

CITY OF RMERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT MEETING
MUNICIPAL COMPLEX COUNCIL CHAMBERS
DECEMBER 15, 2004 AT 7:00 P.M.

1. CALL TO ORDER:

Chairperson David G. Schnyer was present and presided. Upon a roll call by Board Clerk Ward, the following were present: Vice Chairperson Ann lies, Board member Donald Wilson, Board member Judy L. Davis, and Board member Elizabeth "Liz" Wade. Also present were Utilities Director Ed Sierra, Board Clerk Carrie E. Ward, Master Municipal Clerk, and Board Attorney Pamala Hanna Ryan.

B. Invocation and Pledge of Allegiance

Everyone stood for a moment of silence and the Pledge of Allegiance.

2. ADDITIONS, DELETIONS. SUBSTITUTIQNS

- A. Deletion - Agenda Item #13A - R.C.T. Engineering, Inc. - Authorization to provide Administrative Engineering Service

3. ADQPTIQN QF THE AGENDA

A motion was made by Board member Wade and seconded by Board member Davis to approve the agenda as amended.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

4. YNEINI&HED BUSINESS

None

5. COMMENTS FROM THE PYBLIC - Non Agenda Item Speakers (Two Minute Limitation)

NONE

CONSENT AGENDA

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM, PLEASE FILL OUT A PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE DISTRICT BOARD CHAIRPERSON OR THE DISTRICT DIRECTOR, PRIOR TO THE BEGINNING OF THE MEETING.

6. MINUTES

A Minutes of the Utility Special District Board Meeting held on August 30, 2004. October 20, 2004 and November 17, 2004.

7. RESOLUTIONS:

- A. RESOLUTION NO. **17-04** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE DISTRICT DIRECTOR AND DISTRICT CLERK TO EXECUTE PROPOSED CONTRACT AWARD WITH MARTIN FENCE, THE LOWEST RESPONSIVE BIDDER, FOR THE REPLACEMENT AND INSTALLATION OF AN AUTOMATIC SECURITY GATE FOR THE WATER TREATMENT PLANT; IN THE AMOUNT OF \$28,754.22; AND AUTHORIZING THE FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. **415-1437-533-0-6455**; AND PROVIDING AN EFFECTIVE DATE.
- B. RESOLUTION NO. **18-04** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PURCHASE OF RADIO-READ METERS FROM SUNSTATE **METER** AND SUPPLY, INC. ("SUNSTATE"), THROUGH THE CITY OF CAPE CORAL BID #CON-PW060501-47, AT A TOTAL COST OF \$84,825.00; AND AUTHORIZING THE DISTRICT DIRECTOR AND DISTRICT CLERK TO EXECUTE THE AGREEMENT WITH SUNSTATE; AUTHORIZING PAYMENT FROM ACCOUNT NO. **401-1430-533-0-5206**; AND PROVIDING AN EFFECTIVE DATE.

END OF CONSENT AGENDA

A motion was made by Board member Wilson and seconded by Board member Davis to approve the Consent Agenda.

MOTION

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

A brief discussion ensued amongst the board members, staff, and Mayor Brown.

8. REGULAR AGENDA'S) - DISCUSSION & DELIBERATION

A. RESOLUTION NO. (DELETED) A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING AND AUTHORIZING THE DISTRICT DIRECTOR AND DISTRICT CLERK TO EXECUTE PROPOSAL FROM R.C.T. ENGINEERING, INC., IN THE AMOUNT OF \$11,960 PER MONTH. TO PROVIDE A STAFF-LEVEL ENGINEER TO PROVIDE ADMINISTRATIVE ENGINEERING SERVICES; AND AUTHORIZING THE FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 413-1437-533-0-3103; AND PROVIDING AN EFFECTIVE DATE.

B. RESOLUTION NO. **19-04** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, DIRECTING THE COLLECTION OF CURRENTLY ESTABLISHED UTILITY SURCHARGE FOR WATER SERVICE SUPPLIED WITHIN PALM BEACH SHORES, CREATING AN ESCROW TO HOLD SUCH SURCHARGE PROCEEDS PENDING FINAL COURT ACTION; AND PROVIDING AN EFFECTIVE DATE.

Board Clerk Ward read the aforementioned Resolution into the record.

A motion was made by Board member Wade and seconded by Board member Davis to approve Resolution No. 19-04.

MOTION

Gerald Ward, 31 W 20th Street, stated that the residents of Palm Beach Shores should be notified of such action.

Upon a roll call vote by Board Clerk Ward, the vote was unanimous.

MOTION APPROVED

9. REQUEST TO UTILITY DISTRICT BOARD AND RECOMMENDATIONS OR DISCUSSIONS FROM THE UTILITY DISTRICT BOARD OF DIRECTORS

A. District Logo

District Director Sierra stated that three logo samples were submitted to the board members for their consideration. He asked that the board members provide him with their choice of the three.

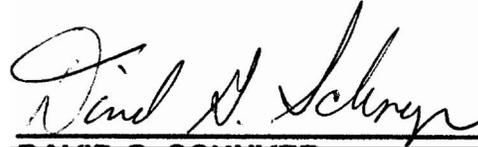
There was a consensus of the board to have a logo design contest conducted among the City employees and notify Council of the results.

10. ADJOURNMENT

There being no further business the meeting was duly adjourned.



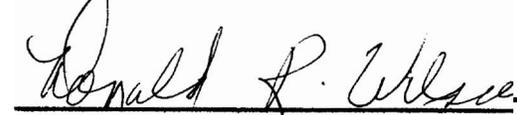
CARRIE E. WARD
MASTER MUNICIPAL CLERK
BOARD CLERK



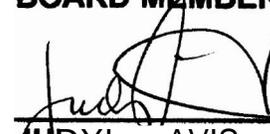
DAVID G. SCHNYER
CHAIRPERSON



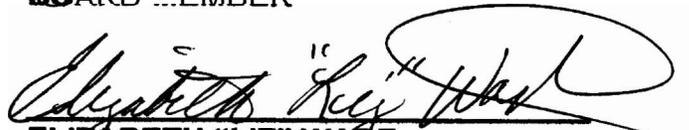
ANN ILES
VICE CHAIRPERSON



DONALD R. WILSON
BOARD MEMBER



JUDYL. AVIS
BOARD MEMBER



ELIZABETH "LIZ" WADE
BOARD MEMBER

MOTIONED BY: J. Davis
SECONDED BY: A. Iles

D. SCHNYER aye
A. ILES aye
D. WILSON aye
J. DAVIS aye
E. WADE aye

DATE APPROVED: 01/19/05