Sec. 27-31. Created; members; quorum-term; term-quorum; vacancies; removal.

- (a) There shall be a city planning and zoning board (PZB), which shall consist of not less than seven five members and five alternates who shall be appointed by the city council. Each council district shall be represented by one regular member and one alternate member on the PZB. Alternates shall be voting members when they serve at a city planning and zoning board meeting in the absence of a regular member.
- (b) The members thereof now holding office shall be divided into three groups, designated as groups A, B and C. The members in group A shall hold office until May 1, 1963; the members in group B shall hold office until May 1, 1964, and the members in group C shall hold office until May 1, 1965; and at the expiration of the term of each group the new appointments to each group shall be for terms of three years each. In cases of vacancies by resignation, removal or otherwise, the city council shall fill such vacancy for the unexpired term.
 - Appointments of the regular voting members and the alternate members require an affirmative vote of three members of the city council at a regularly scheduled meeting. Each term for a city planning and zoning board member will last for a period of three years, with the initial appointments having been staggered, designated as groups A, B and C. Members may be reappointed for subsequent terms.
- (c) The city manager, city attorney and mayor shall serve as ex officio members of the board. The members shall select the chairman chairperson of the board. A majority of the board shall be a quorum. The board may adopt reasonable rules of procedure to govern the conduct of its business and the holding of hearings. The board shall keep a permanent record of its proceedings, and shall file approved minutes of each meeting with the city clerk within 30 days of the date of the meeting. All meetings, records and files of the board shall be open and available to the public.
- (d) The City Council shall consider the following qualifications for membership when evaluating candidates for appointment to the city Planning and Zoning Board. Candidates must be:
 - (1) a resident of the city or own property within the City; and,
 - (2) Knowledgeable about the community or engaged in civic involvement; and/or,
 - (3) Knowledgeable in the field of comprehensive planning and zoning, this chapter, and other applicable regulations.
- (e) In filling vacancies, the City Council mayshall give preference to currently serving alternate members for that district. For that districtfor that district.
- (df) The city council may remove any member for cause. Any member of the board who fails to attend two out of three consecutive regular meetings without cause and without prior notification to the secretary of the board shall automatically forfeit his or her their appointment to serve on the board, and the City Council shall promptly fill such vacancy.
- (g) Any act or omission by a board member which constitutes: a breach of the board member's duty to perform the functions of the office; any disruption of the business of the board; a failure to comply with the rulings of the chairman or presiding officer of the board; the infliction of verbal or physical abuse on the other members of the board, City officials, or persons appearing before the board; a failure to carry out the directives of the City Council; or the commission of misdemeanors, misfeasance, or other unlawful acts, whether or not related to the office, shall be deemed cause for removal.

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(h) The city council may remove any member for cause with a majority vote.

(Code 1957, § 14A-1)

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