CITY OF RIVIERA BEACH DISTRICT BOARD
AGENDA ITEM SUMMARY

MEETING DATE: APRIL 18, 2012 AGENDA ITEM SUMMARY NO. M12-042-1

[ ] AWARDS / PRESENTATIONS / PETITIONS
[xx] CONSENT
[ ] PUBLIC HEARING
[ ] ORDINANCE ON SECOND READING
[ ] ORDINANCE ON FIRST HEARING
[ ] REGULAR
[ ] RESOLUTION
[ ] DISCUSSION & DELIBERATION
[ ] BOARD APPOINTMENT
[ ] WORKSHOP

TITLE/SUBJECT: MINUTES OF THE UTILITY SPECIAL DISTRICT MEETING HELD FEBRUARY 15, 2012

RECOMMENDATION / MOTION: BOARD OF DIRECTORS TO APPROVE THE MINUTES OF THE UTILITY SPECIAL DISTRICT MEETING HELD FEBRUARY 15, 2012

• City Manager	Library
District Attorney	Marina
• District Clerk CSH 4/11/12	Police
Community Development	Public Works
Finance	Purchasing
Fire	Recreation & Parks
Human Resources	• Utility Special District
Information Systems	Other

APPROVED BY DISTRICT DIRECTOR:_____ DATE:_____

Originator: CSH OFFICE OF THE CITY CLERK	Costs: _____	District Board Actions: [ ] Approved [ ] Approved W/conditions [ ] Denied_____ [ ] Tabled to_____ [ ] Referred to staff_____
User: ALL	Current FY: _____ Funding Source: [ ] Capital Improvement [ ] Operating [ ] Other: Budget Account Number:	
Advertised: Date: Paper: [X] Not Required Affected Parties [ ] Notified [X] Not Required		Attachments: 1. MINUTES OF THE FEBRUARY 15, 2012 UTILITY SPECIAL DISTRICT MEETING

BACKGROUND/SUMMARY:

EXHIBIT A-1

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012
Capital Expenditures	NA	NA
Operating Costs	NA	NA
External Revenues	NA	NA
Program Income (City)	NA	NA
In-Kind Match (City)	NA	NA
NET FISCAL IMPACT	NA	NA

NO. ADDITIONAL FTE POSITIONS (Cumulative) _____ _____ _____ _____ _____

Is Item Included In Current Budget? Yes____ No _____
Budget Account No.: Fund___ Dept/Division___ Org.____ Object____
Reporting Category_____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grants Comments:

_____ Finance Department

_____ Purchasing and Grants

B. Other Department Review:

_____ Department Director

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, FEBRUARY 15, 2012, AT 6:00 P.M.

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

ROLL CALL

Chairperson Davis was present and presided. Upon a roll call by Deputy District Clerk Anthony, the following were present: Board Chairperson Judy L. Davis; Vice Chairperson Billie E. Brooks; Board member Cedrick A. Thomas; Board member Dawn A. Pardo; and Board member Shelby L. Lowe. Also present were City Manager Ruth C. Jones; Deputy District Clerk Claudene Anthony; and Utility Special District Executive Director Louis C. Aurigemma.

Asst. District Attorney Valencia Stubbs was tardy.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Board member Thomas.

AGENDA Approval:

Additions, Deletions, Substitutions

NONE

Adoption of Agenda

A motion was made by **Vice Chairperson Billie Brooks** and seconded by **Board member Thomas** to approve the agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

CONSENT AGENDA:

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

MINUTES:

1. **MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON JANUARY 18, 2011.**

2. **RESOLUTION NO. 2-12UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE DISTRICT CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A SUBORDINATION OF THE UTILITY DISTRICT INTEREST AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION SUBORDINATING THE CITY'S INTEREST IN A PARCEL OF LAND LOCATED ON WEST 13TH COURT; AND PROVIDING AN EFFECTIVE DATE.**

3. **RESOLUTION NO. 3-12UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE EXECUTION OF A TERMINATION AND RELEASE OF LEASE AGREEMENT BY AND AMONG THE CITY OF RIVIERA BEACH, THE RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY, THE RIVIERA BEACH UTILITY SPECIAL DISTRICT, AND RYBOVICH RIVIERA BEACH, LLC, REGARDING DISPOSITION OF THAT CERTAIN SUBMERGED AND UPLAND LANDS LEASE ENTERED INTO BY THE PARTIES; AND PROVIDING AN EFFECTIVE DATE**

END OF CONSENT AGENDA

A motion was made by **Vice Chairperson Brooks** and seconded by **Board member Thomas** to approve the Consent Agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

COMMENTS FROM THE PUBLIC – 6:15 PM*[1] – Non Agenda or Consent Item Speakers (Three Minute Limitation) *Please be reminded that the Utility District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings", which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.*

NONE

[1]Public Comments will begin at 6:15 PM or if an item is already in progress, Public Comments will begin immediately after the item has concluded.

REGULAR AGENDA:

4. **RESOLUTION NO. 4-12UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PURCHASE OF ONE (1) 2012 FORD F-150 EXTENDED CAB PICKUP TRUCK AT AN APPROXIMATE AMOUNT OF $18,475 FROM ALAN JAY AUTOMOTIVE NETWORK, SEBRING, FLORIDA, UTILITIZING THE SHERIFF'S OFFICES & LOCAL GOVERNMENTAL AGENCIES OF THE STATE OF FLORIDA COOPERATIVE BID FOR PURSUIT, ADMINISTRATIVE NON–PURSUIT UTILITY VEHICLES, TRUCKS, VANS AND OTHER FLEET EQUIPMENT, CONTRACT BID NO. 11-19-0907; AUTHORIZE THE INTERIM FINANCE DIRECTOR TO MAKE PAYMENT FROM THE VEHICLE LINE ITEM NO. 411-1417-536-0-6451; AND PROVIDING AN EFFECTIVE DATE.**

   Deputy District Clerk Anthony read the aforementioned resolution into the record.

   A motion was made by **Board member Thomas** and seconded by **Vice Chairperson Brooks** to approve Resolution No. 4-12UD.

   MOTION

   Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

   MOTION APPROVED

END OF REGULAR AGENDA

DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:

1. CONSUMPTIVE USE PERMIT UPDATE

Mr. Aurigemma provided an update on the progress of the Consumptive Use Permit.

He also announced that Mario Loaiza was nominated and elected as the chairperson of the ECR.

LEGAL DISCUSSION/REQUEST:

NONE

DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:

Board member Pardo requested that staff look at the hump in Powell Road to determine what could be done about it. She also inquired as to what the balance of the bond acquired when the Utility Special District became an autonomous entity and what the interest payment.

ADJOURNMENT

There being no further business, the meeting was duly adjourned at 6:15 p.m.

PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:

ATTEST:

CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK

BILLIE E. BROOKS
CHAIRPERSON

DAWN S. PARDO
VICE CHAIRPERSON

JUDY L. DAVIS
BOARD MEMBER

CEDRICK A. THOMAS
BOARD MEMBER

SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: _____
SECONDED BY: _____

B. BROOKS _____
D. PARDO _____
J. DAVIS _____
C. THOMAS _____
S. LOWE _____

DATE APPROVED: 04/18/2012