

**CITY OF RIVIERA BEACH DISTRICT BOARD
AGENDA ITEM SUMMARY**

MEETING DATE: NOVEMBER 16, 2011 AGENDA ITEM SUMMARY NO. M11-111-2

- | | |
|---|--|
| <input type="checkbox"/> AWARDS / PRESENTATIONS / PETITIONS | <input type="checkbox"/> REGULAR |
| <input checked="" type="checkbox"/> CONSENT | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> DISCUSSION & DELIBERATION |
| <input type="checkbox"/> ORDINANCE ON SECOND READING | <input type="checkbox"/> BOARD APPOINTMENT |
| <input type="checkbox"/> ORDINANCE ON FIRST HEARING | <input type="checkbox"/> WORKSHOP |

TITLE/SUBJECT: MINUTES OF THE UTILITY SPECIAL DISTRICT MEETING HELD OCTOBER 5, 2011

RECOMMENDATION / MOTION: BOARD OF DIRECTORS TO APPROVE THE MINUTES OF THE UTILITY SPECIAL DISTRICT MEETING HELD OCTOBER 5, 2011

• City Manager <i>[Signature]</i>	Library
District Attorney	Marina
• District Clerk <i>[Signature]</i>	Police
Community Development	Public Works
Finance <i>[Signature]</i>	Purchasing
Fire	Recreation & Parks
Human Resources	• Utility Special District <i>[Signature]</i>
Information Systems	Other

APPROVED BY DISTRICT DIRECTOR *James C. Anrig* DATE NOV 08 2011

Originator: <i>[Signature]</i> OFFICE OF THE CITY CLERK	Costs: _____ Current FY: _____ Funding Source: <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input type="checkbox"/> Other: Budget Account Number:	District Board Actions: <input type="checkbox"/> Approved <input type="checkbox"/> Approved W/conditions <input type="checkbox"/> Denied _____ <input type="checkbox"/> Tabled to _____ <input type="checkbox"/> Referred to staff _____
User: ALL		
Advertised: Date: Paper: <input checked="" type="checkbox"/> Not Required Affected Parties <input type="checkbox"/> Notified <input checked="" type="checkbox"/> Not Required		Attachments: 1. MINUTES OF THE OCTOBER 5, 2011 UTILITY SPECIAL DISTRICT MEETING

BACKGROUND/SUMMARY:

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2011</u>	<u>2012</u>
Capital Expenditures	<u>NA</u>	<u>NA</u>
Operating Costs	<u>NA</u>	<u>NA</u>
External Revenues	<u>NA</u>	<u>NA</u>
Program Income (City)	<u>NA</u>	<u>NA</u>
In-Kind Match (City)	<u>NA</u>	<u>NA</u>
NET FISCAL IMPACT	<u>NA</u>	<u>NA</u>

NO. ADDITIONAL FTE POSITIONS (Cumulative) _____

Is Item Included In Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Dept/Division _____ Org. _____ Object _____
 Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grants Comments:

 Finance Department

 Purchasing and Grants

B. Other Department Review:

 Department Director

CITY OF RIVIERA BEACH
PALM BEACH COUNTY, FLORIDA
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES
MUNICIPAL COMPLEX COUNCIL CHAMBERS
WEDNESDAY, OCTOBER 5, 2011, AT 6:00 P.M.

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.

ROLL CALL

Chairperson Davis was present and presided. Upon a roll call by Deputy District Clerk Anthony, the following were present: Board Chairperson Judy L. Davis; Board Vice Chairperson Billie E. Brooks; and Board member Dawn A. Pardo. Also present were City Manager Ruth C. Jones; Deputy District Clerk Claudene Anthony; District Attorney Pamala H. Ryan; and Utility Special District Executive Director Louis C. Aurigemma.

Invocation/Pledge of Allegiance

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Mr. Aurigemma.

AGENDA APPROVAL:

Additions, Deletions, Substitutions

NONE

Adoption of Agenda

A motion was made by **Vice Chairperson Brooks** and seconded by **Board member Pardo** to approve the agenda.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

CONSENT AGENDA:

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

NONE

COMMENTS FROM THE PUBLIC – 6:15 PM*¹ – Non Agenda or Consent Item Speakers (Three Minute Limitation) *Please be reminded that the Utility District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings", which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.*

¹Public Comments will begin at 6:15 PM or if an item is already in progress, Public Comments will begin immediately after the item has concluded.

REGULAR:

- 1. RESOLUTION NO. 24-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE FLORIDA DEPARTMENT OF TRANSPORTATION UTILITY WORK AGREEMENTS IN THE AMOUNT OF \$2,294,966.58 FOR THE CONSTRUCTION OF UTILITY IMPROVEMENTS TO THE WATER DISTRIBUTION AND SEWAGE TRANSMISSION SYSTEMS AND OTHER IMPROVEMENTS ALONG STATE ROAD NO. 5 (US1); AND AUTHORIZING THE DISTRICT CHAIRPERSON AND DISTRICT CLERK TO EXECUTE SAID AGREEMENTS; APPROVING AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY SAME FROM THE UTILITY DISTRICT ACCOUNT NO. 413-1437-533-0-6558; AND PROVIDING AN EFFECTIVE DATE.**

Deputy District Clerk Anthony read the aforementioned resolution into the record.

A motion was made by **Board member Pardo** and seconded by **Vice Chairperson Brooks** to approve Resolution No. 24-11UD.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

2. **RESOLUTION NO. 25-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE FLORIDA DEPARTMENT OF TRANSPORTATION UTILTIY WORK AGREEMENTS IN THE \$2,064,379.52; FOR THE CONSTRUCTION OF UTILITY IMPROVEMENTS TO THE WATER DISTRIBUTION AND SEWAGE TRANSMISSION SYSTEMS AND OTHER IMPROVEMENTS ALONG STATE ROAD NO. 710 (MARTIN LUTHER KING, JR BOULEVARD); AUTHORIZING THE DISTRICT CHAIRPERSON AND DISTRICT CLERK TO EXECUTE SAID AGREEMENTS; APPROVING AND AUTHORIZING THE INTERIM FINANCE DIRECTOR TO PAY SAME FROM THE UTILITY DISTRICT ACCOUNT NO. 413-1438-535-0-6558; AND PROVIDING AN EFFECTIVE DATE.**

Deputy District Clerk Anthony read the aforementioned resolution into the record.

A motion was made by **Board member Pardo** and seconded by **Vice Chairperson Brooks** to approve Resolution No. 25-11UD.

MOTION

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

MOTION APPROVED

AWARDS AND PRESENTATIONS:

NONE

PETITIONS AND COMMUNICATIONS FOR FILING:

NONE

PUBLIC HEARINGS:

ORDINANCES ON SECOND READING:

NONE

ORDINANCES ON FIRST READING:

NONE

BOARD APPOINTMENT(S):

NONE

DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:

Mr. Aurigemma provided an update on the Consumptive Use Permit.

LEGAL DISCUSSION/REQUEST:

NONE

DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:

NONE

ADJOURNMENT

There being no further business, the meeting was duly adjourned at 6:15 p.m.

PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:

ATTEST:

CARRIE E. WARD
MASTER MUNICIPAL CLERK
UTILITY SPECIAL DISTRICT CLERK

JUDY L. DAVIS
CHAIRPERSON

BILLIE E. BROOKS
VICE CHAIRPERSON

CEDRICK A. THOMAS
BOARD MEMBER

DAWN S. PARDO
BOARD MEMBER

SHELBY L. LOWE
BOARD MEMBER

MOTIONED BY: _____
SECONDED BY: _____

J. DAVIS _____
B. BROOKS _____
C. THOMAS _____
D. PARDO _____
S. LOWE _____

DATE APPROVED: 11/16/2011

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