

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 17, 2008, AT 6:00 P.M.

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A GOLD PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

I. DISTRICT CLERK CALLS TO ORDER:

Roll Call

Chairperson Thomas was present and presided. Upon a roll call by District Attorney Ryan the following were present: Chairperson Cedrick Thomas; Vice Chairperson Dawn **Pardo**; Board member Lynne **Hubbard**; Board member Judy Davis; and Board member Shelby **Lowe**. Also present were District Clerk Carrie E. Ward, MMC; District Attorney **Pamala** Ryan; and District Finance Director Jeffery Williams.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Board member Davis.

II. AGENDA APPROVAL

1) Additions, Deletions, Substitutions

NONE

2) Adoption of Agenda

A motion was made by Vice Chairperson **Pardo** and seconded by Board member Davis to approve the agenda.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

III. AWARDS AND PRESENTATIONS

NONE

IV. COMMENTS FROM THE PUBLIC – Non-Agenda Item Speakers
(Two Minute Limitation)

Please be reminded that the District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings," which has been posted at the entrance of the council chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Chair may have any disruptive speaker removed from the podium, from the meeting and/or the building if necessary. Please govern yourselves accordingly.

NONE

V. CONSENT AGENDA

ALL MATTERS LISTED UNDER **THIS** ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD **MEMBER** SO REQUESTS, IN WHICH EVENT, THE ITEM **WILL** BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

1) MINUTES

NONE

RESOLUTIONS:

ITEM NO. 1

RESOLUTION NO. 7-08UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE **CITY OF RIVIERA BEACH** UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA; ACCEPTING THE **BIDS** FROM BECKER TREE FARM & NURSERY AND JOHN DEERE LANDSCAPES; AND AUTHORIZING THE CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A CONTRACT AWARD TO BECKER TREE FARM & NURSERY (\$20,000.00) PLUS 10% CONTINGENCY; AND JOHN DEERE LANDSCAPES (\$24,862.50) PLUS 10% CONTINGENCY TO PROVIDE TREES, PLANTS, SHRUBS, MULCH; AND RELATED LANDSCAPE MATERIALS FOR THE VISUAL ENHANCEMENT OF THE **UTILITY** DISTRICT **LIFT** STATIONS AND THE WATER TREATMENT

FACILITY; IN THE TOTAL AMOUNT OF \$49,348.75; APPROVING AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO MAKE PAYMENT FOR SAME FROM CAP: **LIFT STATIONS (SEWER) ACCOUNT NO. 412-1438-535-0-6556**; AND PROVIDING AN EFFECTIVE **DATE**.

ITEM PULLED FOR DISCUSSION

District Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Board member **Hubbard** and seconded by Board member **Lowe** to approve Resolution No. 7-08UD.

MOTION

Board member **Hubbard** inquired about local vendor participation.

District Director Sierra stated that local vendors were contacted individually but did not bid on the project.

Upon a roll call vote by District Clerk Ward, the motion was approved with Board member Hubbard dissenting.

MOTION APPROVED

A motion was made by Board member **Lowe** and seconded by Vice Chairperson **Pardo** to approve the landscaping for the liftstations as presented by staff.

MOTION

Upon a roll call vote by District Clerk Ward, the motion was approved with Board member Hubbard dissenting.

MOTION APPROVED

PETITIONS AND COMMUNICATIONS FOR FILING

NONE

END OF CONSENT AGENDA

VI. PUBLIC HEARINGS:

1) ORDINANCES ON FIRST READING:

NONE

VII. REGULAR:

ITEM NO. 2

RESOLUTION NO. 8-08UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE **CITY OF RIVIERA** BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ADOPTING THE FISCAL YEAR 2008-2009 BUDGET FOR THE UTILITY SPECIAL DISTRICT; AND PROVIDING AN EFFECTIVE DATE.

District Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Board member Davis and seconded by Vice Chairperson **Pardo** to approve Resolution No. 8-08UD.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

1) BOARD APPOINTMENT:

NONE

VIII. LEGAL DISCUSSION/REQUESTS

NONE

IX. REQUEST TO DISTRICT BOARD AND RECOMMENDATIONS OR DISCUSSIONS FROM THE DISTRICT CHAIRPERSON & BOARD

Board member **Low**e made comments reference receiving agenda books for district meetings along with agenda books for City Council meetings.

X. ADJOURNMENT

There being no further business, the meeting was duly adjourned at **6:26** p.m.

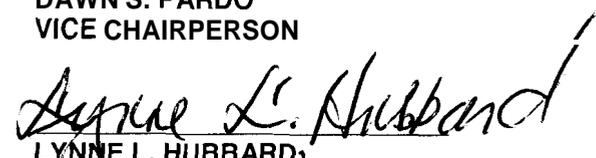
NOTE: A COMPLETE RECORDING AND AGENDA PACKAGE IS AVAILABLE IN THE OFFICE OF THE **CITY** CLERK

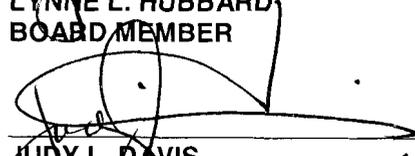
APPROVED:

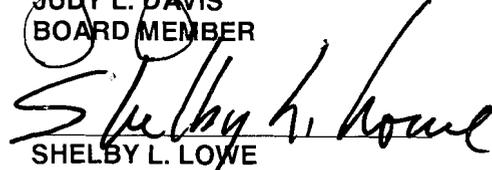

CARRIE E. WARD
MASTER MUNICIPAL CLERK
DISTRICT BOARD CLERK


CEDRICK A. THOMAS
CHAIRPERSON


DAWN S. PARDO
VICE CHAIRPERSON


LYNNE L. HUBBARD
BOARD MEMBER


JUDY L. DAVIS
BOARD MEMBER


SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: S. Lowe

SECONDED BY: J. Davis

C. THOMAS aye

D. PARDO aye

L. HUBBARD aye

J. DAVIS aye

S. LOWE aye

APPROVED: NOVEMBER 19.2008