

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT MEETING
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, MAY 16, 2007, AT 7:00 P.M.

I. DISTRICT CLERK CALLS TO ORDER:

Roll Call

Chairperson Lowe was present and presided. Upon a roll call by Deputy District Clerk Anthony, the following were present: Chairperson Shelby L. Lowe; Vice Chairperson Lynne L. Hubbard; Board member Cedrick Thomas; Board member Norma Duncombe; and Board member James "Jim" Jackson. Also present were Utility District Director Dr. Ed Sierra, Deputy District Board Clerk Claudene L. Anthony, Acting District Board Attorney Glen Torcivia; and Interim District Finance Director Jeffery Williams.

Invocation & Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance.

II. AGENDA APPROVAL

1) Additions, Deletions, Substitutions

NONE

2) Adoption of Agenda

A motion was made by Board member Jackson and seconded by Board member Thomas to approve the agenda.

MOTION

Upon a roll call vote by Deputy District Board Clerk Anthony, the vote was unanimous.

MOTION APPROVED

III. AWARDS AND PRESENTATIONS

NONE

IV. COMMENTS FROM THE PUBLIC - Non-Agenda Item Speakers
(Two Minute Limitation)

NONE

V. CONSENT AGENDA

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM, PLEASE FILL OUT A PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE DISTRICT BOARD CHAIRPERSON OR THE DISTRICT DIRECTOR, PRIOR TO THE BEGINNING OF THE MEETING.

1) MINUTES

ITEM NO.1

Minutes of the Utility Special District Board Meeting held on April 18, 2007.

RESOLUTIONS:

ITEM NO.2

RESOLUTION NO. 13-07UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE RECOMMENDATION OF STAFF AND AUTHORIZING STAFF TO EXECUTE AN AGREEMENT WITH MATHEWS CONSULTING, INC., OF WEST PALM BEACH, FLORIDA, TO PROVIDE GENERAL PROFESSIONAL ENGINEERING SERVICES FOR WATER TREATMENT, DISTRIBUTION, SEWER COLLECTION PLANNING AND DESIGN SERVICES AS PER THEIR PROPOSAL SUBMITTED JUNE 29, 2006; AND PROVIDING FOR AN EFFECTIVE DATE. **ITEM PULLED FOR DISCUSSION**

Deputy District Board Clerk Anthony read the aforementioned Resolution into the record.

Boardmember Thomas inquired about the urgency to acquire engineering services.

Utility District Director Sierra responded to Board member Thomas' inquiries.

A discussion ensued amongst board members and staff.

A motion was made by **Board member Duncombe** and seconded by **Board member Jackson** to table Resolution No. 13-07UD.

MOTION TO TABLE

Upon a roll vote by Deputy District Board Clerk Anthony, the vote was unanimous.

MOTION APPROVED

ITEM NO.3

RESOLUTION NO. 14-07UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE CONTRACT AWARD WITH SUNSTATE METERS AND SUPPLY, INC., OF NEWBERRY, FLORIDA, THE LOWEST BIDDER; FOR THE PURPOSE OF PURCHASING NEPTUNE RADIO-READ WATER METERS AND ANCILLARY EQUIPMENT AS NEEDED; IN THE AMOUNT OF \$2,500,000.00; APPROVING AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY \$1,100,055.00 FROM ACCOUNT NO. 415-1430-533-0-6558; AND APPROVING AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO TRANSFER FUNDS IN THE AMOUNT OF \$1,399,945.00 FROM THE UTILITY DISTRICT CONTINGENCY ACCOUNT NO. 413-1417-536-0-5999 INTO THE UTILITY DISTRICT CAPITAL-PLANT (WATER) ACCOUNT NO. 413-1437-533-0-6558; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 413-1437-533-0-6558; AND PROVIDING AN EFFECTIVE DATE. **ITEM PULLED FOR DISCUSSION**

Deputy District Board Clerk Anthony read the aforementioned Resolution into the record.

A motion was made by **Board member Jackson** and seconded by **Board member Duncombe** to approve Resolution No. 14-07UD.

MOTION

Vice Chairperson Hubbard stated that the City was currently being labled as having the highest water bill and that a survey needed to be conducted regarding such. She also stated that she felt that improving the esthetics of the city's lift stations was a higher priority

A discussion ensued amongst the boardmembers and staff.

A motion was made by **Vice Chairperson Hubbard** and seconded by **Board member Thomas** to table Resolution No. 14-07UD.

MOTION TO TABLE

Upon a roll call vote by Deputy District Board Clerk Anthony, the motion failed with Board members Duncombe, Jackson, and Lowe dissenting.

MOTION FAILED

Upon a roll call vote by Deputy District Board Clerk Anthony, the motion was approved with Board member Hubbard dissenting.

MOTION APPROVED

ITEM NO.4

RESOLUTION NO. 15-07UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE CONTRACT AWARD WITH VANGUARD UTILITY SERVICES, INC., OF OWENSBORO, KENTUCKY, THE LOWEST BIDDER, FOR THE INSTALLATION OF THE NEPTUNE RADIO-READ WATER METERS THROUGHOUT THE ENTIRE CITY OF RIVIERA BEACH; IN THE AMOUNT OF \$372,200.00 PLUS 8% CONTINGENCY, FOR A TOTAL OF \$401,976.00; APPROVING AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO TRANSFER FUNDS, IN THE AMOUNT OF \$401,976.00 FROM THE UTILITY DISTRICT CONTINGENCY ACCOUNT NO. 412-1417-536-0-5999 INTO THE UTILITY DISTRICT CAPITAL-PLANT (WATER) ACCOUNT NO. 412-1430-533-0-6559; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 412-1430-533-0-6559; AND PROVIDING AN EFFECTIVE DATE. ITEM PULLED FOR DISCUSSION

Deputy District Board Clerk Anthony read the aforementioned Resolution into the record.

A motion was made by Board member Jackson and seconded by Board member Duncombe to approve Resolution No. 14-07UD.

MOTION

Upon a roll call vote by Deputy District Board Clerk Anthony, the motion was approved with Board member Hubbard dissenting.

MOTION APPROVED

2) PETITIONS AND COMMUNICATIONS FOR FILING

NONE

END OF CONSENT AGENDA

A motion was made by Councilperson Thomas and seconded by Councilperson Jackson to approve the Consent Agenda as amended.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.
MOTION APPROVED

VI. PUBLIC HEARINGS:

NONE

1) ORDINANCES ON FIRST READING:

NONE

VII. REGULAR:

NONE

1) BOARD APPOINTMENT:

NONE

VIII. LEGAL DISCUSSION/REQUESTS

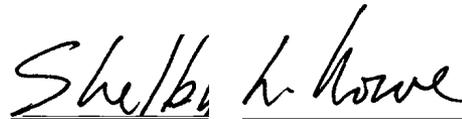
NONE

IX. REQUEST TO DISTRICT BOARD AND RECOMMENDATIONS OR DISCUSSIONS FROM THE DISTRICT CHAIRPERSON & BOARD

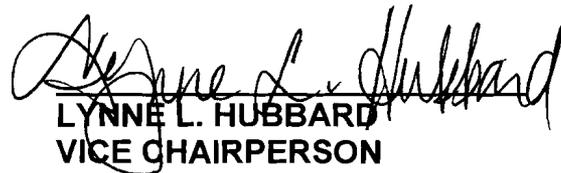
NONE

X. ADJOURNMENT

There being no further business, the meeting was duly adjourned at 7:55 p.m.
APPROVED:



SHELBY LOWE
CHAIRPERSON



LYNNE L. HUBBARD
VICE CHAIRPERSON


NORMA DUNCOMBE
BOARD MEMBER

ABSENT
CEDRICK THOMAS
BOARD MEMBER


JAMES "JIM" JACKSON
BOARD MEMBER

MOTIONED BY: L. HUBBARD
SECONDED BY: N. DUNCOMBE

J. JACKSON	<u>AYE</u>
S. LOWE	<u>AYE</u>
C. THOMAS	<u>ABSENT</u>
N. DUNCOMBE	<u>AYE</u>
L. HUBBARD	<u>AYE</u>

DATE APPROVED: 06/20/2007