



## Food Truck, Outdoor Cooking & Tent Safety Checklist

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Permit: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

The list of requirements below has been provided to assist the owner/operator of food trucks and outdoor cooking to comply with Florida Fire Prevention Code. This list is not the complete code. Field inspections and adjustment may be required for compliance with the code. In the process of producing this checklist, the following safety codes were referenced for text and content: Florida Fire Prevention Code (FFPC): 2018 edition, National Fire Prevention Association (NFPA) 2017 edition. If you have questions regarding these codes, you can contact the Riviera Beach Fire Prevention Bureau at 561-845-4106

### General Safety Checklist:

- Obtain written permission from the property owner to operate on their property.
- Obtain license or permits from the City of Riviera Beach.
- Ensure there is no public seating within the mobile food truck, unless approved.
- Check that there is a clearance of at least 10ft away from buildings, structures, vehicles, and any combustible materials. NFPA: 96-7.8.2; 96-7.8.3.2017ed
- Ensure clearance is provided for the fire department to access fire hydrants and Fire Department Connections (FDC). FFPC: 1-13.1.4; 1-13.1.5.2018ed.
- Verify portable fire extinguishers have been selected and installed in the kitchen cooking area in accordance with NFPA: 10 (96-10.9.3.).
- Where solid fuel cooking appliance produce grease-laden vapors, make sure the appliances are protected by listed fire extinguishing equipment. NFPA 96-14.7.1.
- Ensure that workers are trained in the following: NFPA: 96-15.1B.
- Proper use of fire extinguishers and extinguishing systems. NFPA: 10-1.2.
- Proper method of shutting off fuel sources. NFPA: 96-10.4.1.
- Proper procedure for notifying the local fire department. NFPA: 96-10.4.1.
- Proper procedure for how to perform simple leak testing on gas connections. NFPA: 58-6.16; 58-6.17.

### Fuel and Power Sources Checklist:

- Verify that fuel tanks are filled to the capacity needed for uninterrupted operation during normal operating hours, for carnivals only. NFPA: 1-10.14.10.1.
- Ensure that refueling is conducted only during non-operation hours. NFPA: 96-18.3.B.
- Check that any engine-driven source of power is separated from the public by barriers, such as physical guards, fencing or enclosures. NFPA: 96-16.2.2B.

- Ensure that any engine-driven source of power is shut down prior to refueling from a portable container. FFPC: I-II.7.2.1.2.2018ed.
- Check that surfaces of engine-driven source of power are cool to the touch prior to refueling from a portable container.
- Make sure that exhaust from engine-driven source of power come into compliances with the following: **(a)** 10ft in all directions from openings and air intakes. NFPA: 96-13B. **(b)** 10ft from every means of egress NFPA: 96-13B. **(c)** Exhaust shall be directed away from all buildings. FFPC: I-II.7.2.2. **(d)** Exhaust directed away from all other cooking vehicles and operations.
- Ensure that all electrical appliances, fixtures, equipment, and wiring come into compliance with NFPA 70. NFPA: 96-18B.

**Propane System Integrity checklist:**

- Check that the main shutoff valve on all gas containers is readily accessible. NFPA: 58-6.26.4.1(3).
- Ensure that portable gas containers are in the upright and secured to prevent tipping over. NFPA: 58-6.26.3.4.
- Inspect gas systems prior to each use. NFPA: 96-19.2.3B.
- Perform leak testing on all new gas connections of gas system. NFPA: 58-6.16; 58-6.17.
- Perform leak testing on all new gas connections affected by replacement of an exchangeable container. NFPA: 58-6.16; 58-6.17.
- Document leak testing and make available for review by the Fire department. NFPA: 58-6.26.5.1(M).
- Ensure that on gas system piping, a flexible connector is installed between the regulator outlet and the fixed piping system. NFPA 58-6.26.5.1B.
- Where gas detection system is installed, ensure that it has been tested in accordance with the manufacturer’s instructions. NFPA: 58-19.2.1B.
- Operational Safety Checklist:
- Do not leave cooking equipment unattended while it is hot.
- Operate cooking equipment only when all windows, service hatches, and ventilation sources are fully opened. NFPA: 96-14.2.2; 96-14.2.3.
- Close gas supply piping valves and gas containers valves when equipment is not in use. NFPA: 58-6.26.8.3.
- Keep cooking equipment, including the cooking ventilation system, clean by regularly removing grease. NFPA: 96-11.4.

**Solid Fuel Safety checklist: (wood, charcoal or other solid fuel is used).**

- Fuel is not stored above any heat-producing appliance or vent. NFPA: 96-14.9.2.2.
- Fuel is not stored closer than 3ft to any cooking appliance. NFPA: 96-14.9.2.2.
- Fuel is not stored near any combustible flammable liquids, ignition sources, chemicals and food supplies and package goods. NFPA: 96-14.9.2.7.
- Fuel is not stored in the path of the ash removal or near removed ashes. NFPA: 96-14.9.2.4.
- Ash, cinders, and other fire debris be removed from the firebox at regular intervals and least once a day. NFPA: 96-14.9.3.6.
- Removed ashes, cinders, and other removed fire debris should be placed in a closed, metal container located at least 3ft from any cooking appliance. NFPA: 96-14.9.3.8.

**Signature:** \_\_\_\_\_

\_\_\_\_\_

Owner / Occupant / Representative having control over area inspected

**Date**

## TENTS

- **Tents** shall be permitted only on a temporary basis. FFPC:1-25.2.2015edition
- **Tents** shall be erected to cover not more than 75 percent of the premises, unless otherwise approved by the authority having jurisdiction.
- **3. Flame Resistance** all tent fabric shall be flame resistant in accordance with FFPC: 1-25.2.2.1/FFPC:101-II.11. 2. One of the following shall serve as evidence that the tent fabric materials have the required flame resistance:
  - (a)The authority having jurisdiction shall require a certificate or other evidence of acceptance by an organization acceptable to the authority having jurisdiction.
  - (b)The authority having jurisdiction shall require a report of tests made by other inspection authorities or organizations acceptable to the authority having jurisdiction.
- **4. Location and Spacing** there shall be a minimum of 10 ft (3 m) between stake lines.
- Adjacent tents shall be spaced to provide an area to be used as a means of emergency egress. Where 10 ft (3 m) between stake lines does not meet the requirements for means of egress, the distance necessary for means of egress shall govern.

Exception No. 1: Tents not occupied by the public and not used for the storage of combustible material shall be permitted to be erected less than 10 ft (3 m) from other structures where the authority having jurisdiction deems such close spacing safe from hazard to the public.

Exception No. 2: Tents, each not exceeding 1200 ft2 (111.5 m2) in ground area and located in fairgrounds or similar open spaces, shall not be required to be separated from each other, provided that safety precautions meet the approval of the authority having jurisdiction.
- **5. The placement** of tents relative to other structures shall be at the discretion of the authority having jurisdiction, with consideration given to occupancy, use, opening, exposure, and other similar factors.
- **6. Fire Hazards** the ground enclosed by any tent, and the ground for a reasonable distance but for not less than 10 ft (3 m) outside of such a tent(s), shall be cleared of all flammable or combustible material or vegetation. This work shall be accomplished to the satisfaction of the authority having jurisdiction prior to the erection of such a tent(s). The premises shall be kept free from such flammable or combustible materials during the period for which the premises are used by the public. Exception: Removal of flammable or combustible material shall not apply to areas used for necessary support equipment.
- **7. Fire-Extinguishing Equipment** Portable fire-extinguishing equipment of approved types shall be furnished and maintained in tents in such quantity and in such locations as directed by the authority having jurisdiction.
- **8. Electric Heaters** Only labeled heaters shall be permitted.
- **9. Fired Heaters** only labeled heating devices shall be used. Fuel-fired heaters and their installation shall be approved by the authority having jurisdiction.
- **10. Containers for liquefied petroleum** gases shall be installed not less than 5 ft (1.5 m) from any tent and shall be in accordance with the provisions of NFPA 58, Liquefied Petroleum Gas Code.
- **11. Electrical Heaters** shall be connected to electricity by electric cable that is suitable for outside use and is of sufficient size to handle the electrical load.
- **12. Generators** and other internal combustion power sources shall be separated from temporary membrane structures and tents by a minimum of 5 feet and shall be protected from contact by fencing, enclosure, or other approved means.
- **13. Crowd Managers** shall read the attached fire and emergency plan. One or more methods of Emergency communication shall be available, approved by the AHJ.
- **14. Smoking** shall not be permitted in any tent, unless approved by Fire Marshal FFPC: 25.2.4.2.1/101-II.11.4.2.1.
- In rooms or areas where smoking is prohibited, plainly visible signs shall be posted that read as follows: **NO Smoking** FFPC: 1-25.4.2.2.

Signature: \_\_\_\_\_

Owner / Occupant / Representative having control over area inspected

\_\_\_\_\_

Date