



# Item No. 3

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**CITY OF RIVIERA BEACH UTILITY DISTRICT BOARD  
AGENDA ITEM SUMMARY**

MEETING DATE: SEPTEMBER 21, 2011

AGENDA ITEM SUMMARY NO. J11-092-3

- AWARDS / PRESENTATIONS / PETITIONS
- CONSENT
- PUBLIC HEARING
- ORDINANCE ON SECOND READING
- ORDINANCE ON FIRST HEARING

- REGULAR
- RESOLUTION
- DISCUSSION & DELIBERATION
- BOARD APPOINTMENT
- WORKSHOP

**TITLE/SUBJECT:** The Board of Directors of the City of Riviera Beach Utility District adopts the FY 2011-2012 Annual Budget for the Utility District.

**RECOMMENDATION / MOTION:** Motion to adopt the FY 2011-2012 Annual Budget for the Utility District.

◆City Manager <del>of</del> <i>RCJ</i>	Library
◆District Attorney <i>PAZ 9/16/11</i>	Marina
◆District Clerk	Police
Community Development	Public Works
◆Interim District Finance Director <i>RAH 9/15/11</i>	Purchasing
Fire	Recreation & Parks
Human Resources	◆Utility District <i>VA</i>
Information Systems	Other

APPROVED BY DISTRICT DIRECTOR: *James C. Aurigemma* DATE: AUG 17 2011

<b>Originator:</b> Utility District <i>VA</i>	<b>Costs:</b> \$ (See Attached) <i>0</i>  <b>Current FY:</b> <u>2010-2011</u> <b>Funding Source:</b> <input checked="" type="checkbox"/> Capital Improvement <input checked="" type="checkbox"/> Operating <input checked="" type="checkbox"/> Other:	<b>District Board Actions:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/conditions <input type="checkbox"/> Denied _____ <input type="checkbox"/> Tabled to _____ <input type="checkbox"/> Referred to Staff _____
<b>User:</b> Utility District <i>VA</i>		<b>Attachment:</b> 1. Resolution 2. 2011-12 Annual Budget
<b>Advertised:</b> Date: Paper: <input checked="" type="checkbox"/> Not Required	<b>Budget Account Number:</b>  N/A	
<b>Affected Parties</b> <input type="checkbox"/> Notified <input checked="" type="checkbox"/> Not Required		

**BACKGROUND/SUMMARY:** The Utility District Charter requires the adoption of an Annual Utility Budget for FY 2011-12. This Resolution is adopted pursuant to the provisions of the District's Charter, Chapter 189, Florida Statutes, Chapter 166, Florida Statutes, and other applicable provisions of law. This Resolution adopts the FY 2011-12 Budget.

Staff recommends adoption of this Resolution.

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>(Per Attached Budget)</u>	<u>(Per Attached Budget)</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (City)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (City)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET FISCAL IMPACT</b>	<u>0</u>	<u>(Per Attached Budget)</u>	<u>0</u>	<u>0</u>	<u>0</u>

NO. ADDITIONAL FTE POSITIONS (Cumulative) 0 \_\_\_\_\_

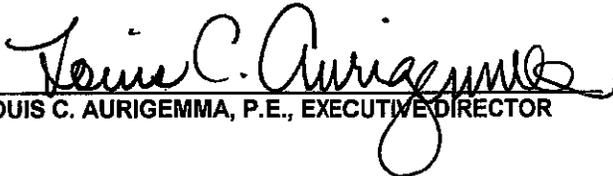
Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_

Budget Account No.: Fund(Various) Dept/Division \_\_\_\_\_ Org. \_\_\_\_\_ Object \_\_\_\_\_  
 Reporting Category : \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

WATER UTILITY REVENUE, WATER METER CONNECTION FEE, HYDRANT RENTAL, SEWER UTILITY REVENUE, SEWER CONNECTION, INVESTMENT EARNINGS, MISC. REVENUES – FY 2011-2012 UTILITY DISTRICT BUDGET

C. District Fiscal Review:

  
 LOUIS C. AURIGEMMA, P.E., EXECUTIVE DIRECTOR

III. REVIEW COMMENTS

A. Finance Department and/or Purchasing/Intergovernmental Relations/Grant Comments:

  
 \_\_\_\_\_  
 Finance Department

\_\_\_\_\_  
 Purchasing and Grants

B. Other Department Review:

\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE CITY OF RIVIERA BEACH UTILITY SPECIAL  
DISTRICT, PALM BEACH COUNTY, FLORIDA,  
ADOPTING THE FISCAL YEAR 2011-2012 BUDGET  
FOR THE UTILITY SPECIAL DISTRICT; AND  
PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Riviera Beach Utility Special District (District) requires the adoption of its Fiscal Year 2011/2012 Annual Utility Budget; and

**WHEREAS**, staff recommends that the District adopt the budget, as attached.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF  
THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT AS FOLLOWS:**

**SECTION 1. AUTHORITY FOR THE RESOLUTION.** This Resolution is adopted pursuant to the provisions of the District's Charter, Chapter 189, Florida Statutes, Chapter 166, Florida Statutes, and other applicable provisions of law. To the extent that any provision of this Resolution conflicts with the above applicable laws, the applicable laws shall take precedent.

**SECTION 2. ADOPTION OF DISTRICT BUDGET.** The District adopts its Fiscal Year 2011-2012 Annual Budget, as set forth on the attached budget and made a part of this Resolution. This budget includes the Operating Fund, R & R Fund, Capital Improvement Fund, Debt Service Fund and Acquisition and Construction Fund.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall become effective October 1, 2011.

**PASSED AND ADOPTED this 21st day of September, 2011.**

UTILITY SPECIAL DISTRICT

APPROVED:

\_\_\_\_\_  
JUDY L. DAVIS  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
CARRIE E. WARD  
MASTER MUNICIPAL CLERK  
UTILITY SPEICAL DISTRICT CLERK

\_\_\_\_\_  
BILLIE E. BROOKS  
VICE CHAIRPERSON

\_\_\_\_\_  
CEDRICK A. THOMAS  
BOARD MEMBER

\_\_\_\_\_  
DAWN S. PARDO  
BOARD MEMBER

\_\_\_\_\_  
SHELBY L. LOWE  
BOARD MEMBER

MOTIONED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

J. DAVIS \_\_\_\_\_

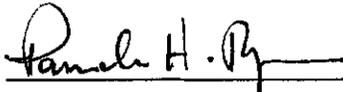
B. BROOKS \_\_\_\_\_

C. THOMAS \_\_\_\_\_

D. PARDO \_\_\_\_\_

S. LOWE \_\_\_\_\_

REVIEWED AS TO LEGAL SUFFICIENCY

  
\_\_\_\_\_  
PAMALA H. RYAN, DISTRICT ATTORNEY

DATE: 9/16/11

# ENTERPRISE FUNDS

**UTILITIES SPECIAL DISTRICT - OPERATING FUND  
SCHEDULE OF REVENUES AND EXPENDITURES**

	<b>ADOPTED BUDGET FY 2009/2010</b>	<b>ADOPTED BUDGET FY 2010/2011</b>	<b>TENTATIVE BUDGET FY 2011/2012</b>	<b>Inc / (Dec) \$</b>	<b>Inc/ (Dec) %</b>
<b>Revenues:</b>					
Water utility	\$ 9,900,000	\$ 10,391,893	\$ 10,400,000	\$ 8,107	0.08%
Water meter connection	20,000	16,621	15,000	(1,621)	-9.75%
Hydrant rental/ Fire lines	160,000	148,362	150,000	1,638	1.10%
Sewer utility	5,050,000	5,583,032	5,600,000	16,968	0.30%
Sewer connection fees	500	160	500	340	212.50%
Penalty & Interest on A/R	100,000	144,796	150,000	5,204	3.59%
Investment earnings	1,000	500	500	-	0.00%
Miscellaneous revenues	100,000	89,920	50,030	(39,890)	-44.36%
<b>Total Revenues</b>	<b>\$ 15,331,500</b>	<b>\$ 16,375,284</b>	<b>\$ 16,366,030</b>	<b>\$ (9,254)</b>	<b>-0.06%</b>
<b>Expenditures:</b>					
Personnel	\$ 3,524,037	\$ 3,855,345	\$ 4,191,730	\$ 336,385	8.73%
Operating	9,046,669	9,760,758	9,240,119	(520,639)	-5.33%
Capital Outlay	-	-	148,200	148,200	100.00%
Transfer to Debt Serv/ R & R	2,760,794	2,759,181	2,785,981	26,800	0.97%
<b>Total Expenditures</b>	<b>\$ 15,331,500</b>	<b>\$ 16,375,284</b>	<b>\$ 16,366,030</b>	<b>\$ (9,254)</b>	<b>-0.06%</b>
<b>Excess of Revenues over (under) Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**UTILITIES SPECIAL DISTRICT - RENEWAL & REPLACEMENT FUND  
SCHEDULE OF REVENUES AND EXPENDITURES**

	<b>ADOPTED BUDGET FY 2009/2010</b>	<b>ADOPTED BUDGET FY 2010/2011</b>	<b>TENTATIVE BUDGET FY 2011/2012</b>	<b>Inc / (Dec) \$</b>	<b>Inc/ (Dec) %</b>
<b>Revenues:</b>					
Investment Earnings	\$ 75,000	\$ 15,000	\$ 15,000	\$ -	0.00%
Transfer from USD Operating	770,000	770,000	795,775	25,775	3.35%
Fund Balance	4,167,591	6,823,853	4,476,800	(2,347,053)	-34.39%
<b>Total Revenues</b>	<b>\$ 5,012,591</b>	<b>\$ 7,608,853</b>	<b>\$ 5,287,575</b>	<b>\$ (2,321,278)</b>	<b>-30.51%</b>
<b>Expenditures:</b>					
Operating	\$ 2,049,770	\$ 2,090,495	\$ 680,000	\$ (1,410,495)	-67.47%
Capital Outlay	2,962,821	5,518,358	4,607,575	(910,783)	-16.50%
<b>Total Expenditures</b>	<b>\$ 5,012,591</b>	<b>\$ 7,608,853</b>	<b>\$ 5,287,575</b>	<b>\$ (2,321,278)</b>	<b>-30.51%</b>
<b>Excess of Revenues over / (under) Expenditures</b>	-	-	-	-	-

**UTILITIES SPECIAL DISTRICT - CAPITAL IMPACT FEES  
SCHEDULE OF REVENUES AND EXPENDITURES**

	<b>ADOPTED BUDGET FY 2009/2010</b>	<b>ADOPTED BUDGET FY 2010/2011</b>	<b>TENTATIVE BUDGET FY 2011/2012</b>	<b>Inc / (Dec) \$</b>	<b>Inc/ (Dec) %</b>
<b>Revenues:</b>					
Water Capital Improvement Fees	\$ 30,000	\$ 8,000	\$ 3,000	\$ (5,000)	-62.50%
Sewer Capital Improvement Fees	30,000	7,000	2,000	(5,000)	-71.43%
Investment Earnings	120,000	175,000	25,000	(150,000)	-85.71%
Fund Balance	2,390,000	5,822,304	9,510,000	3,687,696	63.34%
<b>Total Revenues</b>	<b>\$ 2,570,000</b>	<b>\$ 6,012,304</b>	<b>\$ 9,540,000</b>	<b>\$ 3,527,696</b>	<b>58.67%</b>
<b>Expenditures:</b>					
Capital Projects	\$ 2,570,000	\$ 6,012,304	\$ 9,540,000	\$ 3,527,696	58.67%
<b>Total Expenditures</b>	<b>\$ 2,570,000</b>	<b>\$ 6,012,304</b>	<b>\$ 9,540,000</b>	<b>\$ 3,527,696</b>	<b>58.67%</b>
<b>Excess of Revenues over / (under) Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**UTILITIES SPECIAL DISTRICT - DEBT SERVICE FUND  
SCHEDULE OF REVENUES AND EXPENDITURES**

	<b>ADOPTED BUDGET FY 2009/2010</b>	<b>ADOPTED BUDGET FY 2010/2011</b>	<b>TENTATIVE BUDGET FY 2011/2012</b>	<b>Inc / (Dec) \$</b>	<b>Inc/ (Dec) %</b>
<b>Revenues:</b>					
Investment Earnings	\$ 25,001	\$ 1,500	\$ 1,000	\$ (500)	-33.33%
Transfer from USD Operating	1,990,794	1,989,181	1,990,206	1,025	0.05%
<b>Total Revenues</b>	<b>\$ 2,015,795</b>	<b>\$ 1,990,681</b>	<b>\$ 1,991,206</b>	<b>\$ 525</b>	<b>0.03%</b>
<b>Expenditures:</b>					
Principal	\$ 690,001	\$ 686,500	\$ 711,000	\$ 24,500	3.57%
Interest	1,325,794	1,304,181	1,280,206	(23,975)	-1.84%
<b>Total Expenditures</b>	<b>\$ 2,015,795</b>	<b>\$ 1,990,681</b>	<b>\$ 1,991,206</b>	<b>\$ 525</b>	<b>0.03%</b>
<b>Excess of Revenues over / (under) Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>