

**CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, APRIL 18, 2012, AT 6:00 P.M.**

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

ROLL CALL

Vice Chairperson Pardo was present and presided. Upon a roll call by Deputy District Clerk Anthony, the following were present: Vice Chairperson Dawn S. Pardo; Board member Judy L. Davis; and Board member Shelby L. Lowe. Also present were City Manager Ruth C. Jones; Deputy District Clerk Claudene Anthony; Asst. District Attorney Valencia Stubbs; and Utility Special District Executive Director Louis C. Aurigemma.

Board member Thomas was tardy; Chairperson Brooks was absent.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Vice Chairperson Pardo.

AGENDA Approval:

Additions, Deletions, Substitutions

NONE

Adoption of Agenda

A motion was made by **Board member Lowe** and seconded by **Board member Davis** to approve the agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

CONSENT AGENDA:

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

MINUTES:

- 1. MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON FEBRUARY 15, 2012.**

END OF CONSENT AGENDA

A motion was made by **Board member Davis** and seconded by **Board member Lowe** to approve the Consent Agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

COMMENTS FROM THE PUBLIC – 6:15 PM*¹ – Non Agenda or Consent Item Speakers (Three Minute Limitation) *Please be reminded that the Utility District Board has adopted a set of “Rules of Decorum Governing Public Conduct During Official Meetings”, which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.*

NONE

¹Public Comments will begin at 6:15 PM or if an item is already in progress, Public Comments will begin immediately after the item has concluded.

REGULAR AGENDA:

- 2. RESOLUTION NO. 5-12UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING A WORK AUTHORIZATION NUMBER FOURTEEN (14) TO PROVIDE ENGINEERING, DESIGN AND**

CONSTRUCTION, AND ADMINISTRATION SERVICES FOR THE GARDEN ROAD BRIDGE UTILITY IMPROVEMENT PROJECT; AND AUTHORIZING THE INTERIM FINANCE DIRECTOR TO PAY \$44,542.00 FROM THE UTILITY DISTRICT'S OPERATING ACCOUNT NO. 413-1438-535-0-6558; AND PROVIDING AN EFFECTIVE DATE.

Deputy District Clerk Anthony read the aforementioned resolution into the record.

A motion was made by **Board member Lowe** and seconded by **Board member Thomas** to approve Resolution No. 5-12UD.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

3. **RESOLUTION NO. 6-12UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE CONTRACT WITH PJ LAND CLEARING & EXCAVATING, INC., IN THE AMOUNT OF \$87,300.00 FOR LIME SLUDGE HAULING SERVICES AT THE UTILITY DISTRICT'S WATER TREATMENT PLANT; AND AUTHORIZING THE INTERIM FINANCE DIRECTOR TO PAY SAME FROM THE UTILITY DISTRICT'S OPERATING ACCOUNT NO. 411-1437-533-0-5999; AND PROVIDING AN EFFECTIVE DATE.**

Deputy District Clerk Anthony read the aforementioned resolution into the record.

A motion was made by **Board member Thomas** and seconded by **Board member Lowe** to approve Resolution No. 6-12UD.

MOTION

Upon a lengthy discussion, a motion was made by **Board member Lowe** and seconded by **Board member Davis** to postpone until the next Utility Special District meeting.

MOTION TO POSTPONE

Board member Thomas requested clarification as to what was being requested of staff.

City Manager Jones stated that the board requested an analysis of the expenditure and revenue to provide the service in-house and what the expenditure/revenue would be if the service was provided by a vendor.

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

END OF REGULAR AGENDA

DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:

1. CONSUMPTIVE USE PERMIT UPDATE

Mr. Aurigemma, Executive Director, stated that the permit was received March 27, 2012.

Mr. Aurigemma stated that a copy of the ECR minutes was provided to each board member and if there were any questions, please contact himself or Mr. Loaiza.

LEGAL DISCUSSION/REQUEST:

NONE

DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:

Vice Chairperson Pardo requested an update on the disinfection system.

Mr. Aurigemma provided an update on the progress of the sodium hypochlorite disinfection system.

Board member Lowe requested that when the item was presented for approval information regarding the complete cost and impact on the residents be included.

Vice Chairperson Pardo requested that the agenda item should also included bond funds that had not been utilized and how much is expended on a yearly basis for not utilizing the funds and also include safety concerns.

ADJOURNMENT

There being no further business, the meeting was duly adjourned at 6:33 P.M.

PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:

ATTEST:

CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK

BILLIE E. BROOKS
CHAIRPERSON

DAWN S. PARDO
VICE CHAIRPERSON

JUDY L. DAVIS
BOARD MEMBER

CEDRICK A. THOMAS
BOARD MEMBER

SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: _____
SECONDED BY: _____

B. BROOKS _____
D. PARDO _____
J. DAVIS _____
C. THOMAS _____
S. LOWE _____

DATE APPROVED: 06/20/2012