CITY OF RIVIERA BEACH DISTRICT BOARD
AGENDA ITEM SUMMARY

MEETING DATE: AUGUST 15, 2012 AGENDA ITEM SUMMARY NO. M12-082-1

[ ] AWARDS / PRESENTATIONS / PETITIONS
[xx] CONSENT
[ ] PUBLIC HEARING
[ ] ORDINANCE ON SECOND READING
[ ] ORDINANCE ON FIRST HEARING
[ ] REGULAR
[ ] RESOLUTION
[ ] DISCUSSION & DELIBERATION
[ ] BOARD APPOINTMENT
[ ] WORKSHOP

TITLE/SUBJECT: MINUTES OF THE UTILITY SPECIAL DISTRICT MEETING HELD JUNE 20, 2012

RECOMMENDATION / MOTION: BOARD OF DIRECTORS TO APPROVE THE MINUTES OF THE UTILITY SPECIAL DISTRICT MEETING HELD JUNE 20, 2012

• City Manager	Library
District Attorney	Marina
• District Clerk	Police
Community Development	Public Works
Finance	Purchasing
Fire	Recreation & Parks
Human Resources	• Utility Special District
Information Systems	Other

APPROVED BY DISTRICT DIRECTOR:_____ DATE:_____

Originator: OFFICE OF THE CITY CLERK	Costs: _____ Current FY: _____ Funding Source: [ ] Capital Improvement [ ] Operating [ ] Other: Budget Account Number:	District Board Actions: [ ] Approved [ ] Approved W/conditions [ ] Denied_____ [ ] Tabled to_____ [ ] Referred to staff_____
User: ALL		
Advertised: Date: Paper: [X] Not Required Affected Parties [ ] Notified [X] Not Required		Attachments: 1. MINUTES OF THE JUNE 20, 2012 UTILITY SPECIAL DISTRICT MEETING

BACKGROUND/SUMMARY:

EXHIBIT A-1

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012
Capital Expenditures	NA	NA
Operating Costs	NA	NA
External Revenues	NA	NA
Program Income (City)	NA	NA
In-Kind Match (City)	NA	NA
NET FISCAL IMPACT	NA	NA

NO. ADDITIONAL FTE POSITIONS (Cumulative) _____ _____ _____ _____ _____

Is Item Included In Current Budget? Yes____ No _____

Budget Account No.: Fund___ Dept/Division____ Org.____ Object____

Reporting Category_____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grants Comments:

_____ Finance Department

_____ Purchasing and Grants

B. Other Department Review:

_____ Department Director

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, JUNE 20, 2012, AT 6:00 P.M.

(The following may contain unintelligible or misunderstood words due to the recording quality.)

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

VICE CHAIRPERSON PARDO: All right. We have a quorum, so we're gonna start. Okay. Welcome, everyone, to the City of Riviera Beach. Tonight we have a Utility Special District Board meeting. Madam Clerk, roll call, please?

DEPUTY DISTRICT CLERK ANTHONY: Chairperson Billie Brooks? Vice Chairperson Dawn Pardo.

VICE CHAIRPERSON PARDO: Present.

DEPUTY DISTRICT CLERK ANTHONY: Board Member Cedrick Thomas.

BOARD MEMBER THOMAS: Here.

DEPUTY DISTRICT CLERK ANTHONY: Board Member Judy Davis?

BOARD MEMBER DAVIS: Here.

DEPUTY DISTRICT CLERK ANTHONY: Board Member Shelby Lowe? City Manager Ruth Jones?

CITY MANAGER JONES: Present.

DEPUTY DISTRICT CLERK ANTHONY: Executive Director of Utilities Louis Aurigemma?

LOUIS C. AURIGEMMA: Here.

DEPUTY DISTRICT CLERK ANTHONY: Deputy District Clerk Claudene Anthony is present. District Attorney Pamala Ryan?

PAMALA RYAN: Present.

DEPUTY DISTRICT CLERK ANTHONY: Interim District Finance Director Karen Hoskins?

KAREN HOSKINS: Present.

VICE CHAIRPERSON PARDO: Okay. Thank you. We have a quorum. Um, I'd like to invite everyone to stand for a moment of silence followed by the pledge.
(Everyone stood for a Moment of Silence with the Pledge of Allegiance being led by Vice Chairperson Pardo).

VICE CHAIRPERSON PARDO: Okay. Thank you. If anyone would like to speak on an agenda item, there are salmon-colored cards in the back. Please fill out the card and pass it up front, please. Okay. Do we have a -- any additions or deletions to the agenda?

BOARD MEMBER THOMAS: No.

VICE CHAIRPERSON PARDO: Um, okay. Is there a motion to accept the agenda?

BOARD MEMBER THOMAS: So moved.

BOARD MEMBER DAVIS: Second.

VICE CHAIRPERSON PARDO: All right. Properly moved and seconded. Madam Clerk?

DEPUTY DISTRICT CLERK ANTHONY: Board Member Thomas?

BOARD MEMBER THOMAS: Yes.

DEPUTY DISTRICT CLERK ANTHONY: Board Member Davis?

BOARD MEMBER DAVIS: Yes.

DEPUTY DISTRICT CLERK ANTHONY: Vice Chair Pardo?

VICE CHAIRPERSON PARDO: Yes.

DEPUTY DISTRICT CLERK ANTHONY: Unanimous vote.

VICE CHAIRPERSON PARDO: Thank you. All -- all right. And then the consent agenda. All matters listed under this item are considered to be routine and action will be taken by one motion. There will be no separate discussions of these items unless a Board Member so requests, in which event the item will be removed from the general

order of business and considered in its normal sequence on the agenda. Do we have a motion to accept consent?

BOARD MEMBER THOMAS: So moved.

BOARD MEMBER DAVIS: Second.

VICE CHAIRPERSON PARDO: Properly moved and seconded. Madam Clerk?

DEPUTY DISTRICT CLERK ANTHONY: Board Member Davis?

BOARD MEMBER DAVIS: Yes.

DEPUTY DISTRICT CLERK ANTHONY: Board Member Thomas.

BOARD MEMBER THOMAS: Yes.

DEPUTY DISTRICT CLERK ANTHONY: Vice Chair Pardo?

VICE CHAIRPERSON PARDO: Yes.

DEPUTY DISTRICT CLERK ANTHONY: Unanimous vote.

VICE CHAIRPERSON PARDO: Thank you. That's the end of Consent. Now we'll go to regular agenda, Item 2.

DEPUTY DISTRICT CLERK ANTHONY: A resolution of the Board of Directors of the City of Riviera Beach Utility Special District, Palm Beach County, Florida, authorizing the District to release the request for qualification for the rehabilitation/replacement of Lift Station Number 10 and Lift Station Number 50; authorizing the Interim Finance Director to make payment from the Utility Special District Capital Lift Station account and from the Utility Special District Capital Lift Station (Sewer) account; and make payment from same; and providing an effective date.

BOARD MEMBER THOMAS: So moved.

BOARD MEMBER DAVIS: Second.

VICE CHAIRPERSON PARDO: Thank you. Mr. Aurigemma?

LOUIS C. AURIGEMMA: Yes, ma'am. Good evening. Lou Aurigemma, Executive Director of the Utility District. Uh, these two lift stations are part of our capital budget for fiscal year 2012. They are some of our larger lift stations. Lift Station 50 is a master lift station that sends all the sewage to the ECR, and Lift Station 10 is the master lift station on Singer Island. Both of them are in need of rehabilitation/replacement and we would

like the authorization to release the request for qualifications to bring a design engineer on board to design both of them at once.

VICE CHAIRPERSON PARDO: Okay. Do we have any questions/comments from the Board?

BOARD MEMBER THOMAS: None from me.

VICE CHAIRPERSON PARDO: And there's no public comment cards. Madam Clerk?

DEPUTY DISTRICT CLERK ANTHONY: Board Member Davis?

BOARD MEMBER DAVIS: Yes.

DEPUTY DISTRICT CLERK ANTHONY: Board Member Thomas?

BOARD MEMBER THOMAS: Yes.

DEPUTY DISTRICT CLERK ANTHONY: Vice Chair Pardo?

VICE CHAIRPERSON PARDO: Yes.

DEPUTY DISTRICT CLERK ANTHONY: Unanimous vote.

VICE CHAIRPERSON PARDO: Thank you. That's the end of the regular agenda. Discussion by the Executive Director?

LOUIS C. AURIGEMMA: Yes, Miss Pardo. Just one comment. Since there will be no Utility District Board meeting in July, I will probably call for a special meeting of the Utility District Board on August 1st, so it's tentative right now but I just wanted to advise you.

VICE CHAIRPERSON PARDO: Okay.

LOUIS C. AURIGEMMA: That's all I have. Thank you.

VICE CHAIRPERSON PARDO: Thank you, sir. Anything from Legal?

PAMALA RYAN: No, ma'am.

VICE CHAIRPERSON PARDO: Anything from the District Board? Mr. Thomas?

BOARD MEMBER THOMAS: Yes. Mr. Aurigemma, you have something special coming up August 1st or –

LOUIS C. AURIGEMMA: Uh, there will be some items that would have been normally set up for July 18th, but since there will be no meeting July 18th, we'll probably have that and try to combine whatever we can.

CITY MANAGER JONES: Do you know what you're gonna -- what you might bring?

LOUIS C. AURIGEMMA: There might be a -- I believe there's a contract for the lime sludge hauling is one of the items that I have on board.

BOARD MEMBER THOMAS: Did we ever get the information we asked for on that?

LOUIS C. AURIGEMMA: Yes. We actually put that project out to bid. We got vendors to respond to the bid and the -- the bids have been received. However, uh, the Purchasing Department hasn't been able to pull everything together for the -- it wasn't timely enough for this particular, uh, Board meeting.

BOARD MEMBER THOMAS: No. I'm saying, I recall us asking for different scenarios and what would be the best scenario for us to do. I don't recall getting that information.

LOUIS C. AURIGEMMA: I haven't done that yet.

BOARD MEMBER THOMAS: Okay. You haven't done that yet, but you say you're bringing a contract for the actual removal.

LOUIS C. AURIGEMMA: I will provide that as part of the back-up information for what you need.

BOARD MEMBER THOMAS: Okay. Um, I think our -- our intent was for you to get the -- all of the scenarios and bring them back to us, so we can discuss which way was going to be the best way for the City, not just as a back-up, but for us to discuss that.

LOUIS C. AURIGEMMA: I can do that.

BOARD MEMBER THOMAS: Okay.

VICE CHAIRPERSON PARDO: Miss Davis, do you have anything?

BOARD MEMBER DAVIS: Nothing.

VICE CHAIRPERSON PARDO: Okay. Mr. Aurigemma, what's going on with our, um -- our chlorine bleach treatment?

LOUIS C. AURIGEMMA: Okay. Our -- our master plan is approximately 65 percent complete. Uh, the final report for the chlorine system is being finalized. I hope to get that within the next 30 days. Um, one of the biggest problems is just working out the chemistry for the water, but hopefully we'll have that all worked out to determine what

components we need for the design of that particular system. We will -- what we will do is, uh, as part of this preliminary design report, we will then come back to you and ask you for an authorization to release an RFQ for that particular design.

VICE CHAIRPERSON PARDO: Okay. So -- so you're trying to figure out what the chemistry of the water's gonna be, instead of having the engineer or, you know, whoever we go with, to have them help us figure out the water?

LOUIS C. AURIGEMMA: Well, this is -- this is the preliminary. It's just the components of how does the -- we've done some pilot testing and it's -- and that's –

VICE CHAIRPERSON PARDO: Okay.

LOUIS C. AURIGEMMA: -- the report that we're getting.

VICE CHAIRPERSON PARDO: Okay.

LOUIS C. AURIGEMMA: And then there will be certain components that will be required for this new disinfection system. And we are using sodium hypochlorite, so that is the -- what the Utility District Board has decided upon.

VICE CHAIRPERSON PARDO: Right. Okay. All right. So you are moving forward?

LOUIS C. AURIGEMMA: Yes, ma'am.

VICE CHAIRPERSON PARDO: So we're 65 percent there?

LOUIS C. AURIGEMMA: Yes, ma'am.

VICE CHAIRPERSON PARDO: Okay. We have one public comment card, Miss Karen Curry.

KAREN CURRY: Good evening.

VICE CHAIRPERSON PARDO: Good evening, ma'am.

KAREN CURRY: I want to have a comment about my water. I live at 591 W. 37th Street, where the water is, um, very discolored. I don't know if it's pure or non-pure, actually. And even when we freeze the water, there's an even worse discoloration at the bottom of whatever we use, the container. And to me it's just not fit to be drinking. My laundry, it turns the whites dingy, and I'm sure it's discoloring our teeth, too. And to me, the water's just not pure to be drinking, fit to be drinking.

BOARD MEMBER THOMAS: Madam Chair?

VICE CHAIRPERSON PARDO: Yes, Mr. Thomas?

BOARD MEMBER THOMAS: Miss Curry, before -- Miss Curry, before you leave, I'm sorry. I just wanna -- you -- you have the City system or is this a well system that you have?

KAREN CURRY: Well.

BOARD MEMBER THOMAS: It's a well system?

KAREN CURRY: Yes.

BOARD MEMBER THOMAS: Okay. I'll let the Executive Director answer to that, but I'm not sure if we actually are responsible for your well system. Um, I would have -- I was very concerned when I was under the impression that you were speaking of the system that the City actually provides. But I'll let the Executive Director respond.

KAREN CURRY: If it is well, would we be getting billed from the City of Riviera Beach?

BOARD MEMBER THOMAS: Um, I think you do still get a bill, but you only get it for a certain part, like your sewer and your trash, I believe, that you do. Um, but once again, I'll let the Executive Director answer that for you.

KAREN CURRY: Thank you.

LOUIS C. AURIGEMMA: Your address again, ma'am?

KAREN CURRY: 591 W. 37th.

LOUIS C. AURIGEMMA: Okay. Thank you. Yes. If -- if -- if this customer does have a well, we do not bill them the normal charges. There is a stand-by charge that -- because the water is available, they just never hooked up to it. They may also get a bill which includes sanitation, garbage, and storm water. So she probably gets a bill every month. It's just -- it's not the full bill that you may get because you are hooked up to the water system.

BOARD MEMBER THOMAS: Okay.

BOARD MEMBER DAVIS: Madam Chair?

VICE CHAIRPERSON PARDO: Yes, Miss Davis.

BOARD MEMBER DAVIS: Yes. And also, Miss Curry, there -- um, being that it is a well, I know several people around the City who have wells, and the water is kind of orange-ish, I guess, but there is another system that you could purchase at -- you know, yourself, that involves a container, um, and you fill it with bleach; you know, people use it so that it doesn't discolor the cars and the driveways and -- and things like that. So,

um, if you're -- if you want to know more information about that, I'll be happy to tell you about it.

KAREN CURRY: I would. And there's no way that -- to be connected to the, um, City of Riviera Beach?

BOARD MEMBER DAVIS: Well, that's an issue that you will need to talk with our Water Department about getting that connection.

KAREN CURRY: Okay. So if I –

BOARD MEMBER DAVIS: Because I don't -- I don't know. Do you have a meter right now?

KAREN CURRY: Uh –

BOARD MEMBER DAVIS: Okay. You probably don't have a meter. It would require you obtaining a meter, um, and you know, it's not an inexpensive process. It could be a bit expensive, but you know, if you want to -- to see Mr. Aurigemma to learn about it.

LOUIS C. AURIGEMMA: Yeah. You would need to contact Water Billing downstairs and then open up an account and provide all the information that is needed for that.

BOARD MEMBER DAVIS: Uh-huh.

KAREN CURRY: Okay.

LOUIS C. AURIGEMMA: Okay.

BOARD MEMBER THOMAS: Madam Chair?

VICE CHAIRPERSON PARDO: Yes, Mr. Thomas.

BOARD MEMBER THOMAS: Miss Jones –

CITY MANAGER JONES: Yes.

BOARD MEMBER THOMAS: -- is there someone that's here that could spend a few minutes with our resident to get her on track as to what she needs to do, instead of everybody just giving her ideas. We must have some staff people here that can –

CITY MANAGER JONES: Karen -- Miss Hoskins will do that.

BOARD MEMBER THOMAS: Okay. Ma'am, if you can -- so you -- you can leave here with some resolution to whatever issue you have.

KAREN CURRY: Thank you so much.

BOARD MEMBER THOMAS: You're very welcome.

VICE CHAIRPERSON PARDO: Okay. Thank you. Mr. Ward?

GERALD WARD: Good evening. Gerald Ward, 31 W. 20th Street.

VICE CHAIRPERSON PARDO: Good evening.

GERALD WARD: I, uh, obviously saw it was a short agenda, but it's a very important agenda in which you have to get underway with some lift station maintenance. But I intended just to speak under public comment from the standpoint that about three, four years ago, we had the water meter fiasco, as -- as Mr. Thomas has gotten into sometimes, and folks come in and say, "Well, you know, the bill is too high," and so forth.

But I obviously monitor my water consumption and -- and knew that I had problems. I've got an old house, 1960, '61, and so toilets tend to seep, leak, just small amounts. But your new meters are very sensitive, so I got -- came home one day back in May and here's a door hanger there saying, uh, "We think you have a problem," which is exactly what I knew I had. I was paying probably twice as many thousand gallons, five or 6,000 gallons versus two or three. We only have two people.

And so obviously the staff is now getting it together, which it took a while, but, uh, Leroy Brown is your water -- or our water meter supervisor, and so that comes under his office jurisdiction and he has people now going out and flagging people that have a small leak. It's not that it's pouring out, but it's costing two, three, four, 5,000 gallons a month. So I happened to already been planning on it. I already had the parts, but it's a great example.

Now, what can you do? You need to do a little bit better communication. That's what we're saying we got going in Riviera Beach. But instead of having that water bill with not a whole lot of value with the -- the little notice, put on there, uh, Have you checked to see if you have slight leaks in your toilet? Can you hear a little noise or something? Little -- little catch phrases are something that other departments around the country do. So you'll find out that you get your -- rid of five or $10 a month off the bill.

VICE CHAIRPERSON PARDO: Well, thank you very much for that advice, Mr. Ward. Anything else from the Board? Okay. Do we have a motion to adjourn?

BOARD MEMBER THOMAS: So moved.

VICE CHAIRPERSON PARDO: Okay. Thank you. All right. The City Council meeting will take place at 6:30.

APPROVED:

ATTEST:

CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK

BILLIE E. BROOKS
CHAIRPERSON

DAWN S. PARDO
VICE CHAIRPERSON

JUDY L. DAVIS
BOARD MEMBER

CEDRICK A. THOMAS
BOARD MEMBER

SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: _____
SECONDED BY: _____

B. BROOKS _____
D. PARDO _____
J. DAVIS _____
C. THOMAS _____
S. LOWE _____

DATE APPROVED: 08/15/2012