

RESOLUTION NO 88-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICE AGREEMENT WITH JH SPRAGUE CONSULTING, L.L.C. TO PROVIDE CONSULTATION SERVICES ON THE MARINA PROJECT TO FACILITATE THE DEVELOPMENT AND IMPLEMENTATION OF THE MARINA RENOVATION AND DEVELOP AND MONITOR GRANT APPLICATION PROCESSES COMMENCING APRIL 1, 2011; AUTHORIZING THE INTERIM FINANCE DIRECTOR TO MAKE PAYMENT FROM ACCOUNT NO. 001-0203-519-0-3406 IN AN AMOUNT NOT TO EXCEED \$72,000.00; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the City has approved the concept plan for the International Harbor at Riviera Beach Project; and

**WHEREAS**, the City desires to have JH Sprague Consulting, L.L.C. provide continued consulting services on the Marina Renovation project, as Consultant, to insure that the interests of the City are appropriately represented in renovation discussions and in the area of grant application processes as set forth in the Scope of Work detailed in Exhibit "A".

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, FLORIDA, THAT:**

**SECTION 1.** The Mayor and City Clerk are authorized to execute the Amendment to the Professional Service Agreement with JH Sprague Consulting, L.L.C., as Consultant to assist the City with development of the marina renovation and in discussions of the various concept plan elements, and in the area of grant application processes, as specifically set forth in the Scope of Work in Exhibit "A".

**SECTION 2.** The Interim Finance Director is authorized to make payment in the amount not to exceed \$72,000 from Account No. 001-0203-519-0-3406.

**SECTION 3.** This Resolution shall become effective upon its passage and approval by the City Council.

PASSED and APPROVED this 7 day of July, 2011.

RESOLUTION NO. 88-11

PAGE 2

APPROVED:



THOMAS A. MASTERS  
MAYOR



JUDY L. DAVIS  
CHAIRPERSON

ATTEST:



CARRIE E. WARD  
MASTER MUNICIPAL CLERK  
CITY CLERK



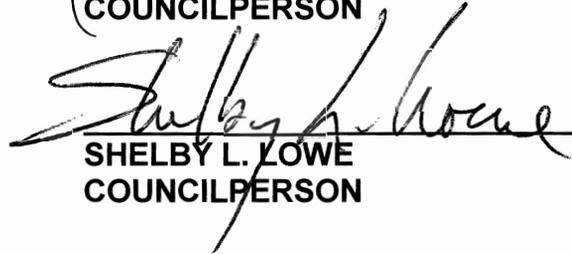
BILLIE E. BROOKS  
CHAIR PRO TEM



DAWN S. PARDO  
COUNCILPERSON



CEDRICK A. THOMAS  
COUNCILPERSON



SHELBY L. LOWE  
COUNCILPERSON

MOTIONED BY: B. BROOKS

SECONDED BY: S. LOWE

J. DAVIS AYE

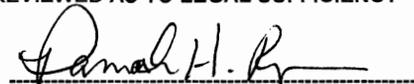
B. BROOKS AYE

D. PARDO AYE

C. THOMAS AYE

S. LOWE AYE

REVIEWED AS TO LEGAL SUFFICIENCY



PAMALA HANNA RYAN, CITY ATTORNEY

DATE: 6/27/11

**AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT  
JH SPRAGUE CONSULTING, LLC.**

This Amendment to the Professional Services Agreement is made and entered into this 7 day of July, 2011, by and between the **CITY OF RIVIERA BEACH, FLORIDA**, a municipal corporation existing under the laws of the State of Florida, hereinafter "City," and **JH SPRAGUE CONSULTING, LLC**, hereinafter referred to as "Consultant," whose mailing address is 10918 Larch CT, Palm Beach Gardens, FL 33418

**WITNESSETH:**

**WHEREAS**, the City entered into a Professional Service Agreement, hereinafter "Agreement," with the Consultant on November 3, 2010 to Coordinate and administer present grant funding for marina construction with CITY staff, professional services providers, consultants, developers, and other governmental entities to insure that all grant requirements are met as to timelines, grant regulations and construction; Identify and apply for additional marina construction funding grants, Research grants that can be used for overall projects development elements and other elements as outlined in Exhibit "A" Scope of Services and Fee for Services Schedule Marina Grants Projects Manager; and

**WHEREAS**, the initial terms of the Agreement was to terminate when the services were complete as identified in "Exhibit A", or when the Consultant has reached \$36,000; and

**WHEREAS**, the CITY desires Consultant to continue to provide ongoing services to the City/CRA joint Project effort to assist the City and CRA with development of the marina renovation and in the area of grant application processes; and

**WHEREAS**, the parties wish to increase and amend the amount of compensation paid to the Consultant for an additional amount not to exceed \$72,000; and

**NOW, THEREFORE**, in consideration of the mutual promises contained herein, the City and Consultant agree as follows:

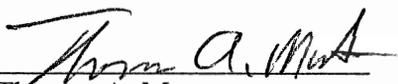
**Section 1.** That section 2 of the Agreement is hereby amended as follows: "A. This Agreement shall commence on July 6, 2011 and shall terminate when the services are complete as identified in "Exhibit A", or when the Consultant has reached \$72,000, or unless terminated earlier in accordance with Section 4 of this Agreement.

**Section 2.** In all other respects, the terms of the Agreement shall remain in full force and effect, and the parties agree to perform all duties and obligations as set forth therein.

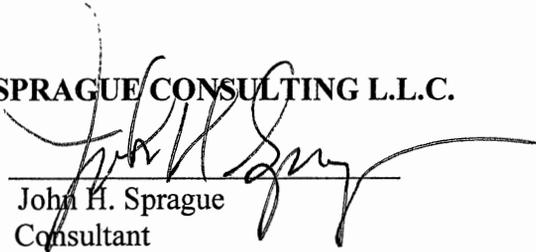
**AMENDMENT TO PERSONAL SERVICES AGREEMENT**

**IN WITNESS WHEREOF**, the Parties unto this Amendment have set their hands and seals on the day and date first written above.

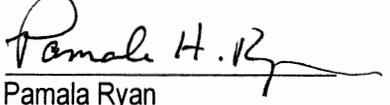
**CITY OF RIVIERA BEACH**

BY:   
Thomas A. Masters  
Mayor

**JH SPRAGUE CONSULTING L.L.C.**

BY:   
John H. Sprague  
Consultant

ATTEST:  
BY:   
Carrie E. Ward  
City Clerk, MMC

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY  
BY:   
Pamala Ryan  
City Attorney

**Exhibit "A"**  
**Scope of Services and Fee for Services Schedule**  
**Marina Grants Project Manager**  
**"International Harbor at Riviera Beach Project"**

Redevelopment of the Marina District will require cooperation of the City, Community Redevelopment Agency (CRA), local property owners, and prospective development partners. The City is in need of the services of a "Marina Grants Project Manager" to assist the overall Project Manager provide professional support services to the International Harbor at Riviera Beach Project ("International Harbor Project" or the "Project"). The Marina Grants Project Manager will insure that the City optimizes the use of existing grant funds and will ensure that construction of marina improvements are completed in accordance with various grant requirements. In addition to the above, the Marina Grants Project Manager will identify and apply for additional grant funding; monitor grant administrative activities; assist with grant reporting; and, implement a coordinated grant strategy to optimize the use of existing and future grant funding for completion of the "Conceptual Development Plan" for the International Harbor project, which was approved by the Riviera Beach City Council on February 17, 2010 and the CRA Board of Commissioners on February 10, 2010.

The Marina Grants Project Manager will be responsible for the following scope of services.

1. Coordinate and administer present grant funding for marina construction with CITY staff, professional services providers, consultants, developers, and other governmental entities to insure that all grant requirements are met as to timelines, grant regulations, and construction.
2. Identify and apply for additional marina construction funding grants. Research grants that can be used for overall project development elements.
3. Work with City staff, CRA staff, and consultants/developers to implement various conceptual plan elements of the overall project.
4. Work with City staff, professional services providers and consultants, and developers on State lands dedication issues.
5. Work with City staff, agencies, and consultants on future marina expansion needs and lease requirements.
6. Assist City staff with grant reimbursement processing and grant reporting.
7. Implement a coordinated grant strategy to optimize the use of existing and future grant funding.
8. Assist City with marina and uplands planning and construction activities.

## **Fee for Services and Schedule of Payments**

The compensation of the Marina Grants Project Manager, by the City, for the Scope of Services identified above shall be \$72,000.

The Project Manager will provide the City with monthly, written progress/status reports in support of Project activities conducted during the month.

1. Consultant shall be paid by the City at the rate of \$6,000 per month, upon receipt of an invoice and progress/status report for the month submitted by the Consultant.
2. Payments shall be made to the Consultant, and the Consultant shall provide services to the City, until the Consultant's billings have reached \$ \$72,000, or unless terminated earlier in accordance with Section 4 of this Agreement.

*RCJ:dpm:6/22/11*

RESOLUTION NO. 89-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT WITH PALM BEACH COUNTY BOARD OF COMMISSIONERS ACCEPTING ADDITIONAL FUNDING FROM THE PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION IN THE AMOUNT OF \$165,392 TO THE JUSTICE SERVICE CENTER EX-OFFENDER REENTRY PROGRAM; AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE THE INTERLOCAL AGREEMENT; AND AUTHORIZING THE INTERIM FINANCE DIRECTOR TO SET UP A BUDGET FOR THE SAME; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Criminal Justice Commission of Palm Beach County continues their commitment to successful offender reentry; and

**WHEREAS**, the Criminal Justice Commission received a Second Chance Act grant from the Department of Justice; and

**WHEREAS**, the Justice Service Center has presented a proposal in accordance with the Palm Beach County Criminal Justice Commission Regional and State Transitional Offender Reentry (RESTORE) Initiative; and

**WHEREAS**, the Justice Service Center has been awarded grant funds in the amount of \$165,392 for reentry efforts in the RESTORE Initiative.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA AS FOLLOWS:**

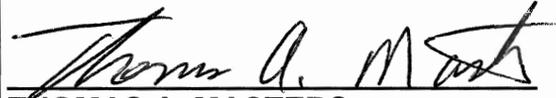
**SECTION 1.** That the Mayor and City Clerk are authorized to execute the Interlocal Agreement between the City of Riviera Beach and the Board of County Commissioners, Palm Beach County for the Justice Service Center.

**SECTION 2.** The Interim Finance Director is authorized to set up a budget for the same.

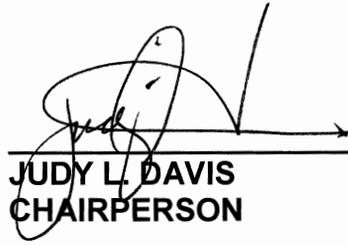
**PASSED AND APPROVED this 7<sup>th</sup> day of July, 2011.**

RESOLUTION NO. 89-11  
PAGE 2

APPROVED:



THOMAS A. MASTERS  
MAYOR

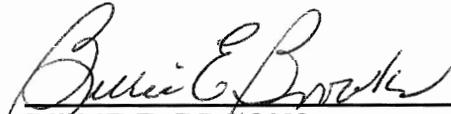


JUDY L. DAVIS  
CHAIRPERSON

ATTEST:



CARRIE E. WARD  
MASTER MUNICIPAL CLERK  
CITY CLERK



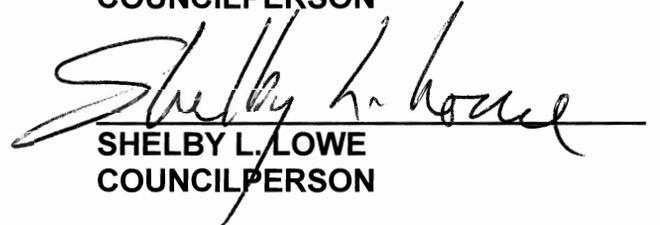
BILLIE E. BROOKS  
CHAIR PRO TEM



CEDRICK A. THOMAS  
COUNCILPERSON



DAWN S. PARDO  
COUNCILPERSON



SHELBY L. LOWE  
COUNCILPERSON

MOTIONED BY: B. BROOKS

SECONDED BY: S. LOWE

J. DAVIS AYE

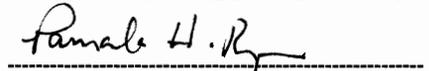
B. BROOKS AYE

C. THOMAS AYE

D. PARDO AYE

S. LOWE AYE

REVIEWED AS TO LEGAL SUFFICIENCY

  
PAMALA HANNA RYAN, CITY ATTORNEY

DATE: 6/21/11

RESOLUTION NO. 90-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AWARDED REQUEST FOR PROPOSAL NO 301-11 AND AUTHORIZING STAFF TO NEGOTIATE WITH HILL INTERNATIONAL TO PROVIDE PROFESSIONAL CONSTRUCTION SERVICES AND TO ACT AS THE CITY OF RIVIERA BEACH OWNER'S REPRESENTATIVE RELATING TO THE CONSTRUCTION OF THE NEW CITY OF RIVIERA BEACH POLICE DEPARTMENT OPERATIONS FACILITY AND EMERGENCY OPERATIONS CENTER; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the Purchasing Director solicited Request for Proposal No. 301-11 for Professional Construction Services to act as the City of Riviera Beach Owner's Representative relating to the Construction of the new City of Riviera Beach Police Department Operations Facility and Emergency Operations Center; and

**WHEREAS**, on May 11, 2011, the evaluation committee convened to review and discuss the responses to the City's Request for Proposal No. 301-11 for professional owner's construction representative services; and

**WHEREAS**, Consistent with the requirements outlined in Request for Proposal No. 301-11 firms were evaluated and ranked; and

**WHEREAS**, The evaluation committee ranked Hill International as the top ranked firm to provide the services identified in the City's Request for Proposal No. 301-11; and

**WHEREAS**, the City desires to negotiate fees with Hill international as the top ranked firm to provide the services identified in the City's Request for Proposal No. 301-11; and

**WHEREAS**, If staff and Hill International cannot negotiate an amicable contract, staff will continue to the next ranked firm Request for Proposal No. 301-11 ranked short-list.

RESOLUTION NO. 90-11  
PAGE 2

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1.** That the Mayor and City Council hereby award Hill International as the top ranked firm to provide the services identified in the City's Request for Proposal No. 301-11.

**SECTION 2.** That staff is authorized to negotiate a contract with Hill International as the top ranked firm to provide the services identified in the City's Request for Proposal No. 301-11; and if a contract is not reached, staff is authorized to proceed with negotiating with the short listed firms as ranked.

**SECTION 3.** This Resolution shall take effect immediately upon its approval.

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RESOLUTION NO. 90-11  
PAGE 3

APPROVED:

  
THOMAS A. MASTERS  
MAYOR

  
JUDY L. DAVIS  
CHAIRPERSON

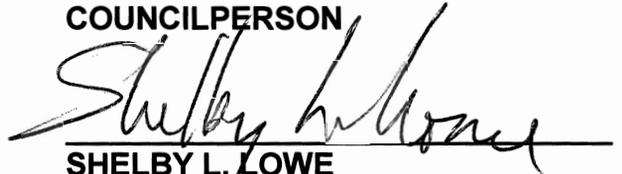
ATTEST:

  
CARRIE E. WARD  
MASTER MUNICIPAL CLERK  
CITY CLERK

  
BILLIE E. BROOKS  
CHAIR PRO TEM

  
CEDRICK A. THOMAS  
COUNCILPERSON

  
DAWN S. PARDO  
COUNCILPERSON

  
SHELBY L. LOWE  
COUNCILPERSON

MOTIONED BY: C. THOMAS

SECONDED BY: B. BROOKS

J. DAVIS AYE

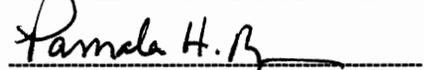
B. BROOKS AYE

C. THOMAS AYE

D. PARDO AYE

S. LOWE NAY

REVIEWED AS TO LEGAL SUFFICIENCY

  
PAMALA HANNA RYAN, CITY ATTORNEY

DATE: 6/20/11

RESOLUTION NO. 91-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, SETTING THE MAXIMUM MILLAGE RATE FOR FISCAL YEAR 2011-2012 AT A RATE OF 9.00 MILLS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Riviera Beach City Council is required by Truth In Millage Compliance to set the maximum millage rate by the end of July ; and

**WHEREAS**, the City is also required to set the time and date of the first Public Hearing in September; and

**WHEREAS**, the public hearing cannot be the same date as the Board of County Commissioners or the School Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, FLORIDA THAT:**

**SECTION 1.** The City Council set the maximum millage at 9.00 mills for fiscal year 2011-2012.

**SECTION 2.** That the first public hearing be held in the City Council Chambers on September 7, 2011 at 7:00 p.m.

**SECTION 3** This Resolution shall take effect upon its passage and approval by the City Council.

**PASSED and APPROVED** this 7 day of July, 2011.

APPROVED:

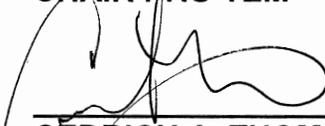
  
\_\_\_\_\_  
THOMAS A. MASTERS  
MAYOR

  
\_\_\_\_\_  
JUDY L. DAVIS  
CHAIRPERSON

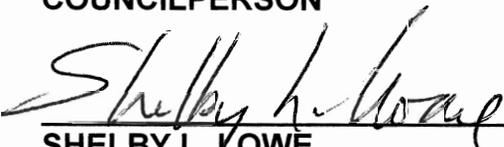
ATTEST:

  
\_\_\_\_\_  
CARRIE E. WARD  
MASTER MUNICIPAL CLERK  
CITY CLERK

  
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COUNCILPERSON

  
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SHELBY L. LOWE  
COUNCILPERSON

MOTIONED BY: D. PARDO

SECONDED BY: S. LOWE

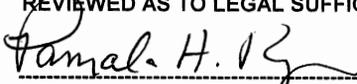
B. BROOKS AYE

J. DAVIS AYE

C. THOMAS AYE

D. PARDO AYE

S. LOWE AYE

REVIEWED AS TO LEGAL SUFFICIENCY  
  
\_\_\_\_\_  
PAMALA HANNA RYAN, CITY ATTORNEY

DATE: 6/21/11

RESOLUTION NO. 92-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING WORK ORDER NO. 1 WITH C3TS, TO DEVELOP THE FINAL SITE PLAN FOR THE CITY'S MARINA FOR AN AMOUNT NOT TO EXCEED \$200,000 IN ACCORDANCE WITH THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF RIVIERA BEACH AND THE RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY FOR ARCHITECTURAL AND DESIGN SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 163.01 Florida Statutes, known as the "Florida Interlocal Cooperation Act of 1969", authorizes local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the need and development of local communities; and

**WHEREAS**, on February 2, 2011, the City Council approved a continuing services contract with C3TS Inc., to provide architectural, planning and design services for projects in the City and projects included in the five year capital plan; and

**WHEREAS**, On April 13, 2011 the Community Redevelopment Agency (CRA) approved Resolution 2011-11 entering into an Interlocal Agreement with the City of Riviera Beach, which would allow the CRA to utilize the City of Riviera Beach continuing services contracts for architectural, planning, and engineering services by providing for reimbursement to the City for all costs associated with work orders authorized by the City per requests of the CRA Executive Director; and

**WHEREAS**, On April 20, 2011 the City Council approved Resolution 45-11 entering into an Interlocal Agreement with the CRA, which would allow the CRA to utilize the City of Riviera Beach continuing services contracts for architectural, planning, and engineering services by providing for reimbursement to the City for all costs associated with work orders authorized by the City per requests of the CRA Executive Director; and

**WHEREAS**, the CRA Executive Director is requesting that the City approve Work Order No. 1 (attached as Exhibit A) with C3TS Inc., to proceed with the development of the Final Site Plan for the City Marina for an amount not to exceed \$200,000.

RESOLUTION NO. 92-11

PAGE 2

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:**

**SECTION 1.** That the City Council hereby authorizes C3TS to perform Work Order No. 1 (attached as Exhibit A) in accordance with the continuing services contract with C3TS approved by the City Council on February 2, 2011.

**SECTION 2.** That the Interim Finance Director shall be authorized to make payments not to exceed \$200,000 to C3TS in accordance with Work Order No. 1 and the Interlocal Agreement with the Community Redevelopment Agency, which provides that the CRA will reimburse the City for these costs.

**SECTION 3.** That the CRA will reimburse the City for all work performed by C3TS per Work Order No. 1 and that the City budget for fiscal year 2011 will be adjusted accordingly.

**SECTION 4.** This resolution shall immediately take effect upon its passage and approval by City Council.

PASSED and APPROVED this 7 day of July, 2011.

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APPROVED:



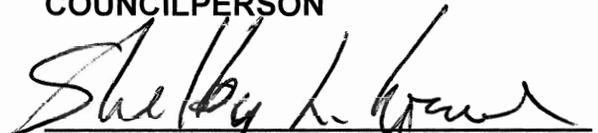
THOMAS A. MASTERS  
MAYOR

  
JUDY L. DAVIS  
CHAIRPERSON

ATTEST:



CARRIE E. WARD  
MASTER MUNICIPAL CLERK  
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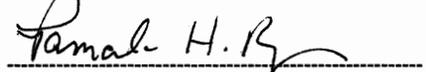
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C. THOMAS AYE

D. PARDO AYE

S. LOWE AYE

REVIEWED AS TO LEGAL SUFFICIENCY

  
PAMALA HANNA RYAN, CITY ATTORNEY

DATE: 6/29/11