



UTILITY SPECIAL DISTRICT BOARD MEETING AGENDA

**Municipal Complex Council Chambers
600 West Blue Heron Boulevard
Riviera Beach, FL 33404**

**WEDNESDAY, DECEMBER 15, 2010
6:00 P.M.**

NOTICE

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, OF 1990, PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THE PROCEEDING SHALL, CONTACT THE LEGISLATIVE AIDE AT 561-845-4095 NO LATER THAN 96 HOURS PRIOR TO THE PROCEEDINGS. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICES 1-800-955-8771 (TDD) OR 1-800-955-8770 (VOICE) FOR ASSISTANCE.

DISTRICT BOARD OF DIRECTORS

**DAWN S. PARDO, BOARD CHAIRPERSON
(DISTRICT 4)
JUDY L. DAVIS, BOARD VICE-CHAIRPERSON
(DISTRICT 2)
BILLIE E. BROOKS, BOARD MEMBER
(DISTRICT 1)
CEDRICK A. THOMAS, BOARD MEMBER
(DISTRICT 3)
SHELBY L. LOWE, BOARD MEMBER
(DISTRICT 5)**

ADMINISTRATION

**Ruth C. Jones, City Manager
Gloria Shuttlesworth, Assistant City Manager
Louis C. Aurigemma, P.E., Executive Director of Utilities
Carrie E. Ward, Master Municipal Clerk, District Clerk
Pamala H. Ryan, District Attorney
Karen L. Hoskins, Interim District Finance Director**

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Utility Special District Board of Directors with respect to any matter considered at this meeting, such interested person, at own expense, will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105.

ANY PERSON WHO WOULD LIKE TO SPEAK ON AN AGENDA ITEM (NON-CONSENT ITEMS ONLY), PLEASE FILL OUT A SALMON COLORED PUBLIC COMMENT CARD LOCATED IN THE BACK OF THE COUNCIL CHAMBERS AND GIVE IT TO THE LEGISLATIVE ASSISTANT PRIOR TO THE BEGINNING OF THE MEETING. IN NO EVENT WILL ANYONE BE ALLOWED TO SPEAK ON AN AGENDA ITEM AFTER THE RESOLUTION IS READ OR ITEM CONSIDERED. PLEASE SILENCE ALL AUDIO DEVICES TO AVOID INTERFERENCE WITH RECORDING EQUIPMENT.

CITY CLERK CALLS TO ORDER

Roll Call

Invocation

Pledge of Allegiance

AGENDA Approval:

Additions, Deletions, Substitutions

Adoption of Agenda

CONSENT AGENDA:

ALL MATTERS LISTED UNDER THIS ITEM ARE CONSIDERED TO BE ROUTINE AND ACTION WILL BE TAKEN BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCILPERSON SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

1. MINUTES:

- 1. MINUTES OF THE REGULAR UTILITY SPECIAL DISTRICT BOARD MEETING HELD ON NOVEMBER 17, 2010.**

COMMENTS FROM THE PUBLIC – 6:15 P.M.*¹ – Non Agenda or Consent Item Speakers (Three Minute Limitation) *Please be reminded that the Utility District Board has adopted a set of "Rules of Decorum Governing Public Conduct During Official Meetings", which has been posted at the entrance of the Council Chambers. In an effort to preserve order, if any of the rules are not adhered to, the District Board Chairperson may have any disruptive speaker removed from the podium from the meeting and/or the building, if necessary. Please govern yourselves accordingly.*

END OF CONSENT AGENDA

AWARDS AND PRESENTATIONS:

PRESENTATION TO MS. GLORIA SHUTTLESWORTH, ASSISTANT CITY MANAGER, FROM THE UTILITY DISTRICT EXECUTIVE DIRECTOR AND STAFF, FOR DEDICATED SERVICE AS INTERIM EXECUTIVE DIRECTOR OF UTILITIES FROM AUGUST 3, 2009 TO DECEMBER 3, 2010.

REGULAR:

2. RESOLUTION NO. ____ A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PROPOSAL FROM CHEN AND ASSOCIATES, INC., IN THE AMOUNT OF \$11,493.00 TO PERFORM PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE DESIGN AND CONSTRUCTION OF A REPLACEMENT PROPANE FUEL TANK FOR RAW WATER WELL #801; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO TRANSFER THIS AMOUNT FROM ACCOUNT NO. 413-1417-536-0-5999 (CONTINGENCY) TO ACCOUNT NO. 413-1437-533-0-3103 (PROFESSIONAL SERVICES ENGINEERING) AND AUTHORIZING PAYMENT FROM SAME; AND PROVIDING AN EFFECTIVE DATE.

3. RESOLUTION NO. ____ A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PROPOSAL (WORK AUTHORIZATION #10) FROM BARNES FERLAND AND ASSOCIATES, INC., IN THE AMOUNT OF \$29,326.33 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TO COMPLETE PHASE 1 OF THE WATER SYSTEM EVALUATION PROJECT FOR THE CITY OF RIVIERA BEACH UTILITY DISTRICT; AND AUTHORIZING THE INTERIM DISTRICT FINANCE DIRECTOR TO PAY THIS AMOUNT FROM ACCOUNT NO. 413-1437-533-0-6558; AND PROVIDING AN EFFECTIVE DATE.

4. RESOLUTION NO. ____ A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY OF RIVIERA BEACH UTILITY SPECIAL DISTRICT, PALM BEACH COUNTY, FLORIDA, APPROVING THE PURCHASE OF SIX (6) 2011 FORD F-250 (F2B Spec #36) W/ EXTENDED CAB, FOUR (4) 2011 FORD F-150 (F1E Spec #34) W/ EXTENDED CAB; TWO (2) 2011 FORD F-150 (F1C Spec #33) W/ EXTENDED CAB; TWO (2) 2011 FORD 2-25 CARGO VAN (E2E Spec #29); TWO (2) 2011 FORD F-250 (F2B Spec #36) W/ CREW CAB; AND ONE (1) 2011 FORD FUSION (P0H Spec #5), AT A TOTAL COST OF \$460,160.00, FROM HUB CITY FORD OF CRESTVIEW, FLORIDA, BY PIGGY-BACKING OFF THE SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES CONTRACT NO. 10-18-0907 (STATE CONTRACT), ENDING SEPTEMBER 30, 2011; AND AUTHORIZING THE INTERIM FINANCE DIRECTOR TO TRANSFER FUNDS, IN THE AMOUNT OF \$460,160.00, FROM THE UTILITY DISTRICT'S CAP: CONTINGENCY ACCOUNT NO. 411-1417-536-0-5999 TO CAP: VEHICLES-TRUCKS ACCOUNT NO. 411-1437-533-0-6402; AND MAKE PAYMENT FROM SAME; AND PROVIDING AN EFFECTIVE DATE.

PETITIONS AND COMMUNICATIONS FOR FILING:

NONE

PUBLIC HEARINGS:

ORDINANCES ON SECOND READING:

NONE

ORDINANCES ON FIRST READING:

NONE

BOARD APPOINTMENT(S):

NONE

DISCUSSION BY THE EXECUTIVE DIRECTOR OF UTILITIES:

LEGAL DISCUSSION/REQUEST:

DISCUSSION AND RECOMMENDATIONS BY DISTRICT BOARD:

ADJOURNMENT