

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT MEETING
MUNICIPAL COMPLEX COUNCIL CHAMBERS
JULY 20,2005 AT 7:00 P.M.

1. CALL TO ORDER:

District Board Clerk Ward was present and presided. Upon a roll call by Board Clerk Ward, the following were present: Board member Judy L. Davis; Board member Vanessa Lee; and Board member Edward Rodgers. Also present were Utility District Director Ed Sierra, District Board Clerk Carrie E. Ward, Master Municipal Clerk, and Lynn Whitfield, Esq. sitting in place of Board Attorney Pamala Hanna Ryan.

Chairperson Wade and Vice Chairperson lies were tardy.

In the absence of Board Chair Wade, District Clerk Ward convened the meeting until her presence.

2. ADDITIONS, DELETIONS, SUBSTITUTIONS

NONE

3. ADOPTION OF THE AGENDA

A motion was made by Board member Davis and seconded by Board member Lee to approve the agenda.

MOTION

Upon a roll call vote by District Clerk Ward, the vote was unanimous.

MOTION APPROVED

4. UNFINISHED BUSINESS

NONE

5. AWARDS AND PRESENTATIONS

NONE

6. COMMENTS FROM THE PUBLIC - Non Agenda Item Speakers (Two Minute Limitation)

NONE

CONSENT AGENDA

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM, PLEASE FILL OUT A PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE DISTRICT BOARD CHAIRPERSON OR THE DISTRICT DIRECTOR, PRIOR TO THE BEGINNING OF THE MEETING.

7. MINUTES

A. Minutes of the Utility Special District Board Meeting held on April 20,2005.

8. RESOLUTIONS:

- A. RESOLUTION NO. 09-05UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE PROPOSAL FROM R.C.T. ENGINEERING, INC., IN THE AMOUNT OF \$124,400 TO PROVIDE ENGINEERING DESIGN SERVICES, SURVEY, AND CONSTRUCTION ADMINISTRATION FOR THE REFURBISHMENT OF LIFT STATION #20, LIFT STATION #50, AND RELATED FORCE MAIN; AND AUTHORIZING DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 412-1438-535-0-6556; AND PROVIDING AN EFFECTIVE DATE. **ITEM PULLED FOR DISCUSSION BY BOARD MEMBER DAVIS**

Board Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Board member Davis and seconded by Board member Rodgers to approve Resolution No. 09-05UD.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

Board Clerk Ward stated for the record that Chairperson Wade and Vice Chairperson lies was present.

- B. RESOLUTION NO. 10-05UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO TRANSFER FUNDS, IN THE AMOUNT OF \$100,000; FROM THE UTILITY DISTRICT CONTINGENCY ACCOUNT NO.

411-1417-536-0-5999 INTO THE UTILITY DISTRICT REPAIR AND MAINTENANCE EQUIPMENT ACCOUNT NO. 411-1438-535-0-4604 FOR THE EMERGENCY PURCHASE OF THREE 12" SUBMERSIBLE PUMPS FROM BARNEY'S PUMPS, INC., IN THE AMOUNT OF \$94,126.14; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 412-1438-535-0-4604; AND PROVIDING AN EFFECTIVE DATE. **ITEM PULLED FOR DISCUSSION BY BOARD MEMBER DAVIS**

Board Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Vice Chairperson lies and seconded by Board member Davis to approve Resolution No. 10-05UD.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

- C. RESOLUTION NO. 11-05UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO TRANSFER FUNDS, IN THE AMOUNT OF \$26,135.00, FROM THE UTILITY DISTRICT CONTINGENCY ACCOUNT NO. 411-1417-536-0-5999 INTO THE UTILITY DISTRICT REPAIR AND MAINTENANCE EQUIPMENT ACCOUNT NO. 411-1438-535-0-4604, FOR THE EMERGENCY PURCHASE OF TWO 6" PORTABLE TRASH PUMPS FOR THE UTILITY DISTRICT SEWER LIFT STATIONS, IN THE AMOUNT OF \$26,135.00 FROM UNITED RENTALS OF WEST PALM BEACH, FLORIDA; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1438-535-0-4604; AND PROVIDING AN EFFECTIVE DATE. **ITEM PULLED FOR DISCUSSION BY BOARD MEMBER DAVIS**

Board Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Vice Chairperson lies and seconded by Board member Lee to approve Resolution No. 11-05UD.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

- D. RESOLUTION NO. 12-05UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AN AGREEMENT AUTHORIZING THE INSPECTIONS AND CLEANING OF FOUR 1-MILLION GALLON FINISHED DRINKING WATER STORAGE TANKS THROUGHOUT THE UTILITY DISTRICT, WHICH IS A REQUIREMENT OF THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION. THE

PROPOSED INSPECTION AND CLEANING WILL BE PERFORMED BY UNDERWATER SOLUTIONS, INC., THE LOWEST BIDDER, UNDER THE PIGGY-BACK FT. LAUDERDALE CONTRACT #452-9105; IN THE AMOUNT OF \$15,596.00; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1437-533-0-3103; AND PROVIDING AN EFFECTIVE DATE.

END OF CONSENT AGENDA

A motion was made by Board member Rodgers and seconded by Board member Davis to approve the Consent Agenda as amended.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

9. DISCUSSION & DELIBERATION AGENDA(S)

- A. RESOLUTION NO. 13-o5UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE SALE OF DISTRICT OWNED PROPERTY LOCATED AT THE SOUTH EAST CORNER OF WEST 13TH STREET AND AVENUE "P" WITH SPECIFIC CONDITIONS; AND PROVIDING AN EFFECTIVE DATE.

Board Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Board member Davis and seconded by Vice Chairperson lies to approve Resolution No. 13-05UD.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

10. REQUEST TO UTILITY SPECIAL DISTRICT BOARD AND RECOMMENDATIONS OR DISCUSSIONS

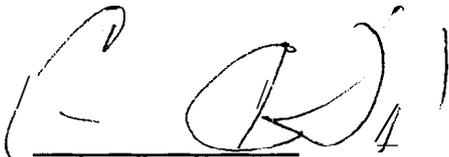
Board member Davis stated that during the budget session for the Utility District, the board needed to consider compensation for the board.

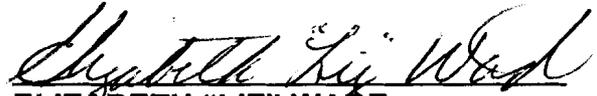
Vice Chairperson lies requested that a tracking system for the expenditure of funds be in place so that the board is always aware of the remaining budget balance.

11. ADJOURNMENT

There being no further business the meeting was duly adjourned at 7:25 p.m.

APPROVED:

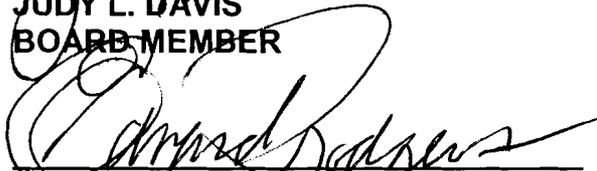

CARRIE E. WARD
MASTER MUNICIPAL CLERK
BOARD CLERK


ELIZABETH "LIZ" WADE
CHAIRPERSON



VANESSA LEE
BOARD MEMBER


JUDY L. DAVIS
BOARD MEMBER


EDWARD RODGERS
BOARD MEMBER

MOTIONED BY: A. ILES
SECONDED BY: V. LEE

E. RODGERS AYE
A. ILES AYE
V. LEE AYE
J. DAVIS AYE
E. WADE AYE

DATE APPROVED: 08/17/05