



# Item No. 1

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**CITY OF RIVIERA BEACH DISTRICT BOARD  
AGENDA ITEM SUMMARY**

MEETING DATE: SEPTEMBER 21, 2011 AGENDA ITEM SUMMARY NO. M11-91-1

- |   |  |
|---|--|
| <input type="checkbox"/> AWARDS / PRESENTATIONS / PETITIONS | <input type="checkbox"/> REGULAR                   |
| <input checked="" type="checkbox"/> CONSENT                 | <input type="checkbox"/> RESOLUTION                |
| <input type="checkbox"/> PUBLIC HEARING                     | <input type="checkbox"/> DISCUSSION & DELIBERATION |
| <input type="checkbox"/> ORDINANCE ON SECOND READING        | <input type="checkbox"/> BOARD APPOINTMENT         |
| <input type="checkbox"/> ORDINANCE ON FIRST HEARING         | <input type="checkbox"/> WORKSHOP                  |

**TITLE/SUBJECT: MINUTES OF THE UTILITY SPECIAL DISTRICT MEETING HELD AUGUST 17, 2011**

**RECOMMENDATION / MOTION: BOARD OF DIRECTORS TO APPROVE THE MINUTES OF THE UTILITY SPECIAL DISTRICT MEETING HELD AUGUST 17, 2011**

Assistant City Manager <i>Patricia Jones</i>	Library
◆District Attorney <i>PHR 9/10/11</i>	Marina
◆District Clerk <i>CA</i>	Police
Community Development	Public Works
◆Finance	◆Purchasing
Fire	Recreation & Parks
Human Resources	◆Utility Special District <i>Yes</i>
Information Systems	Other

APPROVED BY DISTRICT DIRECTOR *John C. Curigano* DATE SEP 14 2011

<b>Originator:</b> <i>CA</i> <b>OFFICE OF THE CITY CLERK</b>	<b>Costs:</b> _____ <b>Current FY:</b> _____ <b>Funding Source:</b> <input type="checkbox"/> Capital Improvement <input type="checkbox"/> Operating <input type="checkbox"/> Other: _____ <b>Budget Account Number:</b> _____	<b>District Board Actions:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Approved W/conditions <input type="checkbox"/> Denied _____ <input type="checkbox"/> Tabled to _____ <input type="checkbox"/> Referred to staff _____
<b>User:</b> ALL <i>Yes</i>		
<b>Advertised:</b> <b>Date:</b> <b>Paper:</b> <input checked="" type="checkbox"/> Not Required <b>Affected Parties</b> <input type="checkbox"/> Notified <input checked="" type="checkbox"/> Not Required		<b>Attachments:</b> 1. MINUTES OF THE AUGUST 17, 2011 UTILITY SPECIAL DISTRICT MEETING

**BACKGROUND/SUMMARY:**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2011	2012
Capital Expenditures	<u>NA</u>	<u>NA</u>
Operating Costs	<u>NA</u>	<u>NA</u>
External Revenues	<u>NA</u>	<u>NA</u>
Program Income (City)	<u>NA</u>	<u>NA</u>
In-Kind Match (City)	<u>NA</u>	<u>NA</u>
<b>NET FISCAL IMPACT</b>	<u>NA</u>	<u>NA</u>

NO. ADDITIONAL FTE  
POSITIONS (Cumulative) \_\_\_\_\_

Is Item Included In Current Budget? Yes \_\_\_ No \_\_\_  
Budget Account No.: Fund \_\_\_ Dept/Division \_\_\_ Org. \_\_\_ Object \_\_\_  
Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

Louis C. Aurigemma

III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grants  
Comments:

\_\_\_\_\_  
Finance Department

\_\_\_\_\_  
Purchasing and Grants

B. Other Department Review:

\_\_\_\_\_  
Department Director

**CITY OF RIVIERA BEACH  
PALM BEACH COUNTY, FLORIDA  
UTILITY SPECIAL DISTRICT BOARD MEETING MINUTES  
MUNICIPAL COMPLEX COUNCIL CHAMBERS  
WEDNESDAY, AUGUST 17, 2011, AT 6:00 P.M.**

**ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NONCONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE UTILITY DISTRICT DIRECTOR PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED.**

**ROLL CALL**

Chairperson Davis was present and presided. Upon a roll call by Deputy District Clerk Anthony, the following were present: Board Chairperson Judy L. Davis; Board Vice Chairperson Billie E. Brooks; Board member Cedrick A. Thomas; and Board member Dawn A. Pardo. Also present were City Manager Ruth C. Jones; Deputy District Clerk Claudene Anthony; District Attorney Pamala H. Ryan; and Utility Special District Executive Director Louis C. Aurigemma.

Board members Lowe was tardy.

**Invocation/Pledge of Allegiance**

Everyone stood for a Moment of Silence and the Pledge of Allegiance led by Board member Thomas.

**AGENDA Approval:**

**Additions, Deletions, Substitutions**

**NONE**

**Adoption of Agenda**

A motion was made by Board member Thomas and seconded by Vice Chairperson Brooks to approve the agenda.

**MOTION**

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

**MOTION APPROVED**

**CONSENT AGENDA:**

**ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.**

**MINUTES:**

1. **MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON JULY 20, 2011.**
  
2. **RESOLUTION NO. 16-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE DISTRICT BOARD CHAIRPERSON AND DISTRICT CLERK TO EXECUTE A PERPETUAL EASEMENT AND EASEMENT PURCHASE AGREEMENT BETWEEN THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT (DISTRICT) AND THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR A PARCEL OF LAND IDENTIFIED AS PARCEL 804 (ADJACENT TO DR. MARTIN LUTHER KING, JR. BOULEVARD – SR 710); AND PROVIDING AN EFFECTIVE DATE.**

**END OF CONSENT AGENDA**

A motion was made by **Vice Chairperson Brooks** and seconded by **Board member Thomas** to approve the Consent Agenda.

**MOTION**

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

**MOTION APPROVED**

**COMMENTS FROM THE PUBLIC – 6:15 PM\*<sup>1</sup> – Non Agenda or Consent Item Speakers (Three Minute Limitation)** *Please be reminded that the Utility District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings", which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.*

**NONE**

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<sup>1</sup>Public Comments will begin at 6:15 PM if an item is already in progress, Public Comments will begin immediately after the item has concluded.

**REGULAR:**

3. RESOLUTION NO. 17-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PROPOSAL FROM BFA, Inc., IN THE AMOUNT OF \$51,942.46 TO PROVIDE ADDITIONAL PROFESSIONAL ENGINEERING SERVICES AS OUTLINED IN THE ATTACHED SCOPE OF SERVICES IN RESPONSE TO THE CUP REQUEST FOR ADDITIONAL INFORMATION (RAI) #2; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 411-1417-536-0-3106; AND PROVIDING AN EFFECTIVE DATE.

Deputy District Clerk Anthony read the aforementioned resolution into the record.

A motion was made by Vice Chairperson Brooks and seconded by Board member Pardo to approve Resolution No. 17-11UD.

**MOTION**

Upon a roll call vote by Deputy District Clerk Anthony, the vote was unanimous.

**MOTION APPROVED**

4. RESOLUTION NO. 18-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND DISTRICT STAFF, TO NEGOTIATE A CONTRACT WITH HAZEN & SAWYER, P.C., AN ENVIRONMENTAL ENGINEERS & SCIENTISTS FIRM OF BOCA RATON, FLORIDA, TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TO DEVELOP THE UTILITY SPECIAL DISTRICT WATER/WASTEWATER MASTER PLAN AS IDENTIFIED IN THE CITY'S RFQ NO. 299-11; AND PROVIDING FOR AN EFFECTIVE DATE.

Deputy District Clerk Anthony read the aforementioned resolution into the record.

Upon a roll call vote by Deputy District Clerk Anthony, the motion was approved with Board members Davis and Thomas dissenting.

**MOTION APPROVED**

5. RESOLUTION NO. 19-11UD A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, AUTHORIZING APPROVAL OF STAFF RECOMMENDATION TO UTILIZE CHLORINE GAS AS THE WATER

**6. DISINFECTANT FOR THE UTILITY DISTRICT WATER TREATMENT PLANT, AND PROVIDING FOR AN EFFECTIVE DATE.**

Deputy District Clerk Anthony read the aforementioned resolution into the record. A motion was made by Board member Lowe to approve Resolution No. 19-11UD.

**MOTION DIED FOR LACK OF SECOND**

**AWARDS AND PRESENTATIONS:**

NONE

**PETITIONS AND COMMUNICATIONS FOR FILING:**

NONE

**PUBLIC HEARINGS:**

**ORDINANCES ON SECOND READING:**

NONE

**ORDINANCES ON FIRST READING:**

NONE

**BOARD APPOINTMENT(S):**

NONE

**DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:**

NONE

**LEGAL DISCUSSION/REQUEST:**

NONE

**DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:**

Board member Thomas stated that he felt that the item regarding the disinfection process was not properly presented and that he advised Mr. Aurigemma that he was interested in utilizing a different system. He stated that he would initiate an item to be presented to the board.

Board member Lowe stated that he wanted to express words of appreciation to the Utility Special District for providing a thorough demonstration of the alternatives and the

evaluation of the alternatives. He stated that he felt that what staff recommended for approval was economically beneficial and practical to and for the city.

Discussion ensued

A motion was made by **Board member Thomas** and seconded by **Board member Pardo** directing staff to bring back an item recommending sodium hypochlorite as the water disinfectant and proceed with a pilot study if so desired.

Upon a roll vote by Deputy District Clerk Anthony, the vote was unanimous.

**MOTION APPROVED**

### **ADJOURNMENT**

**There being no further business, the meeting was duly adjourned at 6:37 p.m.**

PLEASE NOTE: A COMPLETE AGENDA PACKAGE AND RECORDING IS ON FILE IN THE OFFICE OF THE CITY CLERK.

APPROVED:

ATTEST:

\_\_\_\_\_  
CARRIE E. WARD  
MASTER MUNICIPAL CLERK  
UTILITY SPECIAL DISTRICT CLERK

\_\_\_\_\_  
JUDY L. DAVIS  
CHAIRPERSON

\_\_\_\_\_  
BILLIE E. BROOKS  
VICE CHAIRPERSON

\_\_\_\_\_  
CEDRICK A. THOMAS  
BOARD MEMBER

\_\_\_\_\_  
DAWN S. PARDO  
BOARD MEMBER

\_\_\_\_\_  
SHELBY L. LOWE  
BOARD MEMBER

MOTIONED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

J. DAVIS \_\_\_\_\_  
B. BROOKS \_\_\_\_\_  
C. THOMAS \_\_\_\_\_  
D. PARDO \_\_\_\_\_  
S. LOWE \_\_\_\_\_

DATE APPROVED: 09/21/2011