

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, OCTOBER 17, 2007, AT 6:00 P.M.

I. DISTRICT CLERK CALLS TO ORDER:

Roll Call

Chairperson Lowe was present and presided. Upon a roll call by District Clerk Ward, the following were present: Chairperson Shelby L. Lowe; Vice Chairperson Lynne L. Hubbard; Board member Norma Duncombe; and Board member James Jackson. Also present were Utility District Director Dr. Ed Sierra; District Board Clerk Carrie E. Ward, MMC; District Board Attorney Pamala Hanna Ryan; and Interim District Board Finance Director Jeffery Williams.

Board members Thomas was tardy.

II. AGENDA APPROVAL

1) Additions, Deletions, Substitutions

District Director Sierra pulled Item NO.5.

2) Adoption of Agenda

A motion was made by Vice Chairperson Hubbard and seconded by Board member Jackson to approve the agenda as amended.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

III. AWARDS AND PRESENTATIONS

NONE

IV. COMMENTS FROM THE PUBLIC - Non-Agenda Item Speakers
(Two Minute Limitation)

Please be reminded that the District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings," which has been posted at the entrance of the council chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Chair may have any disruptive speaker removed from the podium, from the meeting and/or the building if necessary. Please govern yourselves accordingly.

NONE

V. CONSENT AGENDA

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS ABOARD MEMBER SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

1) MINUTES

ITEM NO.1

Minutes of the Utility Special District Board Meeting held on September 19, 2007.

ITEM NO.2

Agenda Review Minutes held September 17, 2007 for the Utility Special District meeting held on September 19, 2007.

RESOLUTIONS:

ITEM NO.3

RESOLUTION NO. 25-07UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE THE PROPOSED CONTRACT AND APPROVE PROPOSAL FROM BOWYER-SINGLETON & ASSOCIATES, INCORPORATED, IN THE AMOUNT OF \$32,200.00; TO PROVIDE PROFESSIONAL ENGINEERING DESIGN, SURVEYING AND SPECIFICATIONS DEVELOPMENT SERVICES FOR NEW FORCE MAIN ALONG GARDEN ROAD; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO TRANSFER FUNDS, IN THE AMOUNT OF \$32,200.00, FROM THE UTILITY DISTRICT'S CAP: CONTINGENCY ACCOUNT NO. 412-1417-536-0-5999 TO THE CAP: LIFT STATIONS (SEWER) ACCOUNT NO. 412-1438-535-0-6556 AND PAY THIS AMOUNT FROM ACCOUNT NO. 412-1438-535-0-6556; AND PROVIDING AN EFFECTIVE DATE.

ITEM NO.4

RESOLUTION NO. 26-07UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PURCHASE OF ONE (1) 2008 S-TRAC 4X2 PICKUP TRUCK, FROM DUVAL FORD OF JACKSONVILLE, FLORIDA; IN THE AMOUNT OF \$23,967.00, UNDER THE PIGGY-BACK SHERIFFS' OFFICE & LOCAL GOVERNMENTAL

AGENCIES OF THE STATE OF FLORIDA COOPERATIVE BID #06-14-0821 (STATE CONTRACT) ENDING SEPTEMBER 30, 2008; AND AUTHORIZING THE INTERIM FINANCE DIRECTOR TO TRANSFER FUNDS, IN THE AMOUNT OF \$23,967.00, FROM THE UTILITY DISTRICT'S CAPITAL CONTINGENCY ACCOUNT NO. 412-1417-536-0-5999 TO CAP: VEHICLES-TRUCK ACCOUNT NO. 412-1437-533-0-6402; AND PROVIDING AN EFFECTIVE DATE.

2) PETITIONS AND COMMUNICATIONS FOR FILING

NONE

END OF CONSENT AGENDA

A motion was made by Board member Jackson and seconded by Board member Thomas to approve the Consent Agenda.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

VI. PUBLIC HEARINGS:

NONE

1) ORDINANCES ON FIRST READING:

ORDINANCE NO. ITEM NO.5 AN ORDINANCE OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AMENDING CHAPTER 20, ARTICLE III, ENTITLED "WATER," OF THE CITY CODE OF ORDINANCES BY ADDING A SECTION ENTITLED "PLAN REVIEW/FIELD INSPECTIONS," PROVIDING FOR SEVERABILITY, CONFLICTS, AND CODIFICATION; AND PROVIDING AN EFFECTIVE DATE. ~~ITEM DELETED~~

VII. REGULAR:

NONE

1) BOARD APPOINTMENT:

NONE

VIII. LEGAL DISCUSSION/REQUESTS

Board Attorney Ryan stated that a completed packet would be provided on the case of City of Riviera Beach vs Palm Beach Shores.

IX. REQUEST TO DISTRICT BOARD AND RECOMMENDATIONS OR DISCUSSIONS FROM THE DISTRICT CHAIRPERSON & BOARD

NONE

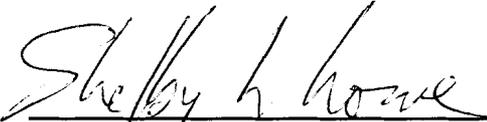
X. ADJOURNMENT

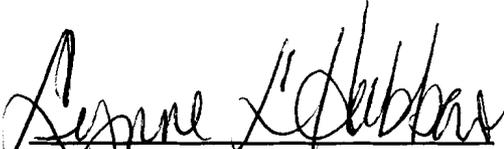
There being no further business, the meeting was duly adjourned at 6:11 p.m.

NOTE: A COMPLETE RECORDING AND AGENDA PACKAGE IS AVAILABLE IN THE OFFICE OF THE CITY CLERK

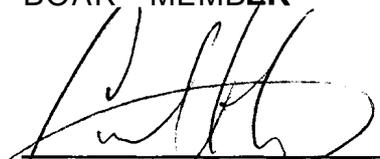
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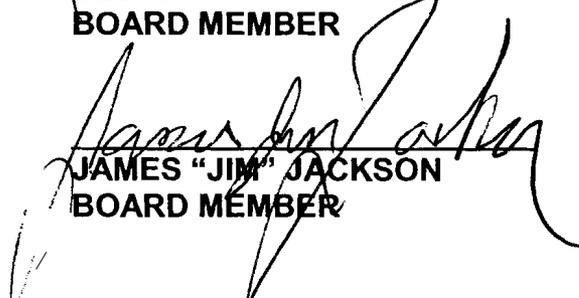

CARRIE E. WARD
MASTER MUNICIPAL CLERK
BOARD CLERK


SHELBY L. LOWE
CHAIRPERSON


LYNNE L. HUBBARD
VICE CHAIRPERSON


NORMA DUNCOMBE
BOARD MEMBER


CEDRICK THOMAS
BOARD MEMBER


JAMES "JIM" JACKSON
BOARD MEMBER

MOTIONED BY: L. Hubbard
SECONDED BY: J. Jackson

J. JACKSON aye
S. LOWE aye
C. THOMAS aye
N. DUNCOMBE aye
L. HUBBARD aye

DATE APPROVED: 11/28/2007