

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT MEETING
MUNICIPAL COMPLEX COUNCIL CHAMBERS
NOVEMBER 17, 2004 AT 7:00 P.M.

1. CALL TO ORDER:

Chairperson David G. Schnyer was present and presided. Upon a roll call by Board Clerk Ward, the following were present: Vice Chairperson Ann lies, Board member Donald Wilson, Board member Judy I. Davis, and Board member Elizabeth "Liz" Wade. Also present were Utilities Director Ed Sierra, Board Clerk Carrie E. Ward, Master Municipal Clerk, and Board Attorney Pamala Hanna Ryan.

A motion was made by Board member Wade and seconded by Board member Davis to recess the meeting for the purpose of conduding the City Council Meeting and to reconvene immediately afterwards.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

Chairperson Schnyer reconvened the meeting at 9:35 p.m.

2. ADDITIONS, DELETIONS, SYBSTITUTIONS

A. Delete 14B - Proposed Contract to Martin Fence

B. Add Item 80 - Approval of Easement Utilization Agreement

District Director Sierra deleted the following Item No. 7a - Minutes of the October 20, 2004 Utility Special Distrid Board Meeting.

3. ADOPTION OF THE AGENDA

A motion was made by Board member Wilson and seconded by Board member Davis to approve the agenda as amended.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

4. **UNFINISHED BUSINESS**

A. Utilities **Engineer** Position

District Director **Sierra** stated that he needed direction from board regarding the Utilities Engineer position.

There was a consensus of the board directing the district director to request that the Human Resources Department prepare an agenda item for the utilities engineering position.

5. **AWARDS AND PRESENTATIONS**

NONE

6. **COMMENTS FROM THE PUBLIC** - Non Agenda Item Speakers (Two Minute Limitation)

NONE

CONSENT AGENDA

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM, PLEASE FILL OUT A PINK PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE COUNCIL CHAIR OR THE LEGISLATIVE ASSISTANT, PRIOR TO THE BEGINNING OF THE MEETING.

7. **MINUTES**

A. MINUTES OF THE UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON OCTOBER 20, 2004. **ITEM DELETED**

8. **RESOLUTIONS:**

A. RESOLUTION NO. **12-04** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A CONTRACT WITH LOC PUMP & EQUIPMENT, INC., FOR THE

INSTALLATION OF ONE (1) WALLACE & TIERNAN LIME CHEMICAL FEED EQUIPMENT SERIES A-758 PAST SLAKER AND ONE (1) TWO-WAY ADJUSTABLE FLOW SPLITTER BOX, IN THE AMOUNT OF \$78,061.00 TO BE PAID FROM **ACCOUNT NO. 415-1437-533-0-6455**. AND PROVIDING AN EFFECTIVE DATE. ~~ITEM FULLY BY VICE CHAIR LE~~

Board **Clerk** Ward read the aforementioned Resolution into the record.

A motion was made by Board member Wilson and seconded by Board member Davis to approve Resolution No. **12-04**.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

- B. RESOLUTION NO. **13-04** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING PAYMENT TO D. S. EAKINS CONSTRUCTION CORPORATION, IN THE AMOUNT OF \$14,728.13, FOR PRESSURE TESTING AND REPAIR WORK AS PART OF THE 16" SEWER FORCE MAIN LEAK INVESTIGATION AT BLUE HERON BOULEVARD AND LAKESHORE DRIVE; AND AUTHORIZING THE FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. **401-1438-535-0-4606**; AND PROVIDING AN EFFECTIVE DATE.
- C. RESOLUTION NO. **14-04** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING PAYMENT TO J.E. McAMIS, INC., IN THE AMOUNT OF \$32,000.00, FOR THE EMERGENCY PURCHASE DURING THE RECENT HURRICANES OF A 230 KW VOLVO DIESEL GENERATOR (\$18,000) AND A 5000 GALLON FUEL TANK (\$14,000) TO POWER THE DISTRICT'S LIFT STATIONS; AND AUTHORIZING THE FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. **401-1438-535-0-6405**; AND PROVIDING AN EFFECTIVE DATE.

Board Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Board member Davis and seconded by Board member Wilson to approve Resolution No. **14-04**.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

- D. RESOLUTION NO. **15-04** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL

DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE BOARD TO EXECUTE AN AGREEMENT BETWEEN SYLVIA LEE BLUE AND THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT TO CONSENT TO THE EXISTING ENCROACHMENT OVER, UNDER, AND UPON THE EASEMENT AREA AT **1359 W 25TH STREET**; AND PROVIDING AN EFFECTIVE DATE. ~~THE ABOVE PARAGRAPH~~

END OF CONSENT AGENDA

A motion was made by Board **member** Wilson and seconded by Board member Davis to approve the Consent Agenda as amended.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

9. **PETITIONS AND COMMUNICATIONS FOR FILING**

NONE

10. **PUBLIC HEARINGS**

NONE

11. **ORDINANCES ON SECOND READING**

NONE

12. **ORDINANCES ON FIRST BEADING**

NONE

13. **LEGAL DISCUSSION/REQUESTS**

NONE

14. **REGULAR - DISCUSSION & DELIBERATION**

- A. RESOLUTION NO. **16-04** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE DISTRICT DIRECTOR AND DISTRICT CLERK TO EXECUTE PROPOSED CONTRACT AWARD WITH INTERNATIONAL SECURITY NETWORKS, THE LOWEST RESPONSIVE BIDDER, FOR THE PURCHASE AND INSTALLATION OF AN AUTOMATIC SECURITY CAMERA AND ASSOCIATED EQUIPMENT FOR THE WATER TREATMENT PLANT; IN THE

AMOUNT OF \$39,961.00; AND AUTHORIZING THE FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. **415-1437-533-0-6455**; AND PROVIDING AN EFFECTIVE DATE.

Board Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Board member Wade and seconded by Vice Chair **Iles** to approve Resolution No. 16-04.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

- B. RESOLUTION NO. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE DISTRICT DIRECTOR AND DISTRICT CLERK TO EXECUTE PROPOSED CONTRACT AWARD WITH MARTIN FENCE, THE LOWEST RESPONSIVE BIDDER, FOR THE REPLACEMENT AND INSTALLATION OF AN AUTOMATIC SECURITY GATE FOR THE WATER TREATMENT PLANT; IN THE AMOUNT OF \$28,754.22; AND AUTHORIZING THE FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 415-1437-533-0-**6455**; AND PROVIDING AN EFFECTIVE DATE. ~~ITEM DELETED~~

15. REQUEST 10 UTILITY DISTRICT BOARD AND BECOMMENDATIONS OR DISCUSSIONS FROM THE UTILITY DISTRICT BOARD OF DIRECTORS

A. EASEMENTS

Utility District Director Sierra stated that information had been provided on the bids for easement maintenance. He stated that in reviewing the information it would be more reasonable to hire four people.

There was a consensus by the Board directing staff to prepare an agenda item for the next meeting.

18. **ADJOURNMENT**

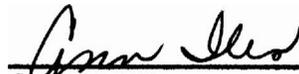
There being no further business the meeting was duly adjourned



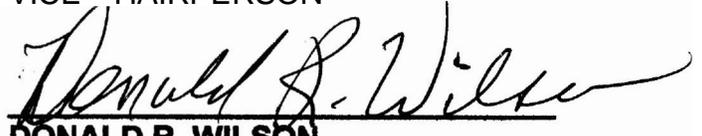
CARRIE E. WARD
MASTER MUNICIPAL CLERK
BOARD CLERK



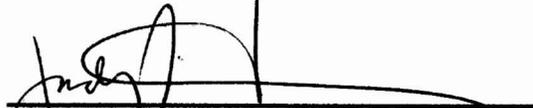
DAVID G. SCHNYER
CHAIRPERSON



ANN ILES
VICE CHAIRPERSON



DONALD R. WILSON
BOARD MEMBER



JUDY L. DAVIS
BOARD MEMBER



ELIZABETH "LIZ" WADE
BOARD MEMBER

MOVED BY: D. Wilson
SECONDED BY: J. Davis

D. SCHNYER	<u>aye</u>
A. ILES	<u>aye</u>
D. WILSON	<u>aye</u>
J. DAVIS	<u>aye</u>
E. WADE	<u>aye</u>

DATE APPROVED: 12115104