

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT MEETING
MUNICIPAL COMPLEX COUNCIL CHAMBERS
DECEMBER 21,2005 AT 7:00 P.M.

1. DISTRICT CLERK CALLS TO ORDER:

Roll Call

Board Chair Wade was present and presided. Upon a roll call by District Deputy Clerk Robinson, the following were present: Vice Chairperson Ann lies; Board member Vanessa Lee; Board member Judy L. Ryan; and Board member Edward Rodgers. Also present were Utility District Director Ed Sierra, Deputy District Board Clerk Claudene Robinson, and Board Attorney Pamala Hanna Ryan.

Moment of Silence and Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance.

2. ADDITIONS, DELETIONS, SUBSTITUTIONS

Utility District Director Ed Sierra made the following revisions to the second page of the Agenda Item Summary Sheet for Item No. 8A - Resolution regarding general professional engineering services - second paragraph fifth sentence March 2007 2006 and deleted the sentence beginning with "Should the RCT contract...".

3. ADOPTION OF THE AGENDA

A motion was made by Board member Lee and seconded by Board member Davis to approve the agenda.

MOTION

Upon a roll call vote by Deputy City Clerk Robinson, the vote was unanimous.

MOTION APPROVED

4. UNFINISHED BUSINESS

NONE

5. AWARDS AND PRESENTATIONS

NONE

6. COMMENTS FROM THE PUBLIC - Non-Agenda Item Speakers
(Two Minute Limitation)

NONE

CONSENT AGENDA

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM, PLEASE FILL OUT A PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE DISTRICT BOARD CHAIRPERSON OR THE DISTRICT DIRECTOR, PRIOR TO THE BEGINNING OF THE MEETING.

7. MINUTES

A. Minutes of the Utility Special District Board Meeting held on October 19, 2005.

8. RESOLUTIONS:

A. RESOLUTION NO. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA; AUTHORIZING THE DISTRICT TO ADVERTISE A REQUEST FOR PROPOSALS TO PROVIDE GENERAL PROFESSIONAL ENGINEERING SERVICES FOR WATER TREATMENT, DISTRIBUTION, SEWER COLLECTION PLANNING AND DESIGN SERVICES; AND PROVIDING AN EFFECTIVE DATE. **ITEM PULLED FOR DISCUSSION**

A motion was made by Vice Chairperson lies and seconded by Board member Rodgers to table discussion of the Resolution until the next meeting.

MOTION TO TABLE

Upon a roll call vote by Deputy Board Clerk Robinson, the vote was unanimous.

MOTION APPROVED

B. RESOLUTION NO. 28-05UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA; ACCEPTING THE PROPOSAL FROM R.C.T. ENGINEERING, INC., IN THE AMOUNT OF \$9,874.00 TO PROVIDE TO PROVIDE ADDITIONAL PROFESSIONAL ENGINEERING SERVICESFOR THE DESIGN OF A NEW CONTROL PANEL, ROOF REPAIR OF THE LIFT STATION AND STORAGE BUILDINGS, AND PAINTING OF THE INTERIOR AND EXTERIOR OF THE LIFT STATION AND STORAGE BUILDINGS AT LIFT STATION NO. 50; AND AUTHORIZING THE DISTRICT

FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 412-1438-535.Q-6556; AND PROVIDING AN EFFECTIVE DATE.

- C. RESOLUTION NO. 29-05UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA; ACCEPTING THE PROPOSAL FROM R.C.T. ENGINEERING, INC., IN THE AMOUNT OF \$19,485.00; TO PROVIDE PROFESSIONAL TOPOGRAPHIC SURVEYING AND CONTRACT ADMINISTRATION SERVICES FOR THE PROPOSED POTABLE WATER MAIN ROUTES IN THE GRAMERCY PARK AREA; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 415-1430-533-0-6558; AND PROVIDING AN EFFECTIVE DATE.
- D. RESOLUTION NO. 30.Q5UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA; ACCEPTING AND APPROVING THE PROPOSAL FROM R.C.T. ENGINEERING, INC., FOR A NOT TO EXCEED FEE OF \$77,000.00; TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE REHABILITATION OF THE EXISTING SOUTH SOFTENING BASIN (SSB) AT THE WATER TREATMENT PLANT; AND AUTHORIZING THE DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 412-1437-533-0-6559; AND PROVIDING AN EFFECTIVE DATE.

END OF CONSENT AGENDA

A motion was made by Board member Davis and seconded by Vice Chairperson lies to approve the Consent Agenda as amended.

MOTION

Upon a roll call vote by Deputy Board Clerk Robinson, the vote was unanimous.

MOTION APPROVED

9. DISCUSSION & DELIBERATION AGENDA(S)

NONE

10. REQUEST TO UTILITY SPECIAL DISTRICT BOARD AND RECOMMENDATIONS OR DISCUSSIONS

Chairperson Wade requested a workshop to discuss the operations of the district and creating an executive director position.

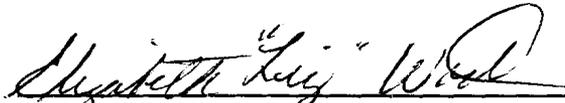
There was a consensus of the board directing District Director Sierra to provide tentative dates and times for the workshop and to provide information on the various municipalities utilizing special districts.

11. ADJOURNMENT

There being no further business, the meeting was duly adjourned at 7:17 p.m.

APPROVED:

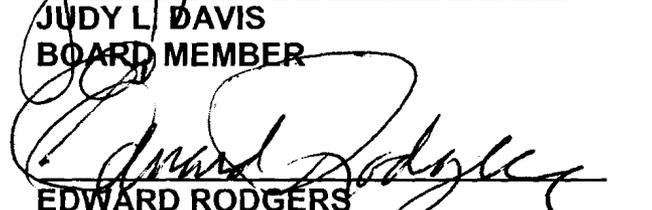

CARRIE E. WARD
MASTER MUNICIPAL CLERK
BOARD CLERK


ELIZABETH "LIZ" WADE
CHAIRPERSON


ANN ILES
VICE CHAIRPERSON


VANESSA LEE
BOARD MEMBER


JUDY L. DAVIS
BOARD MEMBER


EDWARD RODGERS
BOARD MEMBER

MOTIONED BY: A. ILES

SECONDED BY: J. DAVIS

E. RODGERS AYE

A. ILES AYE

V. LEE AYE

J. DAVIS AYE

E. WADE AYE

DATE APPROVED: 1/18/2006