



# UTILITY SPECIAL DISTRICT BOARD MEETING AGENDA

Municipal Complex Council Chambers  
600 West Blue Heron Boulevard  
Riviera Beach, FL 33404

**WEDNESDAY, NOVEMBER 16, 2011  
6:00 P.M.**

## ***NOTICE***

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, OF 1990, PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THE PROCEEDING SHALL, CONTACT THE LEGISLATIVE AIDE AT 561-845-4095 NO LATER THAN 96 HOURS PRIOR TO THE PROCEEDINGS. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICES 1-800-955-8771 (TDD) OR 1-800-955-8770 (VOICE) FOR ASSISTANCE.

## **DISTRICT BOARD OF DIRECTORS**

**JUDY L. DAVIS, BOARD CHAIRPERSON  
(DISTRICT 2)**

**BILLIE E. BROOKS, CHAIR PRO-TEM  
(DISTRICT 1)**

**CEDRICK A. THOMAS, BOARD MEMBER  
(DISTRICT 3)**

**DAWN S. PARDO, BOARD MEMBER  
(DISTRICT 4)**

**SHELBY L. LOWE, BOARD MEMBER  
(DISTRICT 5)**

## **ADMINISTRATION**

**Ruth C. Jones, City Manager**

**Louis C. Aurigemma, P.E., Executive Director of Utilities**

**Carrie E. Ward, Master Municipal Clerk, District Clerk**

**Pamala H. Ryan, District Attorney**

**Karen L. Hoskins, Interim District Finance Director**

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Utility Special District Board of Directors with respect to any matter considered at this meeting, such interested person, at own expense, will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105.

**ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NON-CONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON COLORED PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE LEGISLATIVE ASSISTANT PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED. PLEASE SILENCE ALL AUDIO DEVICES TO AVOID INTERFERENCE WITH RECORDING EQUIPMENT.**

## **CITY CLERK CALLS TO ORDER**

**Roll Call**

**Invocation**

**Pledge of Allegiance**

**AGENDA Approval:**

**Additions, Deletions, Substitutions**

**Adoption of Agenda**

**CONSENT AGENDA:**

**ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.**

### **1. MINUTES:**

1. MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON SEPTEMBER 21, 2011.
2. MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON OCTOBER 5, 2011

**COMMENTS FROM THE PUBLIC – 6:15 PM\*<sup>1</sup> – Non Agenda or Consent Item Speakers (Three Minute Limitation)**

*Please be reminded that the Utility District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings", which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.*

**END OF CONSENT AGENDA****REGULAR:**

3. RESOLUTION NO, \_\_\_\_\_ A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PROPOSAL FROM CHEN AND ASSOCIATES, INC., IN THE AMOUNT OF \$32,716.00 TO PERFORM PROFESSIONAL ENGINEERING DESIGN AND CONSTRUCTION PERMITTING SERVICES FOR THE CONSTRUCTION OF SECONDARY DISINFECTION SYSTEMS FOR ALL THREE (3) REPUMP STATIONS; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1417-536-0-3106; AND PROVIDING AN EFFECTIVE DATE.
  
  4. RESOLUTION NO, \_\_\_\_\_ A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE RECOMMENDATION OF STAFF AND AUTHORIZING THE UTILITY DISTRICT BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A ONE-YEAR CONTRACT WITH HAZEN AND SAWYER, P.C., ENVIRONMENTAL ENGINEERS AND SCIENTISTS, OF BOCA RATON, FLORIDA, TO DEVELOP THE UTILITY SPECIAL DISTRICT WATER/WASTEWATER MASTER PLAN AS IDENTIFIED IN THE CITY'S RFQ NO. 299-11, IN THE NOT TO EXCEED AMOUNT OF \$534,270; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1417-536—0-3106; AND PROVIDING FOR AN EFFECTIVE DATE.
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**AWARDS AND PRESENTATIONS:**

NONE

**PETITIONS AND COMMUNICATIONS FOR FILING:**

NONE

**PUBLIC HEARINGS:**

**ORDINANCES ON SECOND READING:**

NONE

**ORDINANCES ON FIRST READING:**

NONE

**BOARD APPOINTMENT(S):**

NONE

**DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:**

**LEGAL DISCUSSION/REQUEST:**

**DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:**

**ADJOURNMENT**

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