

**CITY OF RIVIERA BEACH PARKS & RECREATION DEPARTMENT  
REGISTRATION FORM**

**\*\*TO REQUEST A REFUND – YOU MUST SUBMIT THE ORIGINAL RECEIPT APPROVED REFUND  
REQUESTS WILL BE GRANTED WITHIN FOUR (4) WEEKS AFTER SUBMITTAL.\*\***

**DIRECTIONS:** Exit on I-95 & Blue Heron Boulevard to "S" Avenue – Parks and Recreation Administrative Office located at the Barracuda Bay Aquatics Water Park Site.

.....**PLEASE COMPLETE FORM IN ITS ENTIRETY – PRINT LEGIBLY**.....

Program: \_\_\_\_\_

M.O #: \_\_\_\_\_ Level: \_\_\_\_\_ Session #: \_\_\_\_\_

Fee: \$ \_\_\_\_\_ Amount Enclosed: \$ \_\_\_\_\_ Receipt #: \_\_\_\_\_

Participant's Name: \_\_\_\_\_

D.O.B: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ Sex: Male / Female

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent Name/Emergency Contact: \_\_\_\_\_ Relation: \_\_\_\_\_

Emergency Contact Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Insurance Information Provided: Yes / No Provider: \_\_\_\_\_

Previous Team: \_\_\_\_\_ Assigned Team: \_\_\_\_\_

**PARENTAL/GUARDIAN CONSENT**

**PARTICIPANT HOLD HARMLESS:** As a condition of participation in this program, the undersigned agrees that in the event of disablement injury or diseases of a temporary or permanent nature incurred by the participant while in the program, that all claims or liabilities are waived against the City of Riviera Beach Recreation and Parks Department, City of Riviera Beach, Florida and/or employees thereof and the undersigned does hereby assume said risk as one of the ordinary risks of participation in said program, and consequently holds the City of Riviera Beach harmless in the event of disablement injury or disease named by the undersigned in the program. **PARTICIPANT BEHAVIOR:** Additionally, violent behavior **WILL NOT BE TOLERATED**. Any participant who engages in inappropriate behavior will be escorted from the program and suspended from a minimum of three (3) scheduled games.

\_\_\_\_\_  
Signature of Parent/Guardian (if under 18 years of age) Date

\_\_\_\_\_  
Print Name Email Address

Detach and bring/mail all registration materials and money to: City of Riviera Beach  
Parks and Recreation Department  
1621 West Blue Heron Boulevard  
Riviera Beach, Florida 33404

Special Requests: \_\_\_\_\_

Register and pay for all youth and adult classes/activities **in person** at the Parks and Recreation Department located at 1621 West Blue Heron Boulevard or **register by mail** (keep copies of all documents for yourself) – just complete and send in this form along with fee (we are not responsible for lost or indirect mailing). Enrollment for classes fills quickly, so please register early. **MUST submit copies of birth certificates, annual physical and insurance information** as required by the programs you register for. Complete refunds will be issued if class is cancelled. Full and partial refunds are issued according to the refund policy stated below. For all mail registrations payments should be made by **money order only** (no cash or personal checks please). For registrations done in person, you may make payments by **CASH/ MONEY/CREDIT/DEBIT CARD ORDER** only – **NO CHECKS**. Please make money orders payable to the **City of Riviera Beach**. Form must be completed in its entirety using ink only; all information is required at time of registration. No incomplete registration will be taken; there will be no pending files.

**REFUND POLICY:**

- Administration fee before class starts is \$15.00 or 15% whichever is less
- 0% Credit or refund after 1<sup>st</sup> class/Practice
- No Refund will be issued if notified after the session has begun. (All Programs)
- Please allow 4 to 6 weeks before refund is mailed to you.
- A doctor's note will create a pro-rated refund.

**(Must return original receipt to P&R Admin. Office. Mailing address and contact phone number must be indicated on back of receipt).**

**CITY OF RIVIERA BEACH – PARKS AND RECREATION  
1621 West Blue Heron Blvd., Riviera Beach, FL 33404 \* Phone: (561) 845-4070 \* Fax: (561) 842-2731  
Office Hours: Monday – Friday: 8:30 AM to 5:00 PM**