



City of Riviera Beach Finance and Administrative Services Department
**ELECTRONIC FUNDS TRANSFER (EFT)
 AUTHORIZATION AGREEMENT**

REASON FOR SUBMISSION

New EFT Enrollment Cancel EFT Enrollment Change EFT Enrollment (ex. Bank or Account change)

UTILITY ACCOUNT INFORMATION

Customer Name: _____
 Street Address: _____
Street City State Zip - 4
 Utility Account Number: _____ Utility Customer Number (CID): _____

FINANCIAL INSTITUTION INFORMATION

Financial Institution's Name: _____
 Street Address: _____
Street City State Zip - 4
 Routing / ABA Number: _____ Account Number: _____
 Type of Account (check one): Checking Savings

Please include a confirmation of account information on the financial institution's letterhead or a voided check. When submitting the documentation, it should contain the name of the account, electronic routing transit number, account number, and type of account. If submitting on a financial institution's letterhead, the officer's name and signature are required. This information will be used to verify your account number.

The undersigned authorizes the City of Riviera Beach (City) to initiate debit entries, initiate adjustments for any duplicate or erroneous entries made in error to the account indicated above. I hereby authorize the Financial Institution indicated above to credit and/or debit the same to such account. This Authorization Agreement is effective as of the date below and is to remain in full force and effect until the City has received written notification from me of its termination or I remove the EFT Authorization Agreement from Citizens Self Service portal at www.rivierabeachflcitizens.munisselfservice.com. If my Financial Institution information changes, I agree to submit an updated Electronic Funds Transfer (EFT) Authorization Agreement to the City.

Name: _____
Please print
 Signature: _____ Date: ____/____/____
Month /Day /Year
 Telephone Number: _____ Email: _____

Please submit completed application and supporting documentation to:

<p>MAIL/IN PERSON City of Riviera Beach Finance Department 600 West Blue Heron Blvd. Riviera Beach, FL 33404</p>	<p>EMAIL ubeft@rivierabeach.org</p>
---	---