

**CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, JULY 16, 2008, AT 6:00 P.M.**

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A GOLD PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

I. DISTRICT CLERK CALLS TO ORDER:

Roll Call

Chairperson Thomas was present and presided. Upon a roll call by District Clerk Ward, the following were present: Chairperson Cedrick Thomas; Vice Chairperson Dawn Pardo; Board member Lynne. Hubbard; and Board member Shelby Lowe. Also present were Utility District Director Dr. Ed Sierra; District Board Clerk Carrie E. Ward, MMC; District Board Attorney Pamala Hanna Ryan; and District Board Finance Director Jeffery Williams.

Board member Judy Davis was tardy.

Invocation/Pledge of Allegiance:

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Board member Hubbard.

II. AGENDA APPROVAL

1) Additions, Deletions, Substitutions

NONE

2) Adoption of Agenda

A motion was made by **Councilperson Hubbard**, and seconded by **Chair pro tem Pardo** to approve the agenda as presented.

MOTION

ITEM NO. 1
 RESOLUTION NO. 4-08UD A RESOLUTION OF THE UTILITY DISTRICT BOARD OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING THE PALM BEACH COUNTY JOINT UTILITY AGREEMENT, IN THE CONSTRUCTION OF UTILITY ADJUSTMENTS TO THE WATER DISTRIBUTION AND SEWAGE TRANSMISSION SYSTEMS AND OTHER IMPROVEMENTS AT HAVERHILL ROAD, FROM 45TH STREET TO NORTH O NPB CID EPB-10 CANAL; AUTHORIZING THE DISTRICT CHAIRPERSON AND DISTRICT CLERK TO EXECUTE SAID AGREEMENT; IN THE AMOUNT OF \$419,746.82; APPROVING AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO TRANSFER FUNDS, IN THE AMOUNT

RESOLUTIONS:

NONE

1) MINUTES

777 MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

V. CONSENT AGENDA

NONE

Please be reminded that the District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings," which has been posted at the entrance of the council chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Chair may have any disruptive speaker removed from the podium, from the meeting and/or the building if necessary. Please govern yourselves accordingly.

(Limitation)

IV. COMMENTS FROM THE PUBLIC - Non-Agenda Item Speakers (Two Minute

NONE

III. AWARDS AND PRESENTATIONS

MOTION APPROVED

Upon a roll call vote by District Clerk Ward the vote was unanimous.

OF \$419,746.82, FROM THE UTILITY DISTRICT CONTINGENCY ACCOUNT NO. **413-1417-536-0-5999** INTO THE UTILITY DISTRICT CAP: MAINS ACCOUNT NO. 413-1438-535-0-6558; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY **THIS** AMOUNT FROM ACCOUNT NO. 413-1438-535-0-6558; AND PROVIDING AN EFFECTIVE DATE.

ITEM NO. 2

RESOLUTION NO. 5-08UD A RESOLUTION OF THE UTILITY DISTRICT BOARD OF THE **CITY** OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PROPOSAL FROM BIG "D" GRAFIX, OF RIVIERA BEACH, FLORIDA, TO PAINT THE DISTRICT'S LOGO ON THE AVENUE "C" WATER STORAGE TANK, AND DO OTHER PAINT RELATED WORK; IN THE AMOUNT OF \$26,521.00, AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO TRANSFER FUNDS IN THE AMOUNT OF \$26,521.00 FROM THE UTILITY DISTRICT CONTINGENCY ACCOUNT NO. (412-1417-536-0-5999) TO THE CAP: PLANT (WATER) ACCOUNT NO. (412-1437-533-0-6559); AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY **THIS** AMOUNT FROM ACCOUNT NO. 412-1437-533-0-6559; AND PROVIDING AN EFFECTIVE DATE.

ITEM NO. 3

RESOLUTION NO. 6-08UD A RESOLUTION OF THE UTILITY DISTRICT BOARD OF THE **CITY** OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE RECOMMENDATION OF STAFF AND AUTHORIZING STAFF TO NEGOTIATE AND EXECUTE A CONTRACT **WITH MUNI** FINANCIAL OF ORLANDO, FLORIDA, TO PERFORM WATER AND WASTEWATER RATE ANALYSES AND RELATED FINANCIAL CONSULTING SERVICES FOR THE DISTRICT; AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO TRANSFER FUNDS, IN THE AMOUNT OF **\$25,000.00** FROM THE UTILITY DISTRICT CONTINGENCY ACCOUNT NO. 411-1417-536-0-5999 AND \$25,000 FROM THE DISTRICT'S CONTINGENCY ACCOUNT NO. 411-1437-533-0-5999 TO ACCOUNT NO. 411-1417-536-0-3103 (PROF. **SERV.**-ENGINEERING ACCOUNT); AUTHORIZING THE BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE **SAID** CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE.

(ITEM PULLED FOR DISCUSSION BY COUNCILPERSON HUBBARD)

District Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Vice Chairperson **Pardo** and seconded by Councilperson **Hubbard** to approve Resolution No. 6-08UD.

MOTION

Board member **Hubbard** expressed concerns about local vendor participation.

A discussion ensued amongst Board member Hubbard and Dr. Sierra in regards to local vendor participation.

Jeffrey Williams, District Finance Director, addressed the board in regards to the various rate analysis firms.

District Attorney Ryan suggested that language be incorporated in the resolution allowing staff to negotiate and execute a contract as well as allocate and expend funds.

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

2) PETITIONS AND COMMUNICATIONS FOR FILING

NONE

END OF CONSENT AGENDA

A motion was made by **Board member Hubbard**, and seconded by **Vice Chairperson Pardo** to approve the Consent Agenda as amended.

MOTION

Upon a roll call vote by District Clerk Ward the vote was unanimous.

MOTION APPROVED

VI. PUBLIC HEARINGS:

1) ORDINANCES ON FIRST READING:

NONE

VII. REGULAR:

NONE

1) BOARD APPOINTMENT:

NONE

VIII. LEGAL DISCUSSION/REQUESTS

NONE

IX. REQUEST TO DISTRICT BOARD AND RECOMMENDATIONS OR DISCUSSIONS FROM THE DISTRICT CHAIRPERSON & BOARD

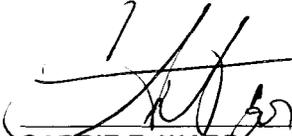
Board member Hubbard requested that at the next scheduled Regular City Council Meeting that a timeline and site plans for the renovation of the lift stations be provided to the Council.

X. ADJOURNMENT

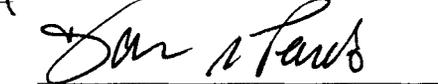
There being no further business, the meeting was duly adjourned at 6:25 pm.

NOTE: A COMPLETE RECORDING AND AGENDA PACKAGE IS AVAILABLE IN THE OFFICE OF THE CITY CLERK.

APPROVED:


CARRIE E. WARD
MASTER MUNICIPAL CLERK
DISTRICT BOARD CLERK


CEDRICK A. THOMAS
CHAIRPERSON


DAWN S. PARDO
VICE CHAIRPERSON


LYNNE L. HUBBARD
BOARD MEMBER


JUDY L. DAVIS
BOARD MEMBER


SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: S. Lowe

SECONDED BY: J. Davis

C. THOMAS aye

D. PARDO aye

L. HUBBARD aye

J. DAVIS aye

S. LOWE aye

APPROVED: NOVEMBER 19, 2008