

# NOTICE

**ADDENDUM NO. ONE (1)**

**SEPTEMBER 9, 2014**

**CITY OF RIVIERA BEACH  
RFQ NO 472-14  
PRE-QUALIFICATIONS OF GENERAL CONTRACTORS FOR PUBLIC SAFETY  
AND PUBLIC WORKS**

**TO ALL PROPOSERS ON THE ABOVE PROJECT: PLEASE NOTE CONTENTS HEREIN AND AFFIX (PASTE OR STAPLE) TO PROPOSAL DOCUMENTS YOU HAVE ON HAND.**

The following statements supersede and supplant corresponding items in the above subject proposal as follows:

**I. GENERAL INFORMATION:**

**(PLEASE SEE ATTACHED REQUEST FOR INFORMATION (RFI) DOCUMENT)**

It will be required that Addendum No. 1 be signed in acknowledgment of receipt and that it be attached to the PROPOSAL when same is submitted at 3:30 p.m., Monday, September 15, 2014 at the Office of the City Clerk, 600 W. Blue Heron Boulevard, Suite 140, Riviera Beach, Florida. For information on this BID, please contact:

Purchasing Department  
2391 Avenue "L"  
Riviera Beach, FL 33404  
(561) 845-4180; (561) 842-5105 - fax

\_\_\_\_\_  
**NAME OF COMPANY**

\_\_\_\_\_  
**BIDDER'S SIGNATURE**

**DATE:** \_\_\_\_\_

**RFP #472-14 PRE-QUALIFICATIONS OF GENERAL CONTRACTORS  
FOR PUBLIC SAFETY AND PUBLIC WORKS  
RFI's**

**D. Stephenson Construction, Inc.**

**#1 Question:** Section 1, Paragraph 1-3, RFQ Schedule on Page 2 indicates that the last date to submit questions is on 9/4/14, however Paragraph 1-15, Addenda to RFQ on Page 5 states that if material errors are found respondents can contact the Purchasing Department as late as 96 hours prior to the RFQ submittal deadline. This would be 3pm on 9/11/14. Please clarify the correct deadline(s).

**Answer: 9/4/2014 shall be the last day for questions.**

**#2 Question:** Section 1, Paragraph 1-20, Truth Negotiation Certificate on Page 5 refers to professional service contracts. Will the contract entered into by the successful firm be considered a professional service contract?

**Answer: The contract entered into by the successful firm will be a construction services contract.**

**#3 Question:** Section 2, Paragraph 2-2.B, Surety Company on Page 7 refers to a Bid Bond and Performance and Payment Bonds. Please verify that these bonds are not required to be submitted with the response to this RFQ.

**Answer: Payment and Performance Bond shall be required as a condition of the construction services contract entered into with the successful low and responsive bidder as part of step 2 of the process.**

**Bid Bonds shall be required of all contractors who are selected for the opportunity to submit bids for step 2 of the process.**

**All respondents must submit a letter from their surety confirming evidence of bonding capacity of \$8,000,000 for a single project and \$10,000,000 aggregate.**

**Contractor's Surety Company must meet the requirements of Section 2, Paragraph 2-2, (B) (2) and (3).**

**#4 Question:** Section 2, Paragraph 2-2.H, MBE and Local Participation on Page 8 needs further clarification as respondents are not providing pricing at this time. According to the 2<sup>nd</sup> sentence

of the 5<sup>th</sup> paragraph these bonus points only apply to subcontractors and material suppliers as opposed to the prime. Perhaps the sentence needs to be replaced with a sentence clarifying that the bonus points are based on the percentage of the prime that is an MBE for Step 1 and the bonus points will be based on the subcontractors and material suppliers for Step 2.

**Answer: Please be advised that the language concerning bonus points only being awarded for sub-contractors and suppliers and not Prime Contractors is correct. Bonus points are made available to Contractors strictly as an incentive to provide contracting opportunities to M/WBEs. It is anticipated that the 90% plans made available to the Prime Contractor at <https://files.secureserver.net/0ffb1Ygp4gMnKK> are sufficient to identify MBE participation opportunities and to solicit corresponding M/WBE commitments in good faith with the understanding that such commitments are subject to change once construction plans are finalized.**

**Please note that the RFQ also provides points for the Contractor's approach to maximizing local and MBE participation.**

**#5 Question:** Section 2, Paragraph 2-2.H, MBE and Local Participation on Page 8. If it is the City's intent to only award bonus points for subcontractors and material suppliers then the respondents will need additional time to obtain subcontractor bids to determine which MBEs they are likely to use with the understanding that this could change once the drawings and specifications have been finalized and the 5 shortlisted firms are provided an opportunity to submit final bids.

**Answer: Please be advised that, if awarded, bonus points shall be calculated strictly as an incentive to proposer/contractor for contracting opportunities/ commitments provided to M/WBEs. It is the City's intent to only award bonus points to proposers for the percentage/ dollar value commitments of M/WBE participation for the project. Commitments must be independently verified in writing by M/WBE sub-contractor or supplier. For purposes of this RFQ, proposed qualified minority businesses shall submit an executed Schedule 2 (see page 48) signed by the chief operating officer stating the anticipated dollar amount or percentage of work to be completed by its own forces.**

**#6 Question:** Questionnaire, Page 27 appears to be a duplicate of Page 26.

**Answer: Yes, please submit page 26 only.**

**#7 Question:** Reference Memo, Page 32 refers to a due date for the reference sheets of April 29, 2014. Will this date be revised?

**Answer:** Please note contractor is not required to submit pages 32 and 33. Respondents must submit page 31 (Reference Sheet). Pages 32 and 33 are for illustrative purposes only to provide examples of the type and form of letter to be forwarded by the City to those references listed by the contractor on page 31 (reference Sheet)

**#8 Question:** Schedule 1, Participation for MBE Contractors/Proposers, Page 47. We cannot identify subcontractors until we bid the project out to subcontractor market. Even we do identify MBE subcontractors at this stage the amounts on this form cannot be provided at this time because bids are not being submitted as part of Step 1.

**Answer:** It is anticipated that the 90% plans made available to the proposer/contractor at <https://files.secureserver.net/0ffb1Ygp4gMnKK> are sufficient to identify MBE contracting opportunities and to solicit corresponding M/WBE commitments in good faith with the understanding that such commitments are subject to change once construction plans are finalized. The Prime is not required to submit a total bid price for the project but rather only the estimated dollar value for total MWBE commitments should be reflected on Schedule 1.

**#9 Question:** Schedule 2, Letter of Intent to Perform as a Minority Business Enterprise, Page 48. We cannot identify subcontractors until we bid the project out to subcontractor market. Even we do include the name of certain MBEs at this stage the amount and percent the MBE will subcontract cannot be provided at this time because bids are not being submitted as part of Step 1.

**Answer:** It is anticipated that the 90% plans made available to the Prime Contractor at <https://files.secureserver.net/0ffb1Ygp4gMnKK> are sufficient to identify MBE contracting opportunities and to solicit corresponding M/WBE commitments in good faith with the understanding that such commitments are subject to change once construction plans are finalized. The Chief Executive Officer for the M/WBE should execute Schedule 2 based upon the estimated value of work anticipated to be completed by its own forces.

### **Kaufman Lynn Construction**

**#10 Question:** On page 9 of the RFQ, the second paragraph below the chart reads “The total qualified minority business participation is non-cumulative”. Does this mean we need to have 31% MBE participation in order to receive 4% bonus points?

**Answer:** Because points have not been assigned for MBE participation in the written proposal of the RFQ, for purposes of this RFQ, bonus points will be calculated strictly by

**using the Matrix provided in section 2—2 (H). Bonus points will be calculated based on the total qualified Minority Business Participation as a percentage of the contract/project value consistent with the participation rates reflected in the matrix.**

**Therefore, MBE participation is as follows: 0% - 15% shall qualify for no bonus, 16%-30% shall qualify for 4% bonus points, 31% - 40% shall qualify for 6% bonus points; 41% -50% shall qualify for 8% bonus points and 51% - and above shall qualify for 10% bonus points.**

**#11 Question:** In regard to the apprenticeship program, can we use apprentices from several approved programs or do we need to choose one specific program? Also, please verify that at this point we are only to outline our approach of how we will achieve the 20% participation.

**Answer:** You may use one or more programs so long as they comply with the City's apprenticeship program requirements as detailed in appendix "A" of the RFQ.

**#12 Question:** Item F on page 11 asks for a completed qualification statement questionnaire. Please verify that this refers to pages 20 through 36.

**Answer:** Yes, Item F on page 11 refers to pages 20-36.

**#13 Question:** Please verify if we are supposed to include pages 32 and 33 in our response or are these pages provided for illustration only? If we are indeed supposed to contact our references, please provide a revised memo with an updated date of when references are supposed to be returned (it currently reads "Our office must receive the reference sheets by April 29, 2014").

**Answer:** Please note contractor is not required to submit pages 32 and 33. Proposer must submit page 31 (Reference Sheet). Pages 32 and 33 are for illustrative purposes only to provide examples of the type and form of letter to be forwarded by the City to those references listed by the contractor on page 31 (reference Sheet).

**#14 Question:** Please explain the difference between items E. and J. on page 11.

**Answer:**

**Item "E" should document projects completed by the project manager and /or project superintendent. Please provide a list of qualifying projects for Project Manager and/or Superintendent in matrix format (column and rows). Please use form/format similar to that provided in Appendix "B" of the RFQ.**

**Item J is for documenting the Contractor's qualifying projects. Please provide a list of qualifying past projects completed by the Prime Contractor in a matrix format (columns and rows). Please use form/format provided in Appendix "B" of the RFQ.**

**#15 Question:** Are we allowed to include additional information?

**Answer:** Yes, additional information may be included but must be submitted in a separate supplemental document.

**#16 Question:** Page 27 is a duplication of page 26. Can we eliminate one?

**Answer:** Yes, please only complete and submit page 26.

**Di Pompeo Construction Co.**

**#17 Question:** What is the budget for the project?

**Answer:** The estimated budget for the project is 6.5 million.

**#18 Question:** Will there be a pre-bid meeting for this project?

**Answer:** No, there won't be a pre-bid meeting for this project.