

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT MEETING
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 20, 2006 AT 7:00 P.M.

1. DISTRICT CLERK CALLS TO ORDER:

Roll Call

Board Chair lies was present and presided. Upon a roll call by District Clerk Ward, the following were present: Chairperson Ann lies; Vice Chairperson Vanessa Lee; Board member Elizabeth "Liz" Wade; and Board member James "Jim" Jackson. Also present were Utility District Director Ed Sierra, District Board Clerk Carrie E. Ward, Master Municipal Clerk, and District Board Attorney Pamala Hanna Ryan.

Board member Norma Duncombe was absent.

Invocation and Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance.

2. ADDITIONS, DELETIONS, SUBSTITUTIONS

Utilities Director Sierra added the following to the agenda: Item No. 10 - discussion reference Agenda Review for the Utility Special District.

Board member Wade requested that the following item be deleted: Item No. 8B - Resolution reference Mathews Consulting, Inc.

3. ADOPTION OF THE AGENDA

A motion was made by Board member Wade and seconded by Vice Chair Lee to approve the agenda as amended.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

4. UNFINISHED BUSINESS

NONE

5. AWARDS AND PRESENTATIONS

NONE

6. COMMENTS FROM THE PUBLIC - Non-Agenda Item Speakers
(Two Minute Limitation)

NONE

CONSENT AGENDA

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM, PLEASE FILL OUT A PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE DISTRICT BOARD CHAIRPERSON OR THE DISTRICT DIRECTOR, PRIOR TO THE BEGINNING OF THE MEETING.

7. MINUTES

- A. Minutes of the Utility Special District Board Meeting held on August 16, 2006.

8. RESOLUTIONS:

- A. RESOLUTION NO. 27-06UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PROPOSAL TO PURCHASE THE UTILITY SCAN 1 SYSTEM FROM GEOPHYSICAL SURVEY SYSTEMS, INC., IN THE AMOUNT OF \$17,900.00. THIS EQUIPMENT IS NEEDED IN ORDER TO PINPOINT, FACILITATE AND EXPEDITE THE EXACT LOCATION OF BURIED PIPES, VALVES, AND OTHER METAL STRUCTURES AS PART OF THE FLORIDA STATE UTILITY LOCATE REQUIREMENTS; AND AUTHORIZING THE INTERIM FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1437-533-0-6405; AND PROVIDING AN EFFECTIVE DATE.

- B. RESOLUTION NO. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE RECOMMENDATION OF STAFF AND AUTHORIZING STAFF TO NEGOTIATE AN AGREEMENT WITH MATHEWS CONSULTING, INC., OF WEST PALM BEACH, FLORIDA, TO PROVIDE GENERAL PROFESSIONAL ENGINEERING SERVICES FOR WATER TREATMENT, DISTRIBUTION, SEWER COLLECTION PLANNING AND DESIGN SERVICES AS PER THEIR PROPOSAL SUBMITTED JUNE 29, 2006; AND PROVIDING FOR AN EFFECTIVE DATE. **ITEM DELETED**

END OF CONSENT AGENDA

A motion was made by Vice Chair Lee and seconded by Board member Wade to approve the Consent Agenda as amended.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

9. DISCUSSION & DELIBERATION AGENDA(S)

- A. RESOLUTION NO. 2S-06UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ADOPTING THE FISCAL YEAR 2006-2007 BUDGET FOR THE UTILITY SPECIAL DISTRICT; AND PROVIDING AN EFFECTIVE DATE.

District Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Board member Wade and seconded by Vice Chair Lee to approve Resolution No. 28-06UD.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

10. REQUEST TO UTILITY SPECIAL DISTRICT BOARD AND RECOMMENDATIONS OR DISCUSSIONS

- A. DISCUSSION OF AGENDA REVIEW FOR THE UTILITY SPECIAL DISTRICT

Vice Chair Lee requested that Agenda Review for the Utility Special District be held on the Monday prior to the City Council Agenda Review at 5 o'clock.

A motion was made by Vice Chair Lee and seconded by Board member Duncombe adding the Utility Special District to the Agenda Review process of the City and discussing district items first.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

Vice Chair Lee made comments reference making the Utility District Director's position contractual. She requested that discussion on the item be added to the agenda for next district meeting.

11. ADJOURNMENT

There being no further business, the meeting was duly adjourned at 7:21 p.m.

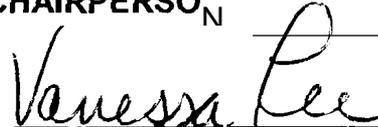
APPROVED:



CARRIE E. WARD
MASTER MUNICIPAL CLERK
BOARD CLERK



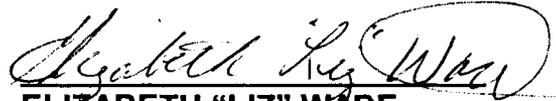
ANN ILES
CHAIRPERSON



VANESSA LEE
VICE CHAIRPERSON



NORMA DUNCOMBE
BOARD MEMBER



ELIZABETH "LIZ" WADE
BOARD MEMBER



JAMES "JIM" JACKSON
BOARD MEMBER

MOTIONED BY: E. Wade
SECONDED BY: N. Duncombe

J. JACKSON aye
A. ILES aye
V. LEE aye
N. DUNCOMBE aye
E. WADE aye

DATE APPROVED: 10/18/2006