, 2010, AT 6:30 P.M.

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A GOLD PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

ROLL CALL

Chairperson Pardo was present and presided. Upon a roll call by District Clerk Ward, the following were present: Board Chairperson Dawn S. Pardo; Vice Board Chairperson Judy L. Davis; and Board member Billie E. Brooks. Also present were City Manager Ruth C. Jones; District Clerk Carrie E. Ward, MMC; and District Attorney Pamala H. Ryan.

Board member Lowe was tardy. Board member Thomas was absent.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Chairperson Pardo.

AGENDA Approval:

Additions, Deletions, Substitutions

City Manager Jones stated that revisions were made to the resolution heading for No. 5 and would be read by District Clerk Ward at the appropriate time.

Adoption of Agenda

A motion was made by Board member Brooks and seconded by Vice Chairperson Davis to approve the agenda as amended.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

CONSENT AGENDA:

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

MINUTES:

1. MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON JANUARY 20, 2010.

RESOLUTIONS:

2. RESOLUTION NO. 5-10UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, SUPPORTING THE GOVERNOR DESIGNATING MAY 10-16, 2010 AS WATER REUSE WEEK IN FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

END OF CONSENT AGENDA

A motion was made by **Board member Brooks** and seconded by **Vice Chairperson Davis** to approve the Consent Agenda.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

PETITIONS AND COMMUNICATIONS FOR FILING:

NONE

AWARDS AND PRESENTATIONS:

PRESENTATION - SFWMD CUP PERMIT RENEWAL UPDATE

John Fumero, Rose, Sundstrom & Bentley, LLP, gave an update on the SFWMD CUP Permit Renewal.

**COMMENTS FROM THE PUBLIC – 7:00 PM*¹ – Non Agenda or Consent Item Speakers
(Three Minute Limitation)**

Please be reminded that the Utility District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings", which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.

Brenda Brown, inquired as to why residents were not informed of the water rate increase that went into effect October 1st.

¹Public Comments will begin at 7:00 PM or if an item is already in progress, Public Comments will begin immediately after the item has concluded.

PUBLIC HEARINGS:

ORDINANCES ON SECOND READING:

NONE

ORDINANCES ON FIRST READING:

NONE

REGULAR:

3. **RESOLUTION NO. 6-10UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE RECOMMENDATION OF STAFF AND AUTHORIZING THE DISTRICT BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A THREE YEAR CONTRACT WITH BARNES, FERLAND AND ASSOCIATES, INC., OF WEST PALM BEACH, FLORIDA, COMMENCING APRIL 20, 2010 THROUGH APRIL 20, 2013 WITH UP TO FOUR ONE YEAR RENEWALS TO PROVIDE GENERAL PROFESSIONAL ENGINEERING SERVICES FOR WATER TREATMENT, DISTRIBUTION, SEWER COLLECTION PLANNING AND DESIGN SERVICES; AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO MAKE PAYMENT FROM ACCOUNT NO. 411-1417-536-0-3106; AND PROVIDING FOR AN EFFECTIVE DATE.**

District Clerk Ward read the aforementioned resolution into the record.

A motion was made by **Board member Brooks** and seconded by **Vice Chairperson Davis** to approve Resolution No. 6-10UD.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

4. RESOLUTION NO. 7-10UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE RECOMMENDATION OF STAFF AND AUTHORIZING THE DISTRICT BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A THREE YEAR CONTRACT WITH CHEN AND ASSOCIATES, INC., OF FORT LAUDERDALE, FLORIDA, COMMENCING APRIL 20, 2010 THROUGH APRIL 20, 2013 WITH UP TO FOUR ONE YEAR RENEWALS TO PROVIDE GENERAL PROFESSIONAL ENGINEERING SERVICES FOR WATER TREATMENT, DISTRIBUTION, SEWER COLLECTION PLANNING AND DESIGN SERVICES; AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO MAKE PAYMENT FROM ACCOUNT NO. 411-1417-536-0-3106; AND PROVIDING FOR AN EFFECTIVE DATE.

District Clerk Ward read the aforementioned resolution into the record.

A motion was made by Board member Brooks and seconded by Board member Lowe to approve Resolution No. 7-10UD.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

5. RESOLUTION NO. 8-10UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, CONSENTING TO THE RENEWAL OF THE ECR INTERLOCAL AGREEMENT FOR A TERM OF THIRTY YEARS COMMENCING SEPTEMBER 9, 2022 THROUGH SEPTEMBER 9, 2052; AND PROVIDING AN EFFECTIVE DATE.

District Clerk Ward read the aforementioned resolution into the record.

A motion was made by Board member Lowe and seconded by Vice Chairperson Davis to approve Resolution No. 8-10 UD.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

6. RESOLUTION NO. 9-10UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PROPOSAL FROM BARNES, FERLAND & ASSOCIATES, INC. (BFA), IN THE AMOUNT OF \$121,689.35 TO PERFORM PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE ISSUANCE OF THE CONSUMPTIVE USE PERMIT FROM THE SOUTH FLORIDA WATER MANAGEMENT DISTRICT; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY THIS

AMOUNT FROM ACCOUNT NO. 411-1417-536-0-3106; AND PROVIDING AN EFFECTIVE DATE.

District Clerk Ward read the aforementioned resolution into the record.

A motion was made by **Board member Brooks** and seconded by **Board member Lowe** to approve Resolution No. 9-10UD.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

7. **RESOLUTION NO. 10-10UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PROPOSAL FROM CHEN & ASSOCIATES, INC., IN THE AMOUNT OF \$23,568.00 TO PERFORM PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE DESIGN AND PERMITTING OF A NEW LIFT STATION #33; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1417-536-0-3106; AND PROVIDING AN EFFECTIVE DATE.**

District Clerk Ward read the aforementioned Resolution into the record.

A motion was made by **Board member Lowe** and seconded by **Vice Chairperson Davis** to approve Resolution No. 10-10UD.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

8. **RESOLUTION NO. 11-10UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING TWO PROPOSALS SUBMITTED BY THE UTILITY SPECIAL DISTRICT AND THE CITY OF RIVIERA BEACH DEPARTMENT OF COMMUNITY DEVELOPMENT: (1) RIVIERA BEACH SENIOR UTILITY ASSISTANCE PROGRAM (SUAP) AND (2) THE DUAL FLUSH SYSTEM PROGRAM, A SOLE SOURCE VENDOR, TO HELP RIVIERA BEACH SENIOR CITIZENS WITH FINANCIAL ASSISTANCE PER HOUSEHOLD IN PAYING THE INCREASE IN THEIR WATER RATES IN THE AMOUNT OF \$118,360 (UP TO 1,000 HOUSEHOLDS @ \$10.76 INCLUDING TAX PER MONTH); AND INSTALLATION OF A DUAL FLUSH SYSTEM IN EACH SENIOR CITIZEN BATHROOM TO FURTHER REDUCE COST, IN THE AMOUNT OF \$75,000. THE TOTAL COST FOR BOTH PROGRAMS IS \$193,360; AND PROVIDING FOR AN EFFECTIVE DATE.**

District Clerk Ward read the aforementioned resolution into the record.

A motion was made by **Board member Brooks** and seconded by **Board member Thomas** to approve Resolution No. 11-10UD.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

BOARD APPOINTMENT(S):

NONE

DISCUSSION BY THE INTERIM DIRECTOR OF UTILITIES:

Mario Loaiza provided an update on the renovation of the lift station located on Singer Island.

LEGAL DISCUSSION/REQUEST:

NONE

DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:

Board member Lowe stated that in lieu of scheduling a meeting for the Utility Special District on a separate day, it should be scheduled an hour or two prior to the City Council Meeting.

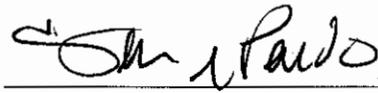
Chairperson Pardo requested that staff visit pump station 10 and look at the landscape.

ADJOURNMENT

There being no further business, the meeting was duly adjourned at 8:00 p.m.

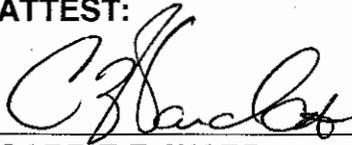
PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:



DAWN S. PARDO
CHAIRPERSON

ATTEST:



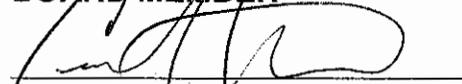
CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK



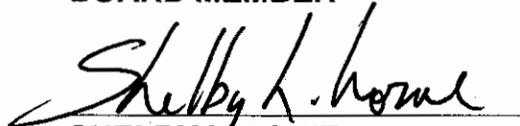
JUDY L. DAVIS
VICE CHAIRPERSON



BILLIE E. BROOKS
BOARD MEMBER



CEDRICK A. THOMAS
BOARD MEMBER



SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: S. LOWE

SECONDED BY: J. DAVIS

D. PARDO AYE

J. DAVIS AYE

B. BROOKS OUT

C. THOMAS OUT

S. LOWE AYE

DATE APPROVED: 06/16/2010