

**CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT MEETING
MUNICIPAL COMPLEX COUNCIL CHAMBERS
JANUARY 19, 2005 AT 7:00 P.M.**

1. CALL TO ORDER:

Chairperson David G. Schnyer was present and presided. Upon a roll call by Board Clerk Ward, the following were present: Vice Chairperson Ann Iles, Board member Donald Wilson, Board member Judy L. Davis, and Board member Elizabeth "Liz" Wade. Also present were Utilities Director Ed Sierra, Board Clerk Carrie E. Ward, Master Municipal Clerk, and Board Attorney Pamala Hanna Ryan.

B. Invocation and Pledge of Allegiance

Everyone stood for a moment of silence and the Pledge of Allegiance.

2. ADDITIONS, DELETIONS, SUBSTITUTIONS

District Director Sierra stated that the following item(s) was being deleted: Item No. 9A – Resolution regarding Greenberg and Traurig.

3. ADOPTION OF THE AGENDA

A motion was made by Board member Wilson and seconded by Board member Davis to approve the agenda as amended.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

4. UNFINISHED BUSINESS

NONE

5. AWARDS AND PRESENTATIONS

NONE

6. COMMENTS FROM THE PUBLIC – Non Agenda Item Speakers (Two Minute Limitation)

NONE

CONSENT AGENDA

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM, PLEASE FILL OUT A PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE DISTRICT BOARD CHAIRPERSON OR THE DISTRICT DIRECTOR, PRIOR TO THE BEGINNING OF THE MEETING.

7. MINUTES

A. Minutes of the Utility Special District Board Meeting held on December 15, 2004.

8. RESOLUTIONS:

A. RESOLUTION NO. 01-05UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE FINAL PAYMENT TO CALVIN GIORDANO & ASSOCIATES, INC., APPROVED AND AUTHORIZED UNDER RESOLUTION NO. 111-02, TO CONDUCT POST DESIGN CONSTRUCTION SERVICES FOR THE MILITARY PROJECT FROM 45TH STREET TO MLK BOULEVARD, IN THE AMOUNT OF \$1,963.50; AND AUTHORIZING THE FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 403-1438-535-0-6509; AND PROVIDING AN EFFECTIVE DATE.

B. RESOLUTION NO. 02-05UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE THE PROPOSAL FROM R.C.T. ENGINEERING, INC., IN THE AMOUNT OF \$11,960 PER MONTH, TO PROVIDE A STAFF-LEVEL ENGINEER TO PROVIDE ADMINISTRATIVE ENGINEERING SERVICES; AND AUTHORIZING THE FINANCE DIRECTOR TO PAY THIS AMOUNT FROM

ACCOUNT NO. 411-1417-536-0-3406; AND PROVIDING AN EFFECTIVE DATE. ~~ITEM PULLED BY CHAIRPERSON SCHNYER~~

District Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Vice Chair Iles and seconded by Board member Wade to approve Resolution No. 02-05UD.

MOTION

Gerald Ward, 31 W 20th Street, made comments regarding the urgency of hiring an engineer.

Chairperson Schnyer suggested that the budget be amended at the next meeting.

Board Director Sierra stated that the budget was considered before the City Council not the board and personnel is part of the city's budget and the district is charged an administrative fee to cover the salary of all employees.

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

END OF CONSENT AGENDA

A motion was made by Board member Davis and seconded by Vice Chair Iles to approve the Consent Agenda as amended.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

8. DISCUSSION & DELIBERATION AGENDA(S)

- A. RESOLUTION NO. _____ A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A LEGAL SERVICES AGREEMENT BETWEEN THE LAW FIRM OF GREENBERG TRAUIG, P.A., AND THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT TO PROVIDE LEGAL SERVICES TO THE DISTRICT; AND AUTHORIZING THE FINANCE DIRECTOR TO PAY LEGAL FEES, NOT TO EXCEED \$30,000, FROM ACCOUNT NO. 411-1417-536-0-3406; AND PROVIDING AN EFFECTIVE DATE. ~~ITEM DELETED~~

10. **REQUEST TO UTILITY DISTRICT BOARD AND RECOMMENDATIONS OR DISCUSSIONS FROM THE UTILITY DISTRICT BOARD OF DIRECTORS**

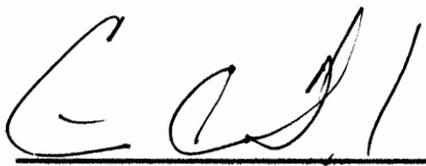
Vice Chair Iles asked if there were any anticipated capital improvement projects as a result of funds received by creating the district.

Board Director Sierra stated that everything was covered with the bond.

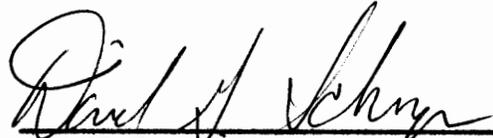
Board member Wade requested that the board attorney review the process in which positions are handled once approved by the board.

11. **ADJOURNMENT**

There being no further business the meeting was duly adjourned.



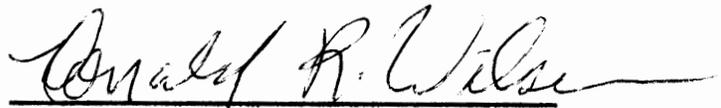
**CARRIE E. WARD
MASTER MUNICIPAL CLERK
BOARD CLERK**



**DAVID G. SCHNYER
CHAIRPERSON**



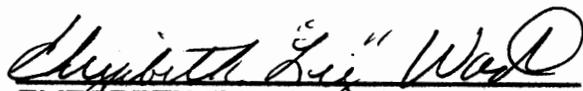
**ANN ILES
VICE CHAIRPERSON**



**DONALD R. WILSON
BOARD MEMBER**



**JUDY L. DAVIS
BOARD MEMBER**



**ELIZABETH "LIZ" WADE
BOARD MEMBER**

MOTIONED BY: _____
SECONDED BY: _____

D. SCHNYER _____
A. ILES _____
D. WILSON _____
J. DAVIS _____
E. WADE _____

DATE APPROVED: 02/16/05