

**CITY OF RIVIERA BEACH DISTRICT BOARD
AGENDA ITEM SUMMARY**

MEETING DATE: September 19, 2012

AGENDA ITEM SUMMARY NO. J12-091-03

- AWARDS / PRESENTATIONS / PETITIONS
- CONSENT
- PUBLIC HEARING
- ORDINANCE ON SECOND READING
- ORDINANCE ON FIRST HEARING

- REGULAR
- RESOLUTION
- DISCUSSION & DELIBERATION
- BOARD APPOINTMENT
- WORKSHOP

TITLE/SUBJECT: The Board of Directors of the City of Riviera Beach Utility Special District adopts the Fiscal Year 2012-2013 Annual Budget for the Utility District.

RECOMMENDATION / MOTION: Staff Recommends approval of Resolution Adopting the Fiscal Year 2012-2013 Annual Budget for the Utility Special District.

*Assistant City Manager/City Manager <i>R.C. Jonatka</i>	Library
*District Attorney <i>PHR 9/11/12</i>	Marina
*District Clerk <i>CS</i>	Police
Community Development	Public Works
*Interim District Finance Director <i>KA 9/10/12</i>	Purchasing
Fire	Recreation & Parks
Human Resources	Water & Sewer
Information Systems	*Utility Special District <i>KA</i>

SEP 10 2012

APPROVED BY DISTRICT EXECUTIVE DIRECTOR: *Louis Arizemba* DATE: _____

Originating Dept. Utility Special District <i>lex</i>	Costs: <u>(See Attached)</u> Current FY: <u>2011-2012</u> Funding Source: <input checked="" type="checkbox"/> Capital Improvement <input checked="" type="checkbox"/> Operating <input checked="" type="checkbox"/> Other:	City Council Actions: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/conditions <input type="checkbox"/> Denied _____ <input type="checkbox"/> Tabled to _____ <input type="checkbox"/> Referred to Staff _____
User Dept. Utility Special District <i>lex</i>	Budget Account Number: N/A	Attachments: 1. Resolution 2. Fiscal Year 2012-2013 Annual Budget
Advertised: Date: Paper: <input checked="" type="checkbox"/> Not Required	Affected Parties <input type="checkbox"/> Notified <input checked="" type="checkbox"/> Not Required	

BACKGROUND/SUMMARY: The Utility District Charter requires the adoption of an Annual Budget for Fiscal Year 2012-2013. This Resolution is adopted pursuant to the provisions of the District's Charter, Chapter 189, Florida Statutes, Chapter 166, Florida Statutes, and other applicable provisions of law. This Resolution adopts the Fiscal Year 2012-2013 Budget.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures	0	0	0	0	0
Operating Costs	(Per Attached Budget)	(Per Attached Budget)	0	0	0
External Revenues	0	0	0	0	0
Program Income (City)	0	0	0	0	0
In-Kind Match (City)	0	0	0	0	0
NET FISCAL IMPACT	0	0	0	0	0

NO. ADDITIONAL FTE POSITIONS (Cumulative) (Per Attached Budget)

0	0	0	0	0
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Is Item Included In Current Budget? Yes _____ No _____ Fiscal Year _____

Budget Account No.: Funds (Various) Dept/Division _____ Org. _____ Object _____

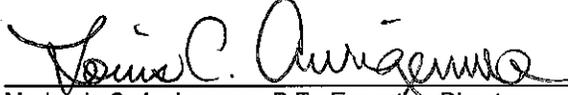
Account Number _____ Org. _____ Object _____

Reporting Category:

B. Recommended Sources of Funds/Summary of Fiscal Impact:

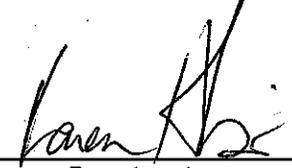
WATER UTILITY REVENUE, WATER METER CONNECTION FEE, HYDRANT RENTAL, SEWER UTILITY REVENUE, SEWER CONNECTION, INVESTMENT EARNINGS, MISC. REVENUES – FY2012-2013 UTILITY DISTRICT BUDGET

C. District Fiscal Review:


 Mr. Louis C. Aurigemma, P.E., Executive Director

III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grant Comments:


 Finance Department

 Purchasing and Grants

B. Other Department Review:

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ADOPTING THE FISCAL YEAR 2012-2013 BUDGET FOR THE UTILITY SPECIAL DISTRICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Riviera Beach Utility Special District (District) requires the adoption of its Fiscal Year 2012-2013 Annual Utility Budget; and

WHEREAS, staff recommends that the District adopt the budget, as attached

NOW, THEREFORE, BE IT RESOLVED BY THE UTILITY SPECIAL DISTRICT OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1: AUTHORITY FOR THE RESOLUTION. This Resolution is adopted pursuant to the provisions of the District's Charter, Chapter 189, Florida Statutes, Chapter 166, Florida Statutes, and other applicable provisions of law. To the extent that any provision of this resolution conflicts with the above applicable laws, the applicable laws shall take precedent.

SECTION 2: ADOPTION OF DISTRICT BUDGET. The District adopts its Fiscal Year 2012-2013 Annual Budget, as set forth on the attached budget and made a part of this Resolution. This budget includes the Operating Fund, Renewal and Replacement Fund, Capital Impact Fees, and Debt Service Fund.

SECTION 3: EFFECTIVE DATE. This Resolution shall become effective October 1, 2012.

PASSED AND APPROVED this 19th day of September, 2012.

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APPROVED:

BILLIE E. BROOKS
CHAIRPERSON

ATTEST:

CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK

DAWN S. PARDO
VICE CHAIRPERSON

CEDRICK A. THOMAS
BOARD MEMBER

JUDY L. DAVIS
BOARD MEMBER

SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: _____

SECONDED BY: _____

B. BROOKS _____

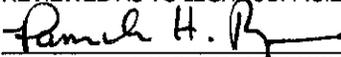
D. PARDO _____

C. THOMAS _____

J. DAVIS _____

S. LOWE _____

REVIEWED AS TO LEGAL SUFFICIENCY



PAMALA HANNA RYAN, CITY ATTORNEY

Date: 9/11/12

DATE: _____

ENTERPRISE FUNDS

**UTILITIES SPECIAL DISTRICT - OPERATING FUND
SCHEDULE OF REVENUES AND EXPENDITURES**

	ADOPTED BUDGET FY 2010/2011	ADOPTED BUDGET FY 2011/2012	TENTATIVE BUDGET FY 2012/2013	Inc / (Dec) \$	Inc/ (Dec) %
Revenues:					
Water utility	\$ 10,391,893	\$ 10,400,000	\$ 10,550,000	\$ 150,000	1.44%
Water meter connection	16,621	15,000	10,000	(5,000)	-33.33%
Hydrant rental/ Fire lines	148,362	150,000	125,000	(25,000)	-16.67%
Sewer utility	5,583,032	5,600,000	5,750,000	150,000	2.68%
Sewer connection fees	160	500	500	-	0.00%
Penalty & Interest on A/R	144,796	150,000	100,000	(50,000)	-33.33%
Investment earnings	500	500	5,000	4,500	900.00%
Miscellaneous revenues	89,920	50,030	50,000	(30)	-0.06%
Total Revenues	\$ 16,375,284	\$ 16,366,030	\$ 16,590,500	\$ 224,470	1.37%
Expenditures:					
Personnel	\$ 3,855,345	\$ 4,191,730	\$ 4,378,528	\$ 186,798	4.46%
Operating	9,760,758	9,240,119	9,210,867	(29,252)	-0.32%
Capital Outlay	-	148,200	183,000	34,800	100.00%
Transfer to Debt Serv/ R & R	2,759,181	2,785,981	2,818,105	32,124	1.15%
Total Expenditures	\$ 16,375,284	\$ 16,366,030	\$ 16,590,500	\$ 224,470	1.37%
Excess of Revenues over (under) Expenditures	-	-	-	-	-

**UTILITIES SPECIAL DISTRICT - RENEWAL & REPLACEMENT FUND
SCHEDULE OF REVENUES AND EXPENDITURES**

	ADOPTED BUDGET FY 2010/2011	ADOPTED BUDGET FY 2011/2012	TENTATIVE BUDGET FY 2012/2013	Inc / (Dec) \$	Inc/ (Dec) %
Revenues:					
Investment Earnings	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0.00%
Transfer from USD Operating	770,000	795,775	829,525	33,750	4.24%
Fund Balance	6,823,853	4,476,800	4,315,608	(161,192)	-3.60%
Total Revenues	\$ 7,608,853	\$ 5,287,575	\$ 5,160,133	\$ (127,442)	-2.41%
Expenditures:					
Operating	\$ 2,090,495	\$ 680,000	\$ 652,558	\$ (27,442)	-4.04%
Capital Outlay	5,518,358	4,607,575	4,507,575	(100,000)	-2.17%
Total Expenditures	\$ 7,608,853	\$ 5,287,575	\$ 5,160,133	\$ (127,442)	-2.41%
Excess of Revenues over / (under) Expenditures	-	-	-	-	-

**UTILITIES SPECIAL DISTRICT - CAPITAL IMPACT FEES
SCHEDULE OF REVENUES AND EXPENDITURES**

	ADOPTED BUDGET FY 2010/2011	ADOPTED BUDGET FY 2011/2012	TENTATIVE BUDGET FY 2012/2013	Inc / (Dec) \$	Inc/ (Dec) %
Revenues:					
Water Capital Improvement Fees	\$ 8,000	\$ 3,000	\$ 3,000	\$ -	0.00%
Sewer Capital Improvement Fees	7,000	2,000	2,000	-	0.00%
Investment Earnings	175,000	25,000	25,000	-	0.00%
Fund Balance	5,822,304	9,510,000	9,510,000	-	0.00%
Total Revenues	\$ 6,012,304	\$ 9,540,000	\$ 9,540,000	\$ -	0.00%
Expenditures:					
Capital Projects	\$ 6,012,304	\$ 9,540,000	\$ 9,540,000	\$ -	0.00%
Total Expenditures	\$ 6,012,304	\$ 9,540,000	\$ 9,540,000	\$ -	0.00%
Excess of Revenues over / (under) Expenditures	-	-	-	-	-

**UTILITIES SPECIAL DISTRICT - DEBT SERVICE FUND
SCHEDULE OF REVENUES AND EXPENDITURES**

	ADOPTED BUDGET FY 2010/2011	ADOPTED BUDGET FY 2011/2012	TENTATIVE BUDGET FY 2012/2013	Inc / (Dec) \$	Inc/ (Dec) %
Revenues:					
Investment Earnings	\$ 1,500	\$ 1,000	\$ 1,000	\$ -	0.00%
Transfer from USD Operating	1,989,181	1,990,206	1,988,581	(1,625)	-0.08%
Total Revenues	\$ 1,990,681	\$ 1,991,206	\$ 1,989,581	\$ (1,625)	-0.08%
Expenditures:					
Principal	\$ 686,500	\$ 711,000	\$ 735,000	\$ 24,000	3.38%
Interest	1,304,181	1,280,206	1,254,581	(25,625)	-2.00%
Total Expenditures	\$ 1,990,681	\$ 1,991,206	\$ 1,989,581	\$ (1,625)	-0.08%
Excess of Revenues over / (under) Expenditures	-	-	-	-	-